



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Chino Valley Unified District

CTD: 13-02-51

Sites: Chino Valley High School and Del Rio Elementary School

Contacts: John Scholl, Superintendent and Christina Sherriff, Food Service Coordinator

Review Date: July 9-10, 2024

Review Period: June 2024

Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
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SFA Operations

No findings.

Site Agreement

No findings.

Site Eligibility

No findings.

Menu Planning

1	<p>Quantities observed on the day of review did not meet minimum amounts required by the meal pattern. Specifically, daily vegetable quantities were insufficient for the lunch served on July 9, 2024 at Chino Valley High School; 1/2 cup vegetable was provided when 3/4 cup vegetable is required daily for grades K-8 and 1 cup vegetable is required daily for grades 9-12.</p> <p>Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue (e.g., changes in serving sizes, products, etc.). Meal pattern requirements for the National School Lunch Program can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. The Step-by-Step Instruction: How to Plan a Lunch Menu can be found on ADE's website at http://www.azed.gov/hns/nslp/training under the Online Training Library tab. The Using Appropriate Serving Utensils Recorded Webinar & Webinar Slides can be found on ADE's website at http://www.azed.gov/hns/nslp/training under the Online Training Library tab. Please note that repeated violations involving food quantities may result in fiscal action and/or termination of performance-based reimbursement (extra 8 cents).</p>	<p><i>Please provide one week of lunch production records for Chino Valley High School demonstrating that daily vegetable requirements are being met. Additionally, please provide a written description of the changes that have been made to ensure that daily vegetable quantities meet minimum amounts required by the meal pattern, and that the offerings will be recorded on the production records.</i></p>
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| <p>2 Quantities observed during the review period did not meet minimum amounts required by the meal pattern. Specifically, daily fruit quantities were insufficient at breakfast each day during the review period at Chino Valley High School. This was not a repeat finding from the previous cycle and therefore did not contribute towards fiscal action calculations.</p> | <p>Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue (e.g., changes in serving sizes, recipes, etc.). National School Breakfast Program can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. The Step-by-Step Instruction: How to Plan a Breakfast Menu can be found on ADE's website at http://www.azed.gov/hns/nslp/training under the Online Training Library tab. Please note that repeated violations involving food quantities may result in fiscal action.</p> | <p><i>Please provide a written description of the changes that have been made to ensure that daily fruit quantities at breakfast meet minimum amounts required by the meal pattern.</i></p> |
| <p>3 Quantities observed during the review period did not meet minimum amounts required by the meal pattern. Specifically, weekly fruit quantities were insufficient at breakfast during the review period at Chino Valley High School. This was not a repeat finding from the previous cycle and therefore did not contribute towards fiscal action calculations.</p> | <p>Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue (e.g., changes in serving sizes, recipes, etc.). National School Breakfast Program can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. The Step-by-Step Instruction: How to Plan a Breakfast Menu can be found on ADE's website at http://www.azed.gov/hns/nslp/training under the Online Training Library tab. Please note that repeated violations involving food quantities may result in fiscal action.</p> | <p><i>Please provide a written description of the changes that have been made to ensure that weekly fruit quantities at breakfast meet minimum amounts required by the meal pattern.</i></p> |
| <p>4 Quantities observed during the review period did not meet minimum amounts required by the meal pattern. Specifically, daily vegetable quantities were insufficient at lunch on June 4, 2024 and June 9, 2024 at Chino Valley High School. This was not a repeat finding from the previous cycle and therefore did not contribute towards fiscal action calculations.</p> | <p>Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue (e.g., changes in serving sizes, recipes, etc.). National School Lunch Program can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. The Step-by-Step Instruction: How to Plan a Lunch Menu can be found on ADE's website at http://www.azed.gov/hns/nslp/training under the Online Training Library tab. Please note that repeated violations involving food quantities may result in fiscal action.</p> | <p><i>Please provide a written description of the changes that have been made to ensure that daily vegetable quantities at lunch meet minimum amounts required by the meal pattern. Additionally, the certificate of completion of Step-by-Step Instruction: How to Plan a Lunch Menu must be submitted.</i></p> |
| <p>5 Quantities observed during the review period did not meet minimum amounts required by the meal pattern. Specifically, weekly vegetable quantities were insufficient at lunch during the review period at Chino Valley High School. This was not a repeat finding from the previous cycle and therefore did not contribute towards fiscal action calculations.</p> | <p>Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue (e.g., changes in serving sizes, recipes, etc.). National School Lunch Program can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. The Step-by-Step Instruction: How to Plan a Lunch Menu can be found on ADE's website at http://www.azed.gov/hns/nslp/training under the Online Training Library tab. Please note that repeated violations involving food quantities may result in fiscal action.</p> | <p><i>Please provide a written description of the changes that have been made to ensure that weekly vegetable quantities at lunch meet minimum amounts required by the meal pattern.</i></p> |

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| <p>6 Quantities observed during the review period did not meet minimum amounts required by the meal pattern. Specifically, weekly red/orange vegetable quantities were insufficient at lunch during the review period at Del Rio Elementary School. This was not a repeat finding from the previous cycle and therefore did not contribute towards fiscal action calculations.</p> | <p>Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue (e.g., increasing red/orange vegetable quantities and/or serving sizes, recipes, etc.). National School Lunch Program can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. The Step-by-Step Instruction: How to Plan a Lunch Menu can be found on ADE's website at http://www.azed.gov/hns/nslp/training under the Online Training Library tab. Please note that repeated violations involving food quantities may result in fiscal action.</p> | <p><i>Please provide a written description of the changes that have been made to ensure that weekly red/orange vegetable quantities at lunch meet minimum amounts required by the meal pattern.</i></p> |
| <p>7 Fluid milk was not available in at least two varieties for each meal service. Specifically, only one variety of fluid milk was available at breakfast during the review period at Del Rio Elementary School and at breakfast and lunch during the review period at Chino Valley High School. This was not a repeat finding from the previous cycle and therefore did not contribute towards fiscal action calculations.</p> | <p>Discussed variety requirement and feasible options for compliance. Allowable milk varieties are fat-free unflavored, fat-free flavored and unflavored. The meal pattern tables can be found on ADE's website at https://www.azed.gov/hns/sfsp under the Meal Pattern accordion.</p> | <p><i>It was observed on site that two varieties of fluid milk are being offered at all meal services. Please provide written assurance that fluid milk will always be available in at least two varieties at breakfast and lunch while operating the Seamless Summer Option, and that the offerings will be recorded on the production records.</i></p> |

Counting & Claiming

No findings.

Media Release

No findings.

SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Recordkeeping

No findings.

Comments/Recommendations:

Congratulations! Chino Valley Unified District has completed the Seamless Summer Option of the administrative review for the 2024 program year. Thank you for your hospitality and organization during the review process. It is evident that you are working hard to ensure your community is fed healthy meals in a welcoming environment throughout the summer.

Training: Web-based trainings and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

Summer meal service training and resources can be found on ADE's website at <https://www.azed.gov/hns/sfsp>

Fiscal Action Assessed?

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$0.00
<input checked="" type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	\$0.00
<input checked="" type="checkbox"/> No - SSO SBP	<input type="checkbox"/> Yes- SSO SBP	\$0.00
<input checked="" type="checkbox"/> No - SSO NSLP	<input type="checkbox"/> Yes- SSO NSLP	\$0.00

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by August 16, 2024 to Kariann Sadlon at Kariann.Sadlon@azed.gov.

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

Tom Horne, Superintendent of Public Instruction
1535 West Jefferson Street • Phoenix Arizona 85007 • www.azed.gov

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