|  |  |
| --- | --- |
| Student Name: | Date: |
| Agency: | Date PWN/Sent Provided to Parents: |

* Proposes to initiate or change the areas as described below; AND/OR
* Refuses to initiate or change the areas as described below

Description of the action proposed or refused by the agency:

Explanation of why the agency proposes or refuses to take this action:

Description of any options the agency considered and the reasons why those options were rejected:

Description of each evaluation procedure, test, record, or report the agency used/will use as a basis for the proposed or refused action:

Description of any other factors that are relevant to the agency’s proposal or refusal:

Parents of a child with a disability have protection under the procedural safeguards.

* A copy of your procedural safeguards is attached to this notice.
* A copy of a description of your procedural safeguards may be obtained by contacting the

agency at:

Sources you may contact to obtain assistance in understanding the special education process:

|  |  |
| --- | --- |
| Parent Training and Information Center: Raising Special Kids 5025 E. Washington Street, Suite 204 Phoenix, AZ 85034 Tel 602-242-4366; TollFree 800-237-3007E-mail info@raisingspecialkids.org [www.raisingspecialkids.org](http://www.raisingspecialkids.org/) | Protection and Advocacy Agency: Arizona Center for Disability Law 5025 E. Washington Street, Suite 202 Phoenix, AZ 85034 Tel/TDD 602-274-6287; Toll Free 800-927-2260E-mail center@azdisabilitylaw.org [www.azdisabilitylaw.org](http://www.azdisabilitylaw.org/) |

\*\*Disclaimer: This presentation reflects current federal and state compliance requirements included in the Arizona ESS monitoring system.   It does not include local PEA policy, procedure and practice that may exceed compliance requirements.