



Indicator 13 Transition Services: Additional Requirements

How are postsecondary goals updated annually?

- The postsecondary goals are updated at the annual IEP meeting with a statement to that effect or with some other documented evidence in the new IEP.
- Evidence that the postsecondary goals were updated may be reflected in a change to the goals' specificity (what kind of nurse, which two-year college, etc.) or in a change to the entire goal, based on updated transition assessments.

When does the student need to be invited to the IEP meeting as required by IDEA?

- According to IDEA, "there must be evidence that the student was invited to the IEP Team meeting where transition services are to be discussed." (20 U.S.C. 1416(a)(3)(B))
- Since transition services must be in place before the student turns 16 years old, this would be the minimum age that a student must be invited.
- That said, if transition services are discussed and documented in the IEP when the student is younger, there must be evidence that the student was invited to the meeting.
- The meeting invitation must include the student's name as an invitee (not just participant) and be dated prior to the meeting date.

When do participating agency personnel need to be invited to participate in the IEP Team meeting?

- A representative of a participating agency that is likely to be responsible for providing or paying for transition services must be invited to the IEP Team meeting when those services will be discussed.

How are participating agency personnel invited to participate in the IEP Team meeting?

- There are two ways an agency representative can be invited to an IEP Team meeting:
 - Invitation by the parent or student who has reached the age of majority OR
 - Invitation from the public education agency (PEA), with prior consent from the parent or student who has reached the age of majority.
- If the parent or student who has reached the age of majority invites a participating agency representative to the IEP Team meeting, there should be documentation of the representative's name and that the agency was invited by the parent or student who has reached the age of majority.

- If the PEA invites the agency representative, there must be documentation that consent was obtained from the parent or student who has reached age of majority before the agency representative was invited, which means prior to the IEP Team meeting.
- For example . . .
 - During discussion with the student regarding transition services, it is determined that a transition activity or postsecondary service recommended in that discussion could be provided by an outside agency.
 - The PEA designee contacts the parent or student who has reached the age of majority to obtain consent to invite a representative to the meeting to discuss the proposed service.
 - Upon receiving consent, the PEA designee contacts the agency representative to invite the representative to the meeting.
 - The meeting notice is sent to the IEP Team participants, including the agency representative, with documentation that parental consent has been obtained.