



Exceptional Student Services

Frequently Asked Questions Special Education Program Approvals

When may I apply?	2
What is the timeframe for approval?.....	2
When are quarterly renewals due?.....	2
How do private special education schools complete the quarterly renewal?	2
How do public education agencies (PEAs) complete the quarterly renewal?	2
How long will it take to obtain approval?	2
Where can I find the list of Approved Private Special Education Schools?.....	2
Where can I find the list of Approved Emotional Disabilities- Public (ED-P) Programs?	2
Where can I find the list of Approved Residential Treatment Centers?.....	3
Who do I contact if I have questions?	3



Exceptional Student Services

When may I apply?

The Special Education Program Approvals application for the upcoming fiscal year (FY25) opens May 6 and closes June 15.

What is the timeframe for approval?

Approvals have followed the fiscal year of July 1 through June 30. Quarterly renewals will be required in FY25.

When are quarterly renewals due?

Quarterly renewals are due October 1, January 1, and April 1.

How do private special education schools complete the quarterly renewal?

To complete the quarterly renewal, log in to the Private Special Education Program Approval Portal. Within the home page, if you have changes in administration, ownership, staff, location, grades, or special education disability categories served within the past quarter, select “YES” to make the necessary changes to your application and re-submit. If you have no changes within the past quarter, select “NO” to confirm that your application information is current and accurately reflects your private special education program.

How do public education agencies (PEAs) complete the quarterly renewal?

To complete the quarterly renewal, log in to the Special Education Program Approval Portal. Within the home page, if you have changes in Point of Contact, staff, location, classrooms, or grades within the past quarter, please select “YES” to make the necessary changes to your application and re-submit. If you have no changes within the past quarter, select “NO” to confirm that your application information is current and accurately reflects your ED-P program.

How long will it take to obtain approval?

Approval time depends on many factors that may require further clarification. Typically, approvals are obtained no longer than 2–3 weeks after submission if everything is in order.

Where can I find the list of Approved Private Special Education Schools?

The [list of Approved Private Special Education Schools](#) can be found on the [Private Special Education Schools web page](#) under “Approved Private Special Education Schools.”

Where can I find the list of Approved Emotional Disabilities—Public (ED-P) Programs?

The [list of Approved ED-P Programs](#) can be found on the [Emotional Disabilities Private/Public \(ED-P\) Program web page](#).



Exceptional Student Services

Where can I find the list of Approved Residential Treatment Centers?

The [list of Approved Residential Treatment Centers](#) can be found on the [Residential Treatment Center Placement web page](#) under “Approved RTC List, Calendars, and Reporting.”

Whom do I contact if I have questions?

- **Private Special Education Schools and ED-P Programs**
[Email Terry Gonzalez](#) or call (602) 364-4016
- **Residential Treatment Center (RTC)**
[Email Jeff Rhodes](#) or call (602) 542-4387