



Memorandum

To: Arizona's School District Superintendents
Charter School Administrators
Public Education Agency (PEA) Administrators

From: Academic Achievement
Exceptional Student Services
Office of English Language Acquisition Services (OELAS)
Accountability and Research

cc: Business Managers
Arizona Education Data Standards (AzEDS) Data Administrators

Date: June 10, 2024

Re: October 1 Enrollment Data for Fiscal Year 2025

What is October 1 Enrollment Data?

To ensure compliance with federal reporting and program requirements for the fiscal year 2025, the Arizona Department of Education (ADE) is compiling data for students enrolled on **October 1, 2024**. AzEDS Reports populates data that Arizona school districts, charter schools, and public education agencies (PEAs) (organizations) submit via their respective student information systems (SIS) to ADE and has **Passed Integrity in AzEDS accordingly**.

Student-level enrollment, attendance, and program data at educational sites reported by organizations are crucial to accurate funding and determinations for all education programs. ADE uses October 1 data to manage eligibility and funding for limited federal dollars, comply with federal reporting requirements, and serve as the basis for general population statistics about Arizona schools.

ADE uses October 1 data for internal and external accountability reports, such as the statewide dropout rate, and to identify students in certain subgroups. Therefore, schools must review and, if applicable, correct this data as soon as possible so that ADE can produce accurate numbers for federal reporting, reconciliation of federal allocations, and preparation of preliminary allocations for fiscal year 2026.

What are the important deadlines?

The final October 1 enrollment data deadline is Wednesday, December 11, 2024. ADE requires organizations to review and correct data submissions if there are inaccuracies. ADE encourages organizations to contact their relevant ADE program area staff for support.

What are the consequences of not submitting accurate, valid, and timely October 1 Enrollment Data?

ADE will not include any information submitted after 5:00 PM on December 11, 2024, into AzEDS on the relevant grants or reports indicated in the chart below. Incomplete, inaccurate, or late reporting from PEAs will result in the delay of state and/or federal funds, potential reductions of federal grant funding, and other program enforcement as relevant.

Chart of Relevant Reports for Grants and Program Contact Information

The following charts display the type of enrollment and program data required for federal reporting or ADE operations:

	Student Enrollments	Income Eligibility 1 and 2	Special Education Disabilities and Programs	English Learner Program Participations ¹
AzEDS Report Name	OCT1	OCT1 and SUPP72	SPED73	EL71 and EL74
ESEA Consolidated Title I, Title II, Title IV-A, Title V-B Grants	✓	✓		
Title III				✓
IDEA Entitlement Grant	✓	✓	✓	
ESS October 1 Data Collection ²	✓		✓	✓

For questions on October 1 reporting relative to each program, organizations may contact:

ESEA Consolidated Title I, Title II, Title IV-A, Title V-B Grants	Title III	IDEA Entitlement Grant	ESS October 1 Data Collection
Deb.Kaplow@azed.gov 602-542-4392 esea@azed.gov	Micky.Gutier@azed.gov 602-542-7469	ESSProgMgmt@azed.gov 602-542-3398	ESSDataMgmt@azed.gov 602-542-3962

Please reach out to your student information system (SIS) vendor if you have any questions regarding how to input information into your SIS (i.e., PowerSchool, Infinite Campus, or Tyler Technology).

ADE appreciates your efforts to optimize funding for all the educational programs that benefit students and teachers of Arizona.

¹ In AzEDS, organizations can verify their EL Program Participation data by reviewing the EL71 - EL Program Participation Report, which is available via the AzEDS Portal application in ADEConnect. Click the Reports tab and select English Learner from the menu. Also available is the EL74 – October 1 EL Report, which compiles student level EL Program data for October 1 Enrollment purposes.

² ESS validates SPED data through the ESS October 1 Data Collection process captured on December 11, 2024. The ESS October 1 Data Collection process is dependent upon the general October 1 process.