Arizona Department of Education
Office of English Language Acquisition Services

Annual Progress-Monitoring Form for English Learners with a
Parent Request for Student Withdrawal from an English Learner Program

If a parent decides to opt his or her student out of an EL program, that student retains his or her status as an EL. The LEA remains obligated to provide the EL student meaningful access to its educational program. Thus, the LEA must continue to monitor periodically the opted-out student's academic progress. This monitoring should include a combination of performance data, such as information on assessment results, grades, courses taken, observations, attendance, and parent meeting notes, along with possible comparisons to other EL students of similar ELP levels (*taken from the English Learner Toolkit 2017, published by OELA and NCLA*).

This is a progress-monitoring form for English Learners with a Parent Request for Student Withdrawal from an English Learner Program. The LEA may attach additional data as needed.

Student Name_____   **SSID**_____

Date of Student Withdrawal from EL Program Services_____   **School Year Monitored**_____

	Date(s)	Test Score / Results
AZELLA Test History		
Arizona's Academic Standards Assessment		

	District-wide / School-wide	Test Date(s)	Test Score / Results
Formative Assessment			
Summative Assessment			

	Date:	Date:	Date:	Date:
Classroom teacher observations / comments				

Appropriate personnel should analyze this information throughout the year and make recommendations based on the student's current ELP level and ability to perform at grade level. If an LEA finds that a student is struggling, it should take appropriate steps to assist the student. These steps may include, but are not limited to, notifying the student's parent about his or her student's lack of progress, and encouraging him or her to opt the child into EL program services; and providing supports for the student's language acquisition, such as offering professional development in second language acquisition to the student's core curriculum teachers (*taken from the English Learner Toolkit 2017, published by OELA and NCLA*). You can access *Tools and Resources for Serving English Learners Who Opt Out of EL Programs* at http://www2.ed.gov/about/offices/list/oela/english-learner-toolkit/index.html.

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Signature of Content Area Teacher   Date   (Revised 04-2024)