



ARIZONA DEPARTMENT OF  
**EDUCATION**

# **FY25 Education for Homeless Children and Youth (EHCY) Continuation Grant Informational Webinar**

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**February 2024**

Arizona Department of Education  
(602)542-0890  
[homeless@azed.gov](mailto:homeless@azed.gov)

# Objective

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- Participants will be familiarized with the FY25 EHCY Continuation Grant application requirements.

# Agenda

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- EHCY Funding Introduction
- Overview of FY25 EHCY Continuation Grant
- Grant Application Requirements
- Summary & Closing

# **EHCY Funding Introduction**

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# **EHCY Funding Introduction**

- History
- Purpose
- EHCY SEA Subgrant Requirements

# EHCY Introduction

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## History

- Enacted via the McKinney-Vento Homeless Education Assistance Act of 1987
- Reauthorized by Title IX, Part A of the Every Student Succeeds Act (ESSA) of 2015
  - EHCY Funding

## Purpose

- Supplement services
- Eliminate barriers for children and youth experiencing homelessness:
  - Identification
  - Enrollment
  - Attendance
  - Academic success

# EHCY SEA Subgrant Requirements

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- **Annual allocation from the USDE**
  - Based on annual reporting of homeless enrollment numbers
- **Minimum of 75% must be sub-granted to LEAs**
- **Competitive subgrant process at least once every three years**
  - Recipients of the 3 –year competitive subgrants are required to submit a continuation application for each of the remaining 2 years of the grant project

# **Overview of FY25 EHCY Continuation Grant**

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# **Overview of FY25 EHCY Grant Continuation**

- Grant Application Details
- Timelines
- Planning

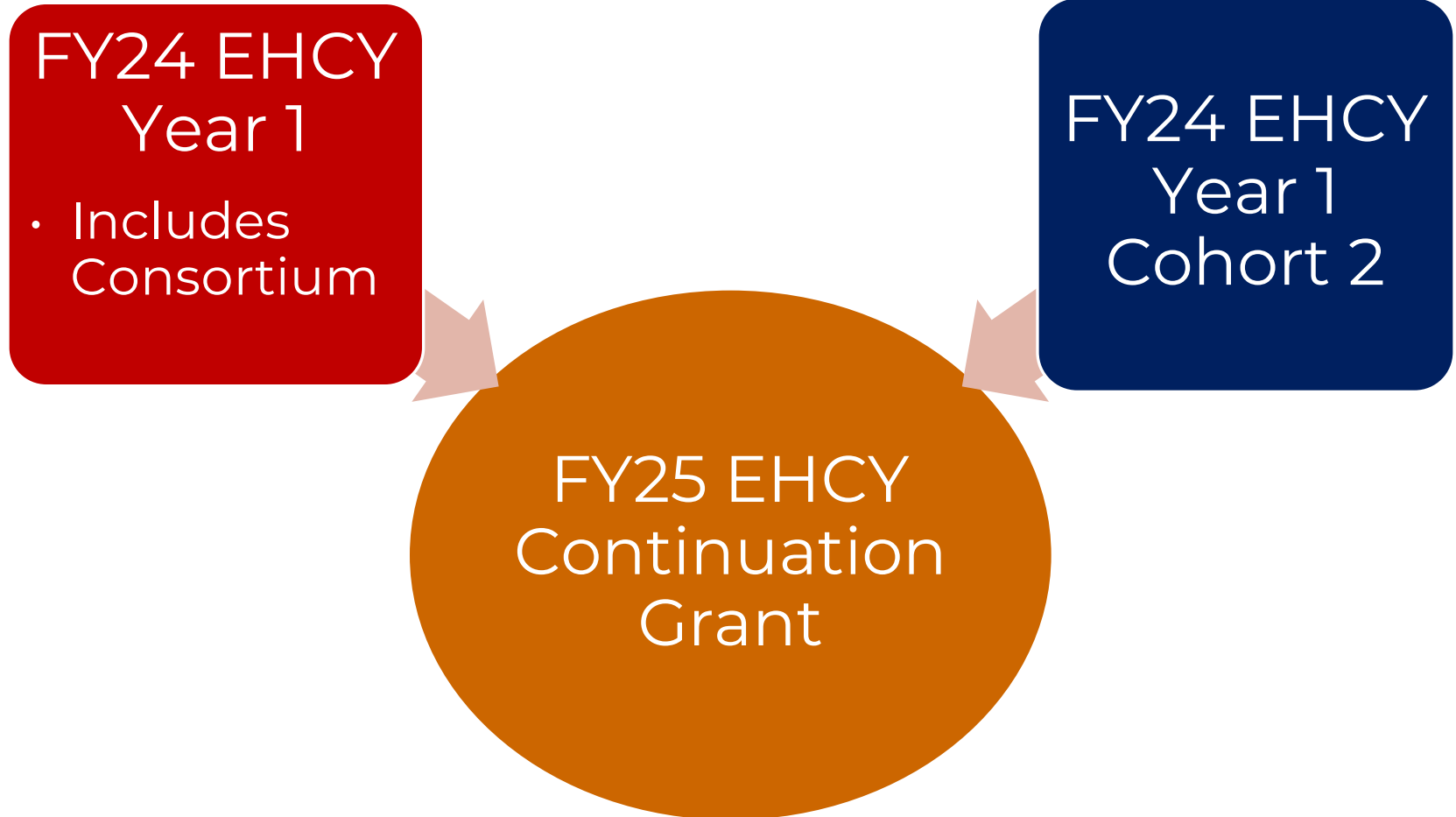
# Grant Application Details

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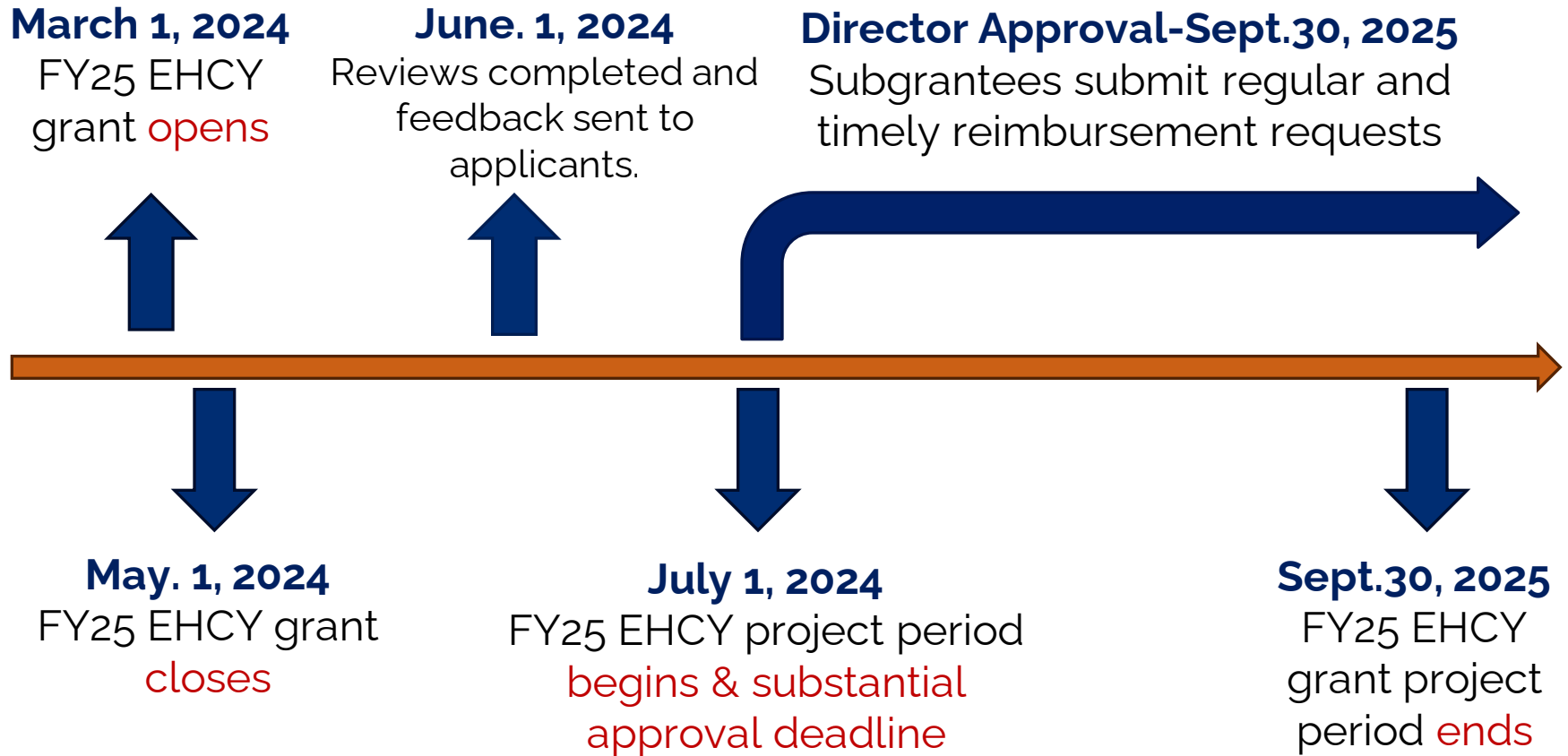
- **Eligible Applicants**
  - **FY24 EHCY Competitive Grant – Year 1**
    - *Including the consortium subgrantee*
  - **FY24 EHCY Grant Cohort 2**
- **Complete the same consolidated FY25 EHCY Continuation Grant Application in GME**
- **Application Open & Close Dates**
  - March 1 –May 1, 2024

# Grant Application Details

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# FY25 EHCY Continuation Grant Timelines



# EHCY Subgrant Requirements for LEAs

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- Supplement, not supplant
- Eliminate barriers for children and youth experiencing homelessness:
  - Identification
  - Enrollment
  - Attendance
  - Academic success
- **16 allowable activities**
  - Outreach and identification
  - Immediate enrollment
  - School stability
  - Transportation
  - Educational & wrap-around services

# Considerations: Shared Responsibility

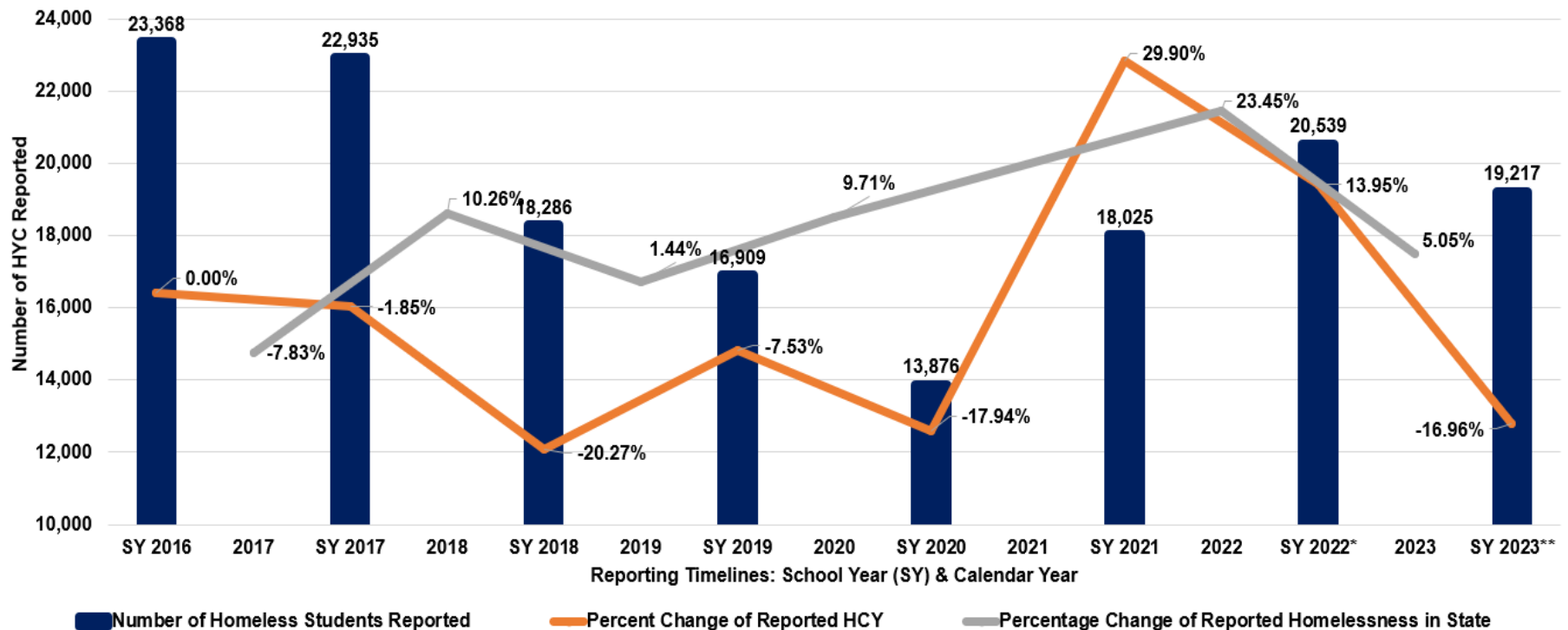
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When preparing the FY25 EHCY Continuation Grant application, consult with multiple stakeholders to ensure well-rounded analysis of need, effective programming, and to avoid supplanting

- **McKinney-Vento Liaisons**
- Budget Department
- Title I Directors
- Administrators
- Grants Managers
- Transportation Directors
- Superintendents
- Community Partners

# Considerations: Data Context

Longitudinal Percent Change in Reported HCY & Homelessness  
in Arizona from 2016 - February 2024



*Identification is critical to the success of both students and local programs*

# Considerations: FY25 EHCY Funds

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**Cover excess cost to remove the barriers to ...**

- **Identification, retention, attendance, and academic success**
  - Increased staff capacity – stipends & salaries
  - Contracts w/CBOs
- **School retention and attendance**
  - Provision of transportation
  - Contracts w/CBOs or vendors
- **Academic success**
  - Paying AP exam , SAT/ACT, and dual-enrollment fees
- **Identification and immediate enrollment**
  - Acquiring previous academic records, birth certificates, and immunization records



# **FY25 EHCY Continuation Grant Application Requirements**

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# **FY25 EHCY Continuation Grant Application Requirements**

- Number of Program Narrative Questions
- Budget and Documentation Requirements
- Funding Formula
- Grant Application Submission Requirements

# **Program Narrative Questions**

- Required number of program narrative questions for the FY25 EHCY Continuation Grant

# Program Narrative Questions FY25 EHCY Continuation Grant

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- Responses to Program Narrative Questions should demonstrate the LEA's current data, identified needs, and programmatic plans to address need utilizing EHCY funds
- The questions are organized into four sections for a total of 12 questions:

**Needs Assessment: 1-3**

**Academic Achievement Goals: 4-6**

**Programmatic Goals: 7-9**

**LEA's HEP Management Plan: 10-12**

# Considerations for Program Narrative Responses

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- **Data Clarification**

- District-approved standards-benchmark assessments do not include the following:
  - ***Required State Assessments***
    - i.e., AASA, ACT Aspire, AzSCI, etc.
  - ***ACT & SAT***
  - ***Teacher-made assessments & class grades***

- **Stakeholder Clarification**

- Program narrative question #12 requires a description of the McKinney-Vento Homeless Liaison's active role in the decision-making process

# Considerations for Program Narrative Responses

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- **Narrative Questions are inter-related:**

○ Question #3	↔	Questions #1&2
○ Question #4	↔	Questions #1&3
○ Question #5	↔	Question #4
○ Question #6	↔	Questions #4&5
○ Question #7	↔	Questions #2&3
○ Question #8	↔	Questions #7
○ Question #9	↔	Questions #7&8
○ Question #11	↔	Questions #4&7

**Please read  
each  
question  
carefully and  
answer  
thoroughly**

# **Budget & Documentation Requirements**

- Budget Requirements
- Budget Narrative Description Requirements
- Required Documentation

# Budget Requirements

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## The budget must:

- **Ensure that the proposed subgrant funds are fully allocated**
- **Be in alignment with the following:**
  - The needs and goals identified in program narrative questions
  - The documentation uploaded into the Related Documents



# Budget Narrative Description Requirements

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- **Ensure that funds are supplemental by:**
  - Clearly indicating that no other funds are available for the expenditure requested
  - Indicating that the expenditure is exclusively to meet the needs of students who are experiencing homelessness
  - Indicating that services or supplies requested are not provided for students who are not experiencing homelessness from other sources
  - Providing the data that was used to determine the need including the number of homeless students anticipated to benefit from the expenditure
  - Indicating the responsibilities of staff receiving stipends and ensuring the responsibilities are performed outside the employee's normal contract hours
  - Uploading Board approved job descriptions in the Related Documents section for all salary (FTE) positions
  - Indicating dissemination process and safeguards that ensure expenditures are used for their intended purpose

# Required Documentation

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- **Board approved job description for grant-funded salary positions**
- **Vendor contracts paid from grant funds**
  - Including, documents detailing all instructional and non-instructional contracted services scheduled for the school year and summer learning sessions
- **“Collaborations within the Community” Document**
- **FY24 EHCY consortium subgrantee must up the following Documents into their FY25 EHCY Continuation grant Application in “Related Documents”:**
  - Updated Memorandum of Understanding (MOU)
    - Reflecting current funding amount for each member
  - Certification & Assurances for each member

# Funding Formula

- FY25 EHCY Continuation Grant

# FY25 EHCY Continuation Grant: Approximating Award Amounts

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The formula below can be used to calculate the **maximum** amount of funding an applicant may be eligible to be awarded. Official awards are dependent on the quality of the grant application and the amount that the USDE awards ADE to subgrant to LEAs

## Funding Formula

**(Division Allocation) + (F/R%) + (Homeless % Tier)  
= Approximated Allocation Award**

## Base Allocation

**Base Allocation = 12,000**

The base allocation amount is also used to determine incremental changes below.

# FY25 EHCY Continuation Grant: Approximating Award Amounts

Factors	Criteria	Award Calculation
LEA Size	<p>The LEA size is based on the LEA's/each LEA consortium member's reported October 1<sup>st</sup> enrollment numbers for SY 2023-2024</p> <ul style="list-style-type: none"><li>• <b>Division I:</b> 1 – 40,000 students</li><li>• <b>Division II:</b> 40,001 – 100,000 students</li></ul>	<ul style="list-style-type: none"><li>• <b>Division I</b> = Base allocation</li><li>• <b>Division II</b> = Base allocation x2</li></ul>

# FY25 EHCY Continuation Grant: Approximating Award Amounts

Factors	Criteria	Award Calculation
Free & Reduced Lunch Percentage For FY25 EHCY Continuation Grant	<p>The Free and Reduced Lunch Percentage is based on the total number of students each LEA reported to the ADE Health and Nutrition Services for SY 2023-2024</p> <ul style="list-style-type: none"><li>• <b>F/R% Tier I:</b> 0-29.9%</li><li>• <b>F/R% Tier II:</b> 30-69.9%</li><li>• <b>F/R% Tier III:</b> 70-100%</li></ul>	<ul style="list-style-type: none"><li>• <b>F/R% Tier I:</b> + \$0</li><li>• <b>F/R% Tier II:</b> Base allocation x2</li><li>• <b>F/R% Tier III:</b> Base allocation x3</li></ul>

# FY25 EHCY Continuation Grant: Approximating Award Amounts

Factors	Criteria	Award Calculation
<b>Percentage of Enrolled Students Experiencing Homelessness</b>	<p>The percentage of enrolled students experiencing homelessness is based on the number reported by the LEA for SY 2023-2024</p> <ul style="list-style-type: none"><li>• <b>Homeless % Tier I:</b> 0-2.9%</li><li>• <b>Homeless % Tier II:</b> 3-29.9%</li><li>• <b>Homeless % Tier III:</b> 30-100%</li></ul>	<ul style="list-style-type: none"><li>• <b>Homeless % Tier I:</b> + \$0</li><li>• <b>Homeless % Tier II:</b> Base allocation x2</li><li>• <b>Homeless % Tier III:</b> Base allocation x3</li></ul>

# **FY25 EHCY Continuation: Approximating Award Example**

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LEA B reported 3,000 students enrolled as of October 1, 2023, a 40% free and reduced lunch rate, and 7% homelessness rate.

- 3,000 students enrolled = Division I = \$12,000 base allocation
- 40% F/R% = Tier II = +  $(\$12,000 \times 2) = \$24,000$
- 7% Homeless % = Tier II = +  $(\$12,000 \times 2) = \$24,000$
- $\$12,000 + \$24,000 + \$24,000$
- Approximate Award Amount to Budget: \$60,000



# **FY25 EHCY Continuation Grant Application Submission Requirements**

- Required Components

# FY25 EHCY Grant Application Submission Requirements

- History Log
- Allocation
- FFATA & GSA Verification
- General Education Provision Act (GEPA)
- District Contact Information
- Assurances
- Budget
- Program Narrative Questions
- Related Documents

**Application Status:** Not Started

**Change Status To:** Draft Started

[View ADE History](#)

[View Change Log](#)

All

History Log

[History Log](#)

[Create Comment](#)

Allocations

[Allocations](#)

Funding Disclaimer

[Funding Disclaimer](#)

FFATA & GSA Verification

[FFATA & GSA Verification](#)

General Education Provisions Act (GEPA)

[General Education Provisions Act \(GEPA\)](#)

Program Information / Instructions

[Program Information / Instructions](#)

Contacts - Required

[Contact Information](#)

Assurances

[Assurances](#)

Education for Homeless Children & Youth

[Budget](#)

[Budget Overview](#)

[Program Narrative Questions](#)

[Related Documents](#)

Substantially Approved Dates

[Substantially Approved Dates](#)

New Applicant Summary

[New Applicant Summary](#)

Education for Homeless Children & Youth – Checklist

[Education for Homeless Children & Youth - Checklist](#)

All

# FY25 EHCY Continuation Grant Application Submission Requirements

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- Change Status To:
  - LEA Authorized Representative Approved **by Wednesday, May 1, 2024**



Application Status:	Not Started
Change Status To:	<a href="#">Draft Started</a>
<a href="#">View ADE History Log</a> <a href="#">View Change Log</a>	
Description ( <a href="#">View Sections Only</a> <a href="#">View All Pages</a> )	
All	
<input type="checkbox"/>	History Log
	<a href="#">History Log</a>
	<a href="#">Create Comment</a>
<input type="checkbox"/>	Allocations
	<a href="#">Allocations</a>
<input type="checkbox"/>	Funding Disclaimer

# **Summary & Closing**

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# Summary & Closing

- Summary: FY25 EHCY Continuation Grant
- Final Considerations
- FY25 EHCY Continuation Grant Resources

# Summary: FY24 EHCY Continuation Grant

<b>Purpose of EHCY Funds</b>	<ul style="list-style-type: none"><li>• Eliminate barriers for children and youth experiencing homelessness in the areas of identification, enrollment, attendance, and academic success by supplementing all other local, state, and federal funding sources</li></ul>
<b>Eligible Applicants</b>	<ul style="list-style-type: none"><li>• LEAs</li></ul>
<b>Eligibility Requirement</b>	<ul style="list-style-type: none"><li>• Must be a recipient of either the:<ul style="list-style-type: none"><li>• FY 24 EHCY –Year 1<ul style="list-style-type: none"><li>• Consortium</li></ul></li><li>• FY 24 EHCY Grant Cohort II –Year 1</li></ul></li></ul>
<b>Grant Application Open Date</b>	<ul style="list-style-type: none"><li>• March 1, 2024</li></ul>
<b>Grant Application Close Date</b>	<ul style="list-style-type: none"><li>• May 1, 2024</li></ul>
<b>Project Availability for FY25</b>	<ul style="list-style-type: none"><li>• July 1, 2024 – September 30, 2025</li></ul>
<b>Carryover Policy</b>	<ul style="list-style-type: none"><li>• Carryover allowed for FY24 to FY25</li><li>• No carryover allowed from FY25 to FY26</li></ul>

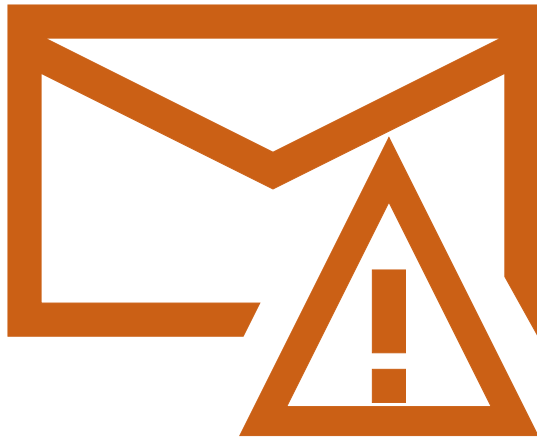
# FY25 EHCY Continuation Grant Webinar Recording

- Access multiple resources and documents related to the FY25 EHCY Continuation Grant by using the document shared in the chat & on the EHCY funding webpage
- Upon leaving today's webinar, be sure to complete the survey that will open in your browser to provide us with additional information and feedback

# FY25 EHCY Continuation Grant Resources

Resources Available on the [EHCY Grant Website](#):

- *Program Information & Instructions*
- *EHCY Assurances*
- *Funding Formula*
- *Program Narrative Questions*
- *Related Documents*
  - *Collaboration with Community Based Organizations*
  - *Sample Memorandum of Understanding (MOU) & Certification & Assurances*
    - *Applies to FY24 EHCY Consortium subgrantee only*



# **Technical Assistance**

Arizona Department of Education  
Homeless Education Program  
(602)542-4963  
[homeless@azed.gov](mailto:homeless@azed.gov)