



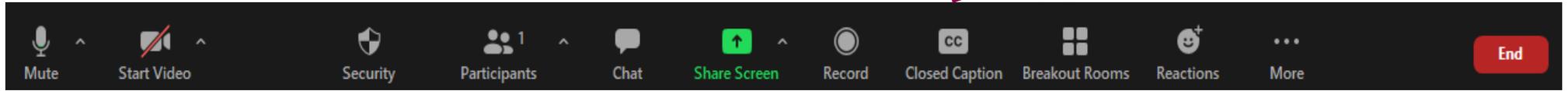
ARIZONA DEPARTMENT OF  
**EDUCATION**

# Special Education Data Updates

ESS Data Management  
January 2024

# Before we get started, here are a few reminders:

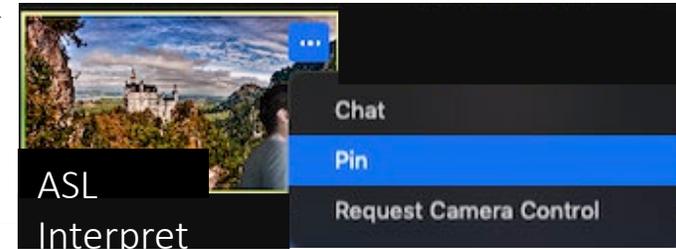
- To enable Zoom closed captions, click the Closed Caption icon.



- To view the ASL Interpreter, select the Interpretation icon.



- To pin the video of an ASL Interpreter at the top of the meeting window, hover over the video of the ASL interpreter and click “Pin.”



- Please stay muted throughout the presentation.
- There will be a Q&A session at the end.
- We will post this webinar recording on the ESS Data Management website.

# Agenda

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- Reminders
- Trending Topics
- Top 3 Integrity Errors
- SPED Reports
- Out-of-Scope Topics
- Q&A

Special Education Data Updates

# Reminders



# January Reminders

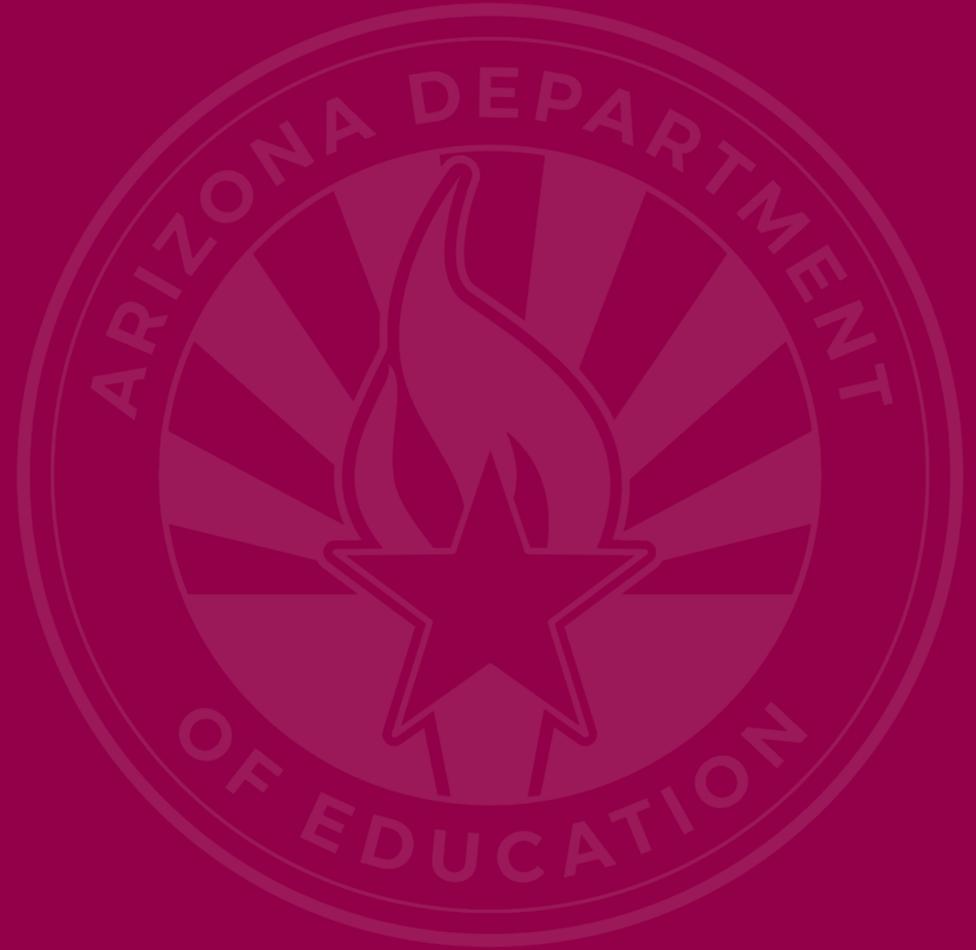
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- [Discipline Guidance Update](#)
- [AzEDS Training from December](#)
- [October 1 SPED Child Count Phase II video recording](#)



Special Education Data Updates

# Trending Topics



# SSID Generation

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- Use cases in Arizona require students to have State Student IDs (SSIDs) generated for documentation purposes when entering the Arizona State Schools for the Deaf and the Blind (ASDB)
  - Students may potentially never attend any days in a school district, but an evaluation by the PEA must have been completed in this scenario
  - State Student IDs are required to process the voucher and initiate the process of handoff to ASDB

# SSID Generation Continued

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- State Student ID generation also applies to students who receive educational services or assistance from a PEA, even if the child does not enroll and attend the public school
  - Example: Equitable services, IDEA Part C to B transitions, and evaluations rendered by school districts for children residing within their boundaries (including Proportionate Share)

# IDEA Parent

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- New in AzEDS for FY24
- [Blog post, July 2023](#)
- [34 CFR § 300.30](#)
- Multiple parents; must oversee IEP
- Future enhancements include:
  - Self
  - Surrogate parent

# Backdating/Postdating SPED Dates

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- Report what is happening to students
- All needs/LRE should align with evaluation dates
- DD and integrity error -40072
- October 1 child count manual
- Exit dates and reasons

Special Education Data Updates

# Top 3 Integrity Errors



# Integrity Error -40055

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- Error Message:
  - Invalid exit code combination; refer to the [SPED Exit Validation matrix](#).
- Common Issues
  - 109 errors at time of report
  - Incorrect use of SPED07 Dropout
- Possible Solution
  - If withdrawing student from site with W1 (transfer), use SPED05 Moved, known to be continuing.

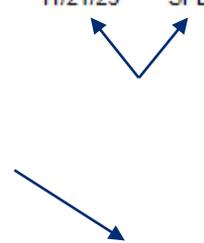
# Integrity Error -40055 (Slide 2 of 3)

## SPED72 – Filtered by District of Residence

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	ELL <sup>1</sup>	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail	Warning
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	H	White	7	Y	[REDACTED]	FAIL	PASS	NO

Need	Need Entry Date	Need Exit Date	FED Primary Need	Ancillary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code <sup>2</sup>	Primary/Secondary School	Resident School ID
SLD	08/03/23	11/21/23	Y	N	A	08/03/23	11/21/23	SPED07	P	[REDACTED]



## STUD10 – Data Type: School Enrollment Information

District Student ID	State Student ID	Last Name	First Name	Middle Name	Birth Date	Memb Type	Enroll Code	CalendarCode	Start Date	Exit Code	Exit Date
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	M	E2	[REDACTED]	08/03/23	W1	11/21/23

# Integrity Error -40055 (Slide 3 of 3)

**SPED Exit Validation Matrix**

		Withdrawal Codes							
		W7 Graduated W14 GCD eligible W15 GCD awarded W17 GCD, not attending AZ university full-time W18 GCD, not attending AZ community college full-time W19 GCD, not enrolled in full-time CTE program W20 GCD awarded, no post GCD participation	W6 Age	W8 Deceased	W1 Transfer to detention	W9 Transfer to be hometaught W21 Transfer to out-of-state school W22 Transferred to school in another country	W2 Illness	W3 Expelled or long-term suspension	W4 Absence status unknown W5 Dropout W11 GED W12 Vocational School W41 Parent withdraw no notification from new school W51 Student under 16 withdrawn and does not intend to complete requirements for high school diploma
SPED Exit Codes	SPED01 Transfer to regular education	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	SPED02 Graduated	yes	no	no	no	no	no	no	no
	SPED03 Reached maximum age	no	yes*	no	no	no	no	no	no
	SPED04 Died	no	no	yes	no	no	no	no	no
	SPED05 Moved, known to be continuing	no	no	no	yes	yes	no	no	no
	SPED07 Dropout	no	no	no	no	no	yes	yes	yes
	SPED09 Ends one LRE but starts another	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	SPED10 Withdrawn by parent request and no longer enrolled	no	yes*	no	no	yes*	yes*	no	no
	SPED11 Expelled but still receiving services	no	no	no	no	no	no	yes	no
	SPED13 End of school year	no	no	no	no	no	no	no	no
	SPED14 No longer eligible for PS Special Education	no	no	no	no	yes*	yes*	no	no

\* SPED Exit Code 3 can only be used for students 21 yrs or older.  
 \* SPED Exit Code 10 can only be used with PS, K, and UE grades.  
 \* SPED Exit Code 14 can only be used with PS grade.

# Integrity Error -40044

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- Error Message:
  - There is more than one Least Restrictive Environment (LRE) code specified at a single point in time for this need.
- Common Issue:
  - 58 errors at time of report
  - New needs/re-evaluation trigger new LRE
- Possible Solution:
  - Delete duplicate LRE, assuming no change.

# Integrity Error -40044 Continued

## SPED72 – SPED Participation Report

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	ELL <sup>1</sup>	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail	Warning
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	H	White	8	Y	[REDACTED]	FAIL	FAIL	NO

Need	Need Entry Date	Need Exit Date	FED Primary Need	Ancillary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code <sup>2</sup>	Primary/Secondary School	Resident School ID
OHI	11/30/23	05/22/24	Y	N	A	08/03/23	05/22/24	SPED13	P	[REDACTED]
OHI	11/30/23	05/22/24	Y	N	A	11/30/23	05/22/24	SPED13	P	[REDACTED]
SLD	08/03/23	11/29/23	Y	N	A	08/03/23	05/22/24	SPED13	P	[REDACTED]

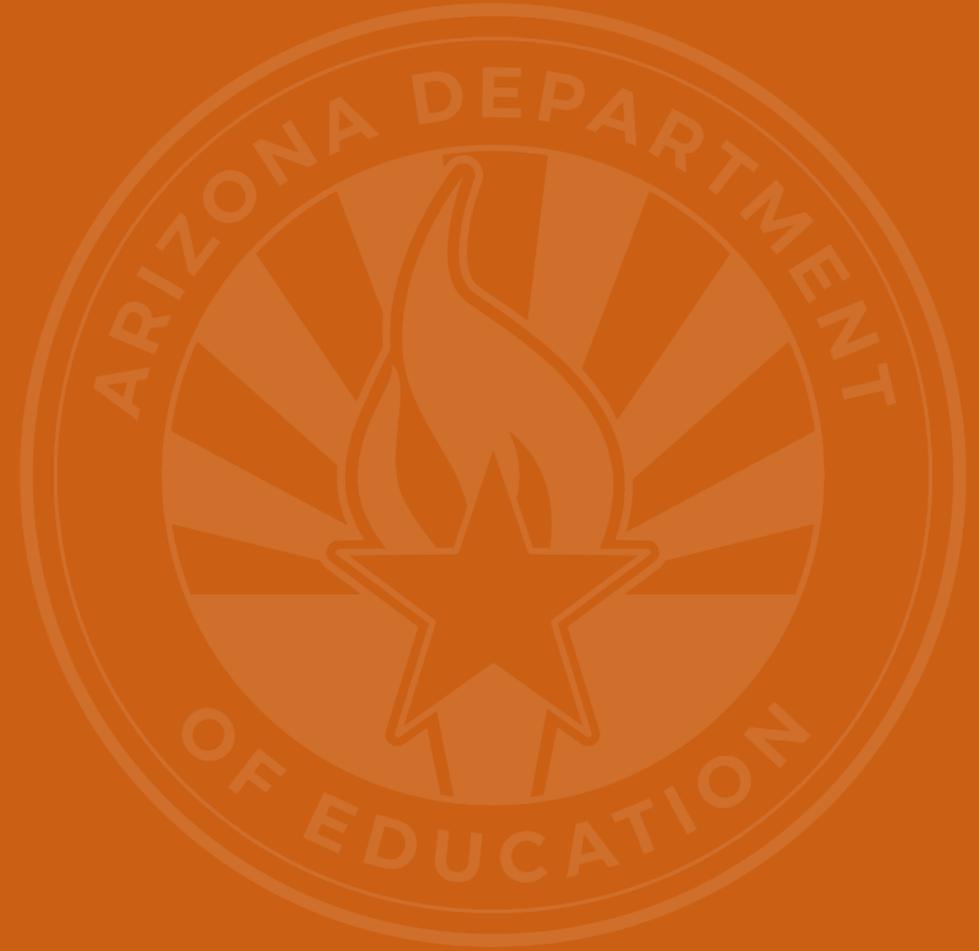
# Integrity Error -40072

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- Error Message:
  - Student Need of DD must be re-evaluated and have an exit date prior to the student's 10th birthday.
- Common Issue:
  - 72 errors at time of report
  - Re-evaluation needs to be completed
- Possible Solution:
  - Complete evaluation prior to student's 10<sup>th</sup> birthday.

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# SPED Reports



# SPED Reports 101 Focus: SPED07

- SPED07

- Available in the October 1 Data Collection application, accessed through the Exceptional Student Services Portal



- Only available to PEAs who have submitted their verification count in Phase 1
- Includes students whose records are passing integrity and enrolled in SPED over the October 1 count date
- Unduplicated, based on Federal Primary Need Indicator (FPNI), except Deaf-Blind (DB)
- Updated daily based on the previous night's integrity processing in AzEDS
- Will be used as the final data source as of the reconciliation due date, January 24, 2024

# SPED07 Report Example

**Arizona Department of Education - Special Education Census  
SPED07 Report (Data Extracted on 12/04/23)  
Unduplicated Count of Students on 10/1/2023**

Agency: Mt Humphrey Unified District (16-02-56-000)

Entity ID	CTDS	Name	Student ID	DOB	Entered	Exited	Category	AgeOnCtDate	Gender	Ethnicity	Race	Grade	ELL	Svc
Age 3-5 (Preschool Only)														
25600	16-02-56-104	America, Captin	123456	7/11/2018	8/12/2023	5/23/2024	DD	5	M	NH	BL	PS	N	PA1
<b>Age 3-5 (Preschool Only)</b>			<b>1</b>											
Age 6-21 (Age 5 KG included)														
25600	16-02-56-104	Commander, Cobra	213478	4/9/2015	8/12/2023	11/21/2023	OHI	8	M	HL	WH	3	N	B
25600	16-02-56-104	Woman, Wonder	241198	7/2/2014	8/12/2023	5/23/2024	SLD	9	F	NH	PI	4	N	A
25600	16-02-56-104	Ranger, Blue	202341	4/13/2012	8/12/2023	5/23/2024	ED	11	M	NH	WH	6	Y	B
25600	16-02-56-104	Man, Invisible	265221	7/7/2011	8/12/2023	5/23/2024	A	12	M	HL	WH	7	N	A
25601	16-02-56-205	Prime, Optimus	199354	10/29/2008	8/12/2023	11/21/2023	SLD	14	M	NH	BL	10	N	B
<b>Age 6-21 (Age 5 KG included)</b>			<b>5</b>											
<b>Total</b>	<b>Agency Total</b>		<b>6</b>											

# SPED Reports 101 Focus: SPED73

The screenshot shows the AzEDS portal interface. At the top, there is a navigation bar with the AzEDS logo and links for System Status, Reports, and Student Information. Below this, the 'Reports' section is active, displaying a list of report categories. The 'Special Education' category is highlighted in green and contains a list of reports, including 'SPED73 - October 1 FED SPED Report'. Other categories include Student Detail, Accountability, Student-Teacher-Course Connection, Calendar, and Discipline.

<b>Student Detail</b>
<b>Accountability</b>
<b>Special Education</b>
SPED10 - SPED Data Verification Report
SPED11 - Preschool Outcomes Report
SPED50 - SPED Concurrency Report
SPED72 - SPED Participation Report
SPED73 - October 1 FED SPED Report
SPED74 - SPED Exit Report
SPED99 - SPED Orphan Data Report
<b>Student-Teacher-Course Connection</b>
<b>Calendar</b>
<b>OCT1</b>
<b>Discipline</b>
DISC10 - Discipline Data Verification Report
DISC72 - Discipline Validation Report
INTEG55 - Discipline Incident Integrity Report

- SPED73
  - Accessed in the AzEDS Portal, under the Special Education menu option
  - Updated daily after integrity processing
  - FED/SPED report filtered by District of Attendance (DOA) or District of Residence (DOR)
  - Used to verify SPED students served on October 1 for submitting your PEAs child count
  - Students are categorized into three sections:
    - Included in the October 1 count
    - Excluded due to failing FED/SPED and/or Membership Integrity
    - Unknown error pool

# SPED Report Example

SPED73 - OCT1 FED SPED

Mt. Humphrey Unified District (0001)

CTDS: 16-02-56-000

Fiscal Year: 2024

SPED73 - October 1 FED SPED Report by DOR

Page: 1 of 3

School Year: 2023 - 2024

Report Date: 12/04/2023 08:52 AM

Snapshot Date: 12/03/2023 09:20 PM

School CTDS: 16-02-56-104

School Name: Mt. Humphrey Elementary School (25600)

OCT1 FED SPED Status	District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	AGE October 1	Gender	Ethnicity	Race	Grade	EL <sup>1</sup>	DOR CTDS	DOR ID	DOR Name
N	309868	2258333	Ranger	Pink		01/05/18	5	F	Non-H	WHL	PS	N	16-02-56-000	0001	Mt. Humphrey Unified District

Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	SPED Exit Code <sup>2</sup>	Primary/Secondary School	Oct1Error Code	Oct1Reason
SLI	08/12/23	05/23/24	Y	PA1	08/12/23	05/23/24	SPED13	P - Primary	EXR01	EXR01-Student failed AzEDS data integrity rules.

OCT1 FED SPED Status	District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	AGE October 1	Gender	Ethnicity	Race	Grade	EL <sup>1</sup>	DOR CTDS	DOR ID	DOR Name
Y	331130	123456	America	Captain		07/11/18	5	M	Non-H	BL	PS	N	16-02-56-000	0001	Mt. Humphrey Unified District

Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	SPED Exit Code <sup>2</sup>	Primary/Secondary School	Oct1Error Code	Oct1Reason
DD	08/12/23	05/23/24	Y	PA1	08/12/23	05/23/24	SPED13	P - Primary		

OCT1 FED SPED Status	District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	AGE October 1	Gender	Ethnicity	Race	Grade	EL <sup>1</sup>	DOR CTDS	DOR ID	DOR Name
N	331044	280045	Wayne	Bruce		02/15/18	5	M	Non-H	WH	PS	N	16-02-56-000	0001	Mt. Humphrey Unified District

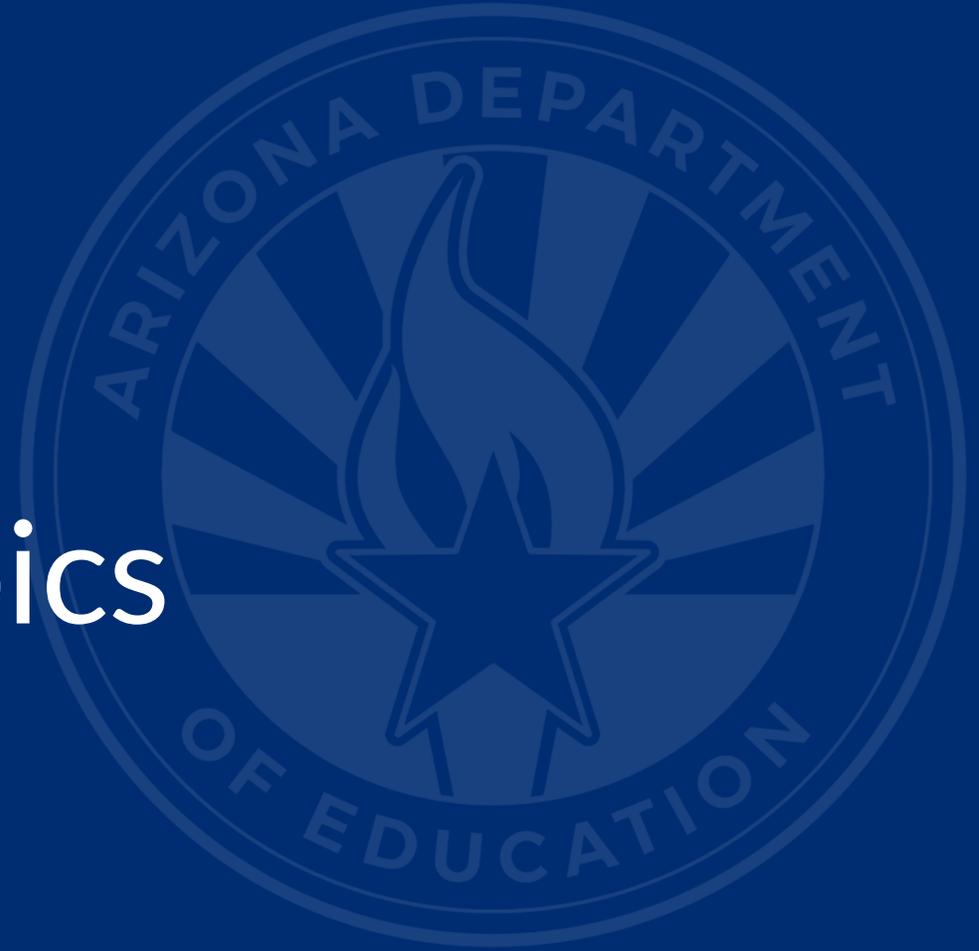
Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	SPED Exit Code <sup>2</sup>	Primary/Secondary School	Oct1Error Code	Oct1Reason
SLI	08/12/23	05/23/24	Y	PA1	08/12/23	05/23/24	SPED13	P - Primary	EXR01	EXR01-Student failed AzEDS data integrity rules.

# How Do I Get Access to SPED Reports?

- You must have an ADEConnect account
- Request the **AzEDS Data Coordinator: SPED Reports** role from your local ADEConnect Entity Administrator to view AzEDS Reports
- To view the SPED07 report in the October 1 Data Collection application, request the **ESS October 1 Data Collection: LEA User** role from your Entity Administrator
- Email the [ADE Support Inbox](#) for assistance with ADEConnect
- Email the [ESS Data Management Inbox](#) for assistance with ESS data applications

Special Education Data Updates

# Out-of-Scope Topics



# Out-of-Scope Topics Requests

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- Post School Outcomes (PSO)
  - [ESSTransition@azed.gov](mailto:ESSTransition@azed.gov)
  - (602) 542-2817
- Alternative Assessment
  - [AlternateAssessment@azed.gov](mailto:AlternateAssessment@azed.gov)
  - (602) 542-8239

## Special Education Data Updates

# Q&A



**ADEConnect Support**

(602) 542-7378

**ESS Data Management Inbox**

(602) 542-3962

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# Thank You