To:                 Alternate Assessment Test Coordinator

From:**Bethany Spangenberg,** Director of Alternate Assessment

Date:              December 11, 2023

ALERT: [Alt ELPA Trainings](https://training.elpa21.org/) Now Available

The AltELPA training modules can be accessed at: <https://training.elpa21.org/>. ELPA21 training modules are not for Alternate Assessment. Please ensure that you are choosing the correct training module listed below for Alternate Assessment. These trainings will not close and can be accessed anytime now through the end of the testing window. We recommend that training is completed as soon as possible to prepare for test administration. Alt ELPA training is only required for those administering Alt ELPA and for those test coordinators. Make sure your test administrators download their certificates of completion after training. These will be needed to confirm training requirements and to issue professional development hours. ADE and test coordinators are not able to view test administrator completion in the LMS.

* Alt ELPA Module: 1st Time Test Administrator Training (If this is your first-time administering Alt ELPA, this is the module to choose.)
* Alt ELPA Module: Refresher Test Administrator Training (If you’ve administered Alt ELPA previously, this is the module to choose.)
* Alt ELPA Module: Test Coordinator Training

\*The District Code is elpa21 and it is case sensitive.

If test administrator accounts need to be created, you will find the attachment for creating new accounts in this email.

The test coordinator contact information listed in the LMS is not updated by ADE. We are continually working with our vendor to keep the contact information updated. The listed contact is not connected to LMS access or training completion.

The Alt ELPA test window is January 30 – March 15, 2024.