











# Important Dates



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## ESS Data Management

### About ESS Data Management

The Exceptional Student Services (ESS) Data Management (DM) team is responsible for the collection, review, validation, verification, and analysis of Special Education Data in Arizona as required under Section 618 of the Individuals with Disabilities Education Act (IDEA).

#### Important Dates

The [Important Dates](#) website outlines the various deadlines for ESS Data Management data collections.

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Special Ed Info for Schools

Parents & Families ▼

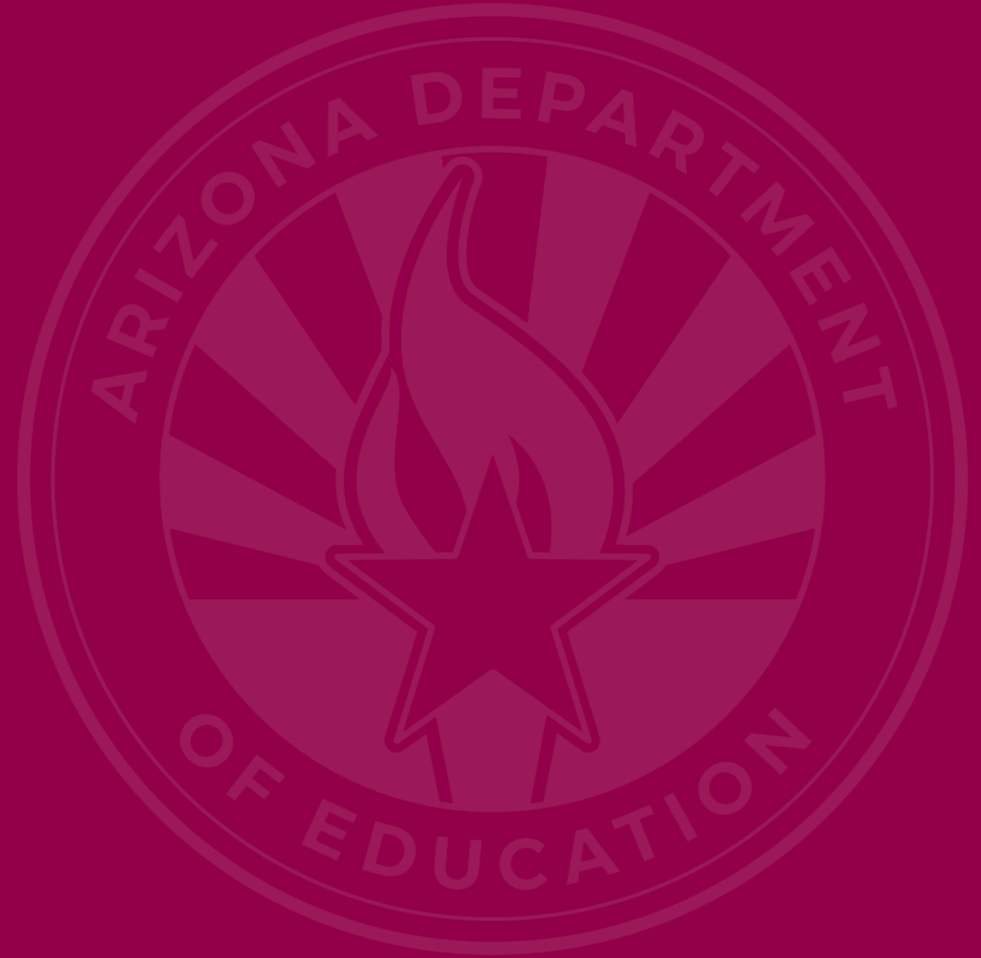
Conferences ▼

Public Info ▼

Please visit our [Important Dates webpage](#) for a list of upcoming data reporting deadlines.

Special Education Data Updates

# Trending Topics



# Trending Topics: DM Overview

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- Who we are and why we are here
  - IDEA Section 618
- What we do
  - Provide technical support
  - Training and monthly updates
  - Create/maintain technical assistance documentation
  - Data requests



# Trending Topics: SPED Data Life Cycle

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- April – June: Statement of Assurances
- May – August: PPPSS Surveys
- October – December: October 1 data verification, reconciliation
- January – February: October 1 non-reconciliation
- January – May: Parent Involvement Survey
- May – July: Exiting/Discipline/Preschool Transition/Students Without Disabilities
- **July 15: SPED Data Due in AzEDS**

# Trending Topics: IDEA Parent

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- Sudden School Closures
  - State Education Agency is required to ensure FAPE (34 CFR 300.101)
- Surrogate Parent Data Collection
- Future Enhancement of Parent Survey – Automation
- Integrity Error Update

Special Education Data Updates

# Top 3 Integrity Errors



# Locate Your Tools (slide 1 of 2)

Bookmark our [AzEDS SPED Reporting web page](#)

This page includes our SPED Integrity Error Tools, helpful matrices for concurrent reporting issues, and other resources for navigating your SPED reporting for AzEDS, including the [Getting Started with SPED Integrity Troubleshooting Guide](#).

Home / Special Education / AzEDS SPED Reporting

## AzEDS SPED Reporting

Discover useful tools for those who submit data for students with disabilities to the Arizona Education Data Standards (AzEDS). Find relevant AzEDS codes, tables that illustrate which needs may be reported with which service codes, and more.

**New to SPED data reporting?**  
Try the [Getting Started with SPED Integrity Troubleshooting Guide](#)

- ▶ **SPED Integrity Error Tools**
- ▶ **Matrices**
- ▶ **Tools & Resources**

# Locate Your Tools (slide 2 of 2)

## Review our past Special Education Data Updates

This page includes links to all our past SEDU presentations. Easily navigate to your desired subject or integrity code using the provided chapter links.

Home / Special Education / Special Education Data Updates Webinars

### Special Education Data Updates Webinars

Welcome to our Special Education Data Updates Webinar homepage. Webinar recordings will be kept on this page for the current fiscal year only due to evolving guidance and reporting requirements.

Live Webinars are held the 3rd Wednesday of each month from 2pm - 3pm. Please email [ESSDataMgmt@azed.gov](mailto:ESSDataMgmt@azed.gov) for questions regarding registration.

#### Glossaries

- ▶ [Glossary of topics covered within the recorded webinars.](#)
- ▼ [Glossary of Integrity Rules reviewed within the recorded webinars.](#)

Please review the recorded webinar under the date(s) below relating to the rule you would like to explore.

- [-10131 \(06/15/22\)](#)
- [-10138 \(11/17/21\)](#)
- [-40000 \(3/15/23, 2/21/2024\)](#)

# Identify Your Errors (slide 1 of 2)

## Check your SPED72 Report in the AzEDS Portal

The SPED72 report will show all students reported to AzEDS with SPED needs and/or SPED Program participation, ELL participation, and whether they have passed FED SPED and State SPED integrity.

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	ELL*	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail	Warning
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	N	[REDACTED]	FAIL	FAIL	NO

# Identify Your Errors (slide 2 of 2)

## Check your INTEG15 Report in the AzEDS Portal

The INTEG15 report displays a post-integrity list of student data related to membership and their integrity status results. Drill down using the filters to identify students at a specific site (optional), Integrity Status as 'Failed,' and Integrity Category of 'SPED' and 'Fed SPED.'

District Student ID	State Student ID	Last Name	First Name	Middle Initial	Integrity Category	Integrity Type	Integrity Status	Severity	Error Code	Error Description	Entry Date
					Fed SPED	Fed SPED	F		-40051	Student participating in special education must have only one Federal Primary Need Indicator (FPNI).	
					Fed SPED	Fed SPED	F		-40062	For each day there is a Least Restrictive Environment (LRE) provided, a SPED need must be reported.	
					SPED	State SPED	F		-40062	For each day there is a Least Restrictive Environment (LRE) provided, a SPED need must be reported.	

# Integrity Error -40087

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- **Error Message:** SPED Preschool Students must be reported with three Preschool Outcome Assessments upon entry. Please refer to the ESS Preschool Outcomes Reporting Guidance document.
- **Common Issues:**
  - Missing one or more ratings of the three outcome assessments for a site enrollment
- **Possible Solution:**
  - Ensure there are three entry outcomes reported for each preschool site entry
    - Social-Emotional, Knowledge-Skills, Behaviors



# Integrity Error -40044

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- Error Message: There is more than one Least Restrictive Environment (LRE) code specified at a single point in time for this need.
- Common Issue:
  - LRE entry and exit dates overlap
- Possible Solutions:
  - Verify only one LRE is reported at a site at any single point in time
  - Verify the LRE entry and exit dates do not overlap

# Integrity Error -40069

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- Error Message: Least Restrictive Environment (LRE) must be within a valid enrollment at a school. Please note that the error may be caused by a student not having valid enrollment due to missing DOR, grade, or calendar.
- Common Issues:
  - Incorrect entry and exit dates are reported for both LRE and Enrollment
  - LRE entry and exit dates are not within the corresponding Enrollment entry and exit
- Possible Solutions:
  - Confirm that LRE dates are within the enrollment dates
  - Confirm the LRE exit date reported has a corresponding enrollment exit date reported
  - Confirm entry and exit dates fall on in-session days

Special Education Data Updates

# SPED Reports 101



# SPED72 – SPED Participation Report

## Reports

<b>Student Detail</b>
<b>Accountability</b>
<b>Special Education</b>
SPED10 - SPED Data Verification Report
SPED11 - Preschool Outcomes Report
SPED12 - SPED Preschool Outcomes History Report
SPED50 - SPED Concurrency Report
<b>SPED72 - SPED Participation Report</b>
SPED73 - October 1 FED SPED Report
SPED74 - SPED Exit Report
SPED99 - SPED Orphan Data Report
<b>Student-Teacher-Course Connection</b>
<b>ADM</b>
<b>Calendar</b>
<b>OCT1</b>
<b>Discipline</b>
DISC10 - Discipline Data Verification Report
DISC45 - In-School Suspension Data Report
DISC72 - Discipline Validation Report
INTEG55 - Discipline Incident Integrity Report

- View all students' SPED needs and/or SPED program (LRE) participation
- Filter by district of residence or district of attendance
  - Also able to drill down to one, some, or all schools in district
- Verify student is passing or failing integrity
- Updated daily after nightly integrity processes have completed

# SPED72 Parameters

## SPED72 – SPED Participation Report

The SPED Participation Report shows students with SPED Needs and/or SPED Program Participation, whether or not they have passed FED SPED and State SPED integrity, and if the student is receiving any Warnings. Select the LEA, District of Attendance/District of Residence and School(s) you desire and choose whether you want a page break between schools. Along with student identifiable information, ELL indicator, DOR CTDS, and indicators for passing or failing FED SPED and State SPED integrity rules and warnings; the SPED72 shows the SPED Need Code, Need Entry and Exit Dates, FED Primary Need indicator, SPED Program Service Code, Service Entry and Exit Dates, SPED Exit Code, Primary/Secondary School indicator. This report can be used to find which students have/have not passed integrity as well as showing the Need and Program participation data for each student. This report is post-integrity. Detailed information on individual Integrity Rule Failures or Warnings can be found on the INTEG15 report.

District Of:

School(s):

Page Break Between Schools:

Check All  Uncheck All 

Mt Humphrey Elementary School

# SPED72 Example

SPED72

Mt Humphrey Unified District (1234)

CTDS: 01-01-01-000

Fiscal Year: 2025

SPED Participation Report by DOR

Page: 1 of 4

School Year: 2024 - 2025

Report Date: 09/11/2024 02:01 PM

School CTDS: 01-01-01-001

School Name: Mt Humphrey Elementary School (12355)

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	ELL <sup>1</sup>	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail	Warning
	12349876	Monsoon	Saffron	L	09/10/19	F	Non-H	White	KG	N	01-01-01-000	PASS	PASS	NO

Need	Need Entry Date	Need Exit Date	FED Primary Need	Ancillary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code <sup>2</sup>	Primary/Secondary School	Resident School ID
DD	08/12/24	05/23/25	Y	N	A	08/12/24	05/23/25	SPED13	P	12355

# SPED10 – SPED Data Verification Report

## Reports

<b>Student Detail</b>
<b>Accountability</b>
<b>Special Education</b>
SPED10 - SPED Data Verification Report
SPED11 – Preschool Outcomes Report
SPED12 - SPED Preschool Outcomes History Report
SPED50 – SPED Concurrency Report
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SPED73 - October 1 FED SPED Report
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<b>Student-Teacher-Course Connection</b>
<b>ADM</b>
<b>Calendar</b>
<b>OCT1</b>
<b>Discipline</b>
DISC10 – Discipline Data Verification Report
DISC45 - In-School Suspension Data Report
DISC72 – Discipline Validation Report
INTEG55 - Discipline Incident Integrity Report

- View a compilation of student SPED data sent to ADE
- Filter by one or more schools in your district
- Pre-integrity report
- Updated shortly after syncing your SIS to AzEDS

# SPED10 Parameters

SPED10 - SPED Data Verification Report ?

This report provides a compilation of student SPED data that has been submitted to ADE.

School(s):   Page Breaks between Schools:

Check All  Uncheck All ✕

Mt Humphrey Elementary School (12355)



# SPED10 Example

SPED10

Mt Humphrey Unified District (1234)

CTDS: 01-01-01-000

Fiscal Year: 2025

SPED Program Participation Data Verification Report

Page: 1 of 4

School Year: 2024 - 2025

Report Date: 09/13/2024 12:16 PM

School CTDS: 01-01-01-001

School Name: Mt Humphrey Elementary School (12355)

District Student ID	State Student ID	Last Name	First Name	DOB	Gender	Ethnicity	Race	ELL'	Type	Need/ LRE Code	Entry Date	Exit Date	SPED Fed Primary Need Indicator	Ancillary Need	Primary/ Secondary School	SPED Exit Reason	DOR CTDS	Resident School ID
	12349876	Monsoon	Saffron	09/01/2019	M	Non-H	WH	N	LRE	A	08/12/24	05/23/25			P	School is Out	01-01-01-000	
									Need	DD	08/12/24	05/23/25	Y	N				
									ResID		08/12/24	05/23/25						12355

# SPED Reports 101 Document

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- Guide to all reports related to Special Education
- SPED Report 101 Document
  - Found on the ESS Data Management website
    - AzEDS SPED Reporting
    - Tools and Resources

# How Do I Get Access to SPED Reports?

- You must have an ADEConnect account
- Request the **AzEDS Data Coordinator: SPED Reports** role from your local ADEConnect Entity Administrator to view AzEDS Reports
- Email the [ADE Support Inbox](#) for assistance with ADEConnect
- Email the [ESS Data Management Inbox](#) for assistance with ESS data applications

Special Education Data Updates

Q&A



## **ADEConnect Support**

(602) 542-7378

## **ESS Data Management Inbox**

(602) 542-3962

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## **Next SEDU Webinar:**

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# Thank You

