Alt ELPA Observation Form | Spring 2025

**Observer:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Test Coordinator:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**District:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Teacher:**

**Time of Administration:** □ AM □ PM

**School:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Grade Level:** ­­­­­\_\_\_\_\_\_\_\_\_\_\_\_

**Location of Testing (i.e. classroom, library, computer room):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Type of Administration**: (check all that apply)

|  |  |  |
| --- | --- | --- |
| □ Paper-Based | □ Desktop | □ Listening |
|  □ Computer-Based | □ Laptop | □ Reading |
|  □ Both | □ Tablet | □ Speaking |
|  | □ Whiteboard | □ Writing |
|  |  |  |

**Assessment Features and Accommodations Used:** (check all that apply)

|  |  |
| --- | --- |
| □ Alternate Color Theme | □ Scribe |
| □ Answer Masking | □ Sign Language |
| □ Line Reader | □ Paper Test |
| □ Manipulatives | □ Assistive Technology |
| □ Object Replacement |  □ (Other: Indicate type) |
| □ Read Aloud by TA or Audio Player |  |
| □ Tactile Graphics |  |
| □ Zoom |  |

**Did the TA use DTAs with fidelity?** □ Yes □ No

If yes, select one: □ DTAs were printed □ DTAs were read off a device

**Did the TA exhibit secure storage of test materials?** □ Yes □ No **Did the TA utilize sample items prior to testing?** □ Yes □ No

Did the student appear frustrated by testing? □ Yes □ No

If yes, what situation(s) seemed to trigger frustration? What strategies did the TA use to resolve frustration?

**Did the student utilize breaks during testing?** □ Yes □ No

If so, how many?

How did the TA determine when to take a break?

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Did the TA use physical prompting (such as pointing, gesturing or hand-over-hand) that may have given the student the answer (do not include physical prompting for redirection only)? □ Yes □ No

**Did you observe the student choosing the same answer option repeatedly?** □ Yes □ No

If yes, this was: □ computer-based testing □ paper-based testing

**Did you observe behaviors that could influence the choice of the same answer option?** □ Yes □ No

Was the Early Stopping Rule applied (no observable communication)? □ Yes □ No

Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Questions for Test Administrator:

1. **Please describe the student’s engagement with the test. What behaviors did the student display and were these behaviors typical?**

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1. **What caused barriers for the students during test administration? What student characteristics were associated with these barriers? *(E.g., did this barrier apply exclusively to students with motor difficulties or was it a more generalized barrier?)***

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1. **Describe something that went well.**

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1. **How many times did you sit down to administer each test to this student?**

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1. **What professional development do you feel you need?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. **Do you have any other feedback you would like to share?**

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