ARIZONA DEPARTMENT OF EDUCATION

APR Training- Part II:
Activities & Student Data
21st CCLC APR Data Reporting System Training Series
April 10th or 11th 2024

APR System Training

Welcome!

Please Enter your Name, Role (will you be entering data into the APR system?), and District in the Chat box

Agenda

- ❑ **Quick Recap**
- ❑ **Activities**
- ❑ **Student Data- Purpose**
- ❑ **Student Data- How Reported**
- ❑ **Outcome Narratives**
- ❑ **Review of Timeline**
- ❑ **System Demo**
- ❑ **Q&A**
- ❑ **Wrap up**

APR System Training Series

Recap

Annual Performance Report

- **Federally required reporting, data submitted into 21st CCLC APR system via ADEConnect hub**

- **Already completed reporting about Center Info, Partnerships, Staffing, Family Engagement, & Participation**

- **What's left?**
  - **Activities**
  - **Student Data** ⬅
    - **(Teacher Survey due is SIS by May 25th)**
  - **Outcome Narratives** ⬅

Outcomes Reporting (due September 11th, 2024)

Activities

How to Calculate Activities Data

Total participants = unique student IDs for all classes under the activity category

Total hours = total of all hours on your calendar offered for all classes under the activity category

Summer

Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	0	0
Science, Technology, Engineering, and Mathematics, including Computer Science	0	0
Academic Enrichment		

Ex: 4 classes x 1 hr each per day x 1 day per week x 16 weeks = 64 hours

Ex: 4 classes x 1 hr each per day x 4 days per week x 16 weeks = 256 hours

ADE Will Provide Activities Calculations

APR System will provide values in each of these cells where applicable

→ Based off Attendance Data in AzEDS- Activity Category Descriptor selected

Summer

Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	0	0
Science, Technology, Engineering, and Mathematics, including Computer Science	0	0
Academic Enrichment		

ADE Will Provide Activities Calculations

Each value can be updated if your calculation is different → If the count looks off, you can manually calculate to update

We anticipate under counting in some of our counts, especially with summer data and with Literacy Education and STEM

Summer

Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	0	0
Science, Technology, Engineering, and Mathematics, including Computer Science	0	0
Academic Enrichment		

Activities: Change History

Summer

Activity Type
Literacy Education
Science, Technology, Engineering, and Mathematics, including Computer Science

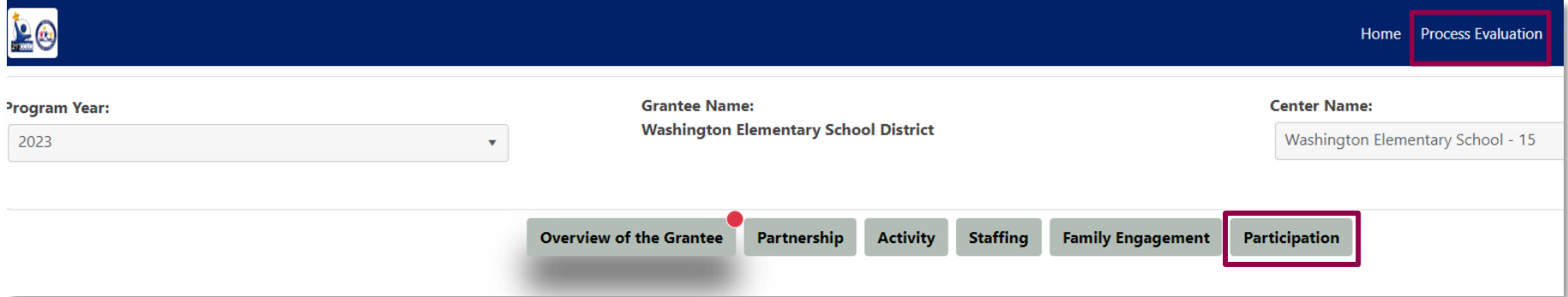| Updated by	How many participants attended this Activity during the academic term? **Reported by AzEDS**	How many participants attended this Activity during the academic term? **Most recent revised value**	Updated Date
Mr.Rogers@school.com	20	25	2023-04-05 1:22:32 PM
MaryPoppins@school.com	20	20	2023-04-12 3:23:15 PM
Mrs.DoubtFire@school.com	20	15	2023-04-20 4:05:02 PM

- **Each cell editable**
- **Once an edit is made, a History icon will appear**
- **Should not update Activities until all attendance is complete**

Participation

Participation

Program Year: 2023

Grantee Name: Washington Elementary School District

Center Name: Washington Elementary School - 15

Overview of the Grantee | Partnership | Activity | Staffing | Family Engagement | **Participation**

Participation data comes from Student Attendance

→ **Student Data list = Same Students as Participation, minus PreK and K**

Participation: What Does this Look Like?

Grade Level	Less than 15 hours	15-44 hours	45-89 hours	90-179 hours	180-269 hours	270 hours or more	Hours Not Provided	Total
Pre-Kindergarten	3	7	4	4	0	0	0	18 X
Kindergarten	0	0	0	0	0	0	0	0 X
1st Grade	1	5	6	4	0	0	1	17
2nd Grade	8	6	0	4	0	0	1	19
3rd Grade	7	3	3	3	0	0	2	18
4th Grade	6	2	4	5	0	0	3	20
5th Grade	7	4	6	6	0	0	2	25
6th Grade	9	15	7	4	0	0	0	35
7th Grade	8	15	5	2	0	0	3	33
8th Grade	11	10	2	2	0	0	2	27
9th Grade	0	0	0	0	0	0	0	0
10th Grade	0	0	0	0	0	0	0	0
11th Grade	0	0	0	0	0	0	0	0
12th Grade	0	0	0	0	0	0	0	0
Total	60	67	37	34	0	0	14	212

Student Data- Purpose

Purpose of Student Data

- **To collect data for Outcomes reporting→ Federally mandated 21st CCLC grant reporting**

- **Completed for each 21st CCLC program, down to the center/site level**

- **Student Data is "what was the impact" level of reporting**

- **For more details, see the Annual Performance Report tab of our Required Reporting website→**

  Required Reporting | Arizona Department of Education (azed.gov)

Student Data collected in system is at **student level**

Reported to USED in aggregate, at **center level**

Reported for each outcome by **dosage band**

→ Totals that "**needed to improve**" and totals that "**did improve**" for each GPRA Outcome

Reminder: What's Reported in System?

	What Reported	Who Reports	Reported by terms (Summer + Academic) or whole year?
Student Data to report Outcomes below:	**Student level Outcome reporting, broken down by grade level**	**ADE populates student list into System from attendance**	**Whole Year- Student Level**
Outcomes- State Assessment	**State test- growth data for grades 4-8 for reading and math**	**ADE**	**Whole Year- Student Level**
Outcomes- GPA	**Student GPA last year and this year, grades 7-8, 10-12**	**Site in APR System**	**Whole Year- Student Level**
Outcomes- School Day Attendance	**Student school day attendance rates last year and this year, grades 1-12**	**ADE**	**Whole Year- Student Level**
Outcomes- In-School Suspension	**Student In-School Suspension data last year and this year, grades 1-12**	**Site in APR System**	**Whole Year- Student Level**
Outcomes- Teacher Survey (moved to SIS)	**Student engagement in learning via School Day Teacher Survey, grades 1-5**	**Site in SIS**	**Whole Year- Student Level**

Student Data- How to Submit

How to Submit Student Data

- **Submitted into 21st CCLC APR Data Reporting System**

APR System Training Series

How to Submit Student Data

Steps to completing the Student Data Submission

1. **Answer ISS question**
2. **Download student spreadsheet**
3. **Enter GPRA data into spreadsheet**
4. **Upload back into system**
5. **Attach file**
6. **Check for errors**

Is "In School Suspension" utilized at your school?

○ Yes
○ No

+ Browse   Download
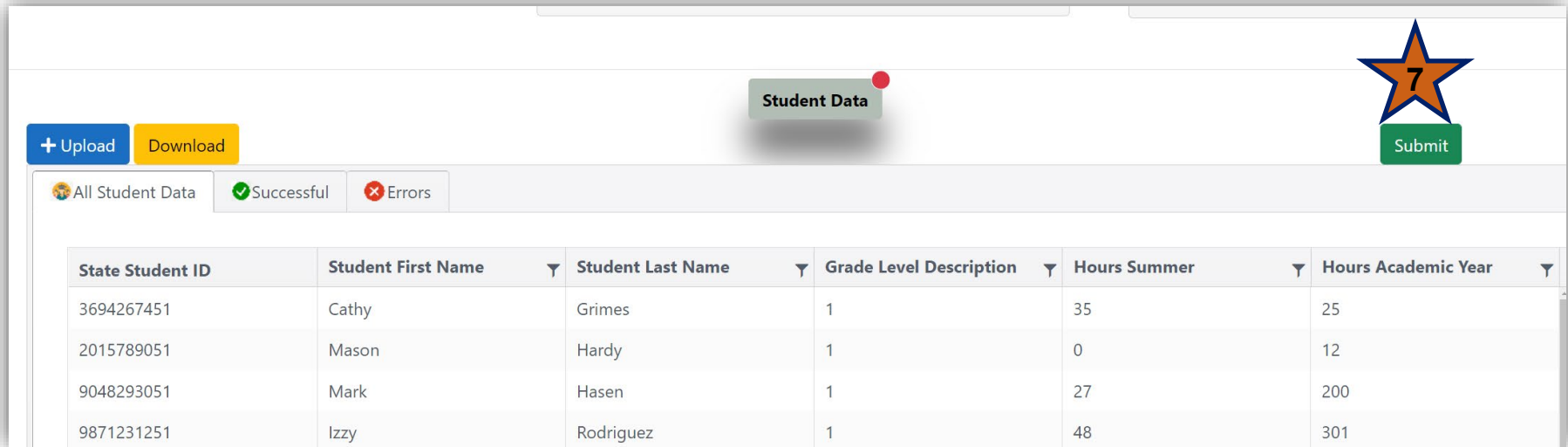
Student Data ❓Instructions

👥All Student Data   ✅Successful   ❌Errors

How to Submit Student Data

Steps to completing the Student Data Submission
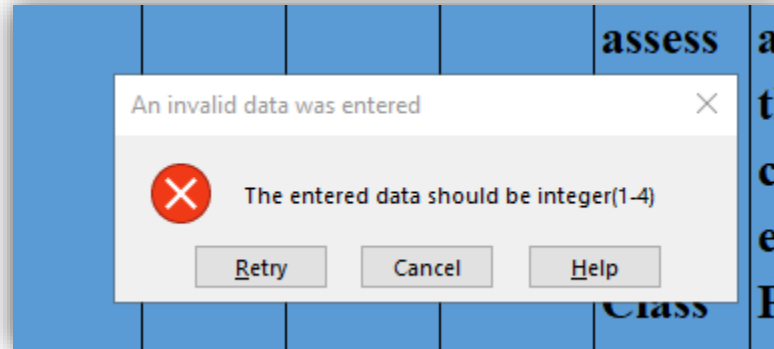
7. When complete and no errors, click "Submit"

Completing Student Data Entry

Spreadsheet has some built in validations, system will validate the rest after upload

Student Data Tips

GPA- number up to 2 decimals

-    **"NA" if no data to provide**

In-School Suspension- possible very few across whole school- that's ok! Zeros are expected

-    **"NA" if no data to provide**

Teacher Survey- numbers only, corresponding to each answer choice option, complete all 3 survey responses for each student

- **Enter Teacher Survey data through your respective SIS**
  - **Numerical values for each answer to depend on SIS.**
    - **Answers include:**
      1. **Did not need to improve**
      2. **Improved**
      3. **Remained the same**
      4. **Decreased**

Entering Data into the Spreadsheet

Spreadsheet Column	Data Reported	Acceptable Values	Example
Column G	*Previous* year *(2022-2023)* GPA, Grades 7-8, 10-12	**Number up to 2 decimals** → **NA if no data to provide**	**3.25**
Column H	*Current* year *(2023-2024)* GPA, Grades 7-8, 10-12	**Number up to 2 decimals** → **NA if no data to provide**	**3.25**
Column I	*Previous* year*(2022-2023)* In-School Suspensions, Grades 1-12	**Whole numbers** → **NA if no data to provide**	**0**
Column J	*Current* year *(2023-2024)* In-School Suspensions, Grades 1-12	**Whole numbers** → **NA if no data to provide**	**0**

Entering Data into the Spreadsheet

Student ID(State)	First Name	Last Name	Grade	Hours Summer	Hours Academic Year/Accumulativ	Unweighted GPA/ Last year	Unweighted GPA/ This year	How many in-school suspensions last year?	How many in-school suspensions this year?	While this student was in your regular school day class, assess their change in Class Participation.	While this student was in your regular school day class, assess their change in Positive Classroom Behavior.	While this student was in your regular school day class, assess their change in Positive Peer Relationships.
2228793451	Padma	Badani	9	55	295	NA	NA			NA	NA	NA
1963084151	Berry	Baxter	3	45	315	NA	NA					
5123897951	Carter	Beachum	6	48	108	NA	NA			NA	NA	NA
2974903451	Ella	Belle	9	0	1	NA	NA			NA	NA	NA

Additional Tips

- **Share student list** with other departments if getting data from them

- Student list derived using program dates
  - **Dates of attendance are by Funding Cycle**

- If you complete data collection prior to transferring into the APR System's spreadsheet
  - **Sort your spreadsheet** in the same order = Check for student alignment- missing/extra students

Outcomes Narratives

Outcomes Narratives

Outcome Narrative ❓Instructions

Not Started

State Assessment

For State Assessment data, provide narrative if there are students whose data are unavailable in reporting on this GPRA measure. Report on any factors that may have impacted your ability to report this data.

Required Text Field

- **Same question but for each of the 5 GPRA Outcomes.**

Review of APR Timeline

APR Timeline for Reporting 2023-2024 Data

APR System Open Date	❑ **Wednesday, April 17th, 2024**
Teacher Survey Data Due Date	❑ **Due by Saturday, May 25th, 2024**
APR Due Date- Process Evaluation tabs	❑ **Due by Wednesday June 19th, 2024**
APR Due Date- Data Outcomes Section	❑ **Due by Wednesday September 11th, 2024**

Check-In

Where does ADE get the list of students to report outcomes for?

a. From CCLC20 Report

b. From AzEDS Data Submission

c. Both A & B

d. I need help with this question

Student Data- System Demo

Check-In

If I have trouble with my upload for my student data, I can get support by …

a. sending an email to the Data Inbox:
       21stCCLC.DataInbox@azed.gov

b. calling/emailing Chandler or Rhonda for 1:1 support

c. watching this training again

d. all of the above

Q&A

Wrap Up

➢ **All materials mentioned can be found in our website:**

Required Reporting | Arizona Department of Education (azed.gov)

Wrap Up

➢ **Contact the Data Inbox for additional 1:1 support**

➢ **See the Required Reporting calendar for due dates**

➢ **Continue to read APR related emails**

➢ **Recorded trainings are available at our APR website**

Contact us with questions/feedback

21stCCLC.DataInbox@azed.gov

Thanks!