

**Participating LEA Member - Certification and Assurances**  
**Consortia Funding for EHCY Grant Funding FY25**

The superintendents or designees of the local educational agencies (LEAs) listed on this document agree to form and participate in an Education for Homeless Children and Youth (EHCY) Grant consortium of LEAs for the purpose of providing supplemental programs and services to children and youth experiencing homelessness. By affixing signatures to these forms, the superintendents or designees certify the following: (1) the LEAs will abide by all the statutory requirements of the EHCY Program, and (2) the LEAs will adhere to the legal assurances contained in the EHCY Grant Program Assurances.

**Participating LEA Member - Certification**

LEA Member: \_\_\_\_\_ LEA CTDS: \_\_\_\_\_

**Participating LEA Member Contact Information**

**Administrator/Authorized LEA Representative:**

**Title:**

**Mailing Address:**

**City:**

**State:**

**ZIP:**

**Telephone:**

**Fax:**

**E-mail:**

**Main Contact for EHCY Budget**

**Name:**

**Title:**

**Telephone:**

**E-mail:**

**McKinney-Vento Homeless Liaison**

**Name:**

**Title:**

**Telephone:**

**E-mail:**

☐ I certify that, to the best of my knowledge, the information contained in this form is complete and accurate.

\_\_\_\_\_  
**Printed Name of Superintendent or Designee**

\_\_\_\_\_  
**Signature of Superintendent or Designee**

\_\_\_\_\_  
**Date**

## Participating LEA Member – EHCY Program Assurances

### MEMORANDUM OF UNDERSTANDING

The lead LEA/fiscal agent of this consortium has provided this local education agency (LEA) with a copy of the *Memorandum of Understanding* (MOU) for the consortium. This LEA has been made aware of, and agrees with, all terms and conditions of this consortium as stated in the MOU.

While the lead LEA/fiscal agent assumes responsibility for Funding Application submission, this LEA understands it also assumes a degree of fiscal responsibility for ensuring grant compliance with the USFR Chart of Accounts coding and rules, and requirements of Federal funding.

LEA acknowledges it has been provided a copy of the lead agent's *Memorandum of Understanding*. \_\_\_\_\_ (initials)

### GENERAL PLAN ASSURANCES

Per Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards /Subtitle VI- General Provisions for Selected Items of Cost/§ 200.428 Collections of Improper Payments - The costs incurred by a non-Federal entity to recover improper payments are allowable as either direct or indirect costs, as appropriate. Amounts collected may be used by the non-Federal entity in accordance with cash management standards set forth in § 200.305 Payment.

LEA agrees it has read and understands the above *General Plan Assurances*. \_\_\_\_\_ initials)

### McKINNEY-VENTO HOMELESS ASSISTANCE ACT ASSURANCES

All LEAs, including the EHCY applicants, are required by the McKinney-Vento Homeless Assistance Act to implement the following items:

- Ensure access to instructional and non-instructional services for children and youth experiencing homelessness to meet the same challenging state academic standards to which all students are held.
- Immediately enroll children and youth experiencing homelessness.
- Review and revise policies that present barriers to the school enrollment of children and youth experiencing homelessness, including those related to transportation, immunization, proof of residency, birth certificates, guardianship, school records, and other documentation.
- Ensure school stability for children and youth experiencing homelessness through implementation of the best interest determination process.
- Provide transportation to the school deemed in the best interest of the children and youth experiencing homelessness, to the extent feasible.
- Ensure that all children and youth experiencing homelessness receive free meals, textbooks, and Title I services.
- Pay special attention to the identification, enrollment, and attendance of children and youth experiencing homelessness who are not currently attending school.
- Coordinate with local community-based organizations to provide services to children, youth, and their families experiencing homeless to minimize educational disruption for children and youth experiencing homelessness.
- Ensure that all children and youth experiencing homelessness receive placement in appropriate programs, such as Special Education, gifted and talented, and English Learner programs.
- Ensure that the McKinney-Vento Liaison of Record provides annual professional learning to LEA staff working with children and youth experiencing homelessness.

- Ensure that the McKinney-Vento Liaison of Record attends a minimum of eight the professional learning hours provided by the Arizona Department of Education (ADE) Homeless Education Program, the National Center for Homeless Education (NCHE), etc. each year. LEAs must provide evidence or certification of hours upon request of ADE for professional learning hours obtained throughout the year.

LEA agrees it has read and understands the above *McKinney-Vento Homeless Assistance Act Assurances*. \_\_\_\_\_ (initials)

#### **EDUCATION FOR HOMELESS CHILDREN AND YOUTH (EHCY) GRANT PROGRAM ASSURANCES**

The services and activities described in this application provide supplemental support services and professional learning that is aligned with the McKinney-Vento Homeless Assistance Act and the LEA's Integrated Action Plan with The Arizona Department of Education. Local homeless education programs that do not align to the current plans or supplant services and activities will be required to update their applications.

The LEA applicant assures the following pertaining to EHCY subgrant funding:

- Determination and utilization of the EHCY funds are both data-driven and aligned with the authorized activities in the McKinney-Vento Homeless Assistance Act to meet the unique needs of the children and youth experiencing homelessness.
- The collection and provision of reliable, valid, and comprehensive data requested by the ADE State Homeless Education Program.
- Instructional, research-based services will be provided to children and youth experiencing homelessness to meet Arizona Academic Standards.
- Non-instructional and support services will be provided to children and youth experiencing homelessness, including but not limited to health referrals, counseling services, transportation and other referrals.
- EHCY will supplement, not supplant any other local, state, or federal funding sources.
  - EHCY funds shall not replace the regular academic program and shall be designed to expand upon and improve services provided as part of the regular academic program (42 U.S.C. § 11433(a)(3)).
  - EHCY funds will be coordinated with other local, state, and federal programs, such as, but not limited to, Title I, Title III, and Special Education, to ensure that the activities are supplementary, and do not supplant existing activities and required services provided to all students.
  - Students experiencing homelessness must be provided services comparable to those offered to other students in the school (42 U.S.C. § 11432(g)(4)).
- Implementation of an attestation of need process to determine support for supplemental services and activities.

LEA agrees it has read and understands the above *EHCY Grant Program Assurances*. \_\_\_\_\_ (initials)

The LEA agrees it has read and understands the above EHCY Program Assurances.

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*Each LEA member of the consortium is required to complete all pages. The lead LEA/fiscal agent is responsible for uploading completed documents to the **Related Documents** section of the EHCY Grant application.*

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Name of LEA Consortium Member Representative	Title of LEA Consortium Member Representative
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Signature of LEA Consortium Member Representative

*The lead LEA/fiscal agent is responsible for uploading completed documents to the **Related Required Documents** section of the EHCY grant funding application. For assistance, please contact:*

**ADE Homeless Education Program Team**  
Homeless@azed.gov