



October 2023

# HOMELESS ED NEWS

## DATES TO CONSIDER



**Professional Learning opportunities hosted by the ADE HEP Team:**

**Yuma Regional Homeless and Foster Care Education Programs Training**  
November 1st

**Frequently Asked Questions: Office Hours for Discussion and Collaboration**  
November 16<sup>th</sup> or 17<sup>th</sup>

**FY24 EHCY Mini-Grant & Cohort II Informational Webinars**  
November 27<sup>th</sup> or 28<sup>th</sup>

**The Family Housing Hub - Overview for McKinney-Vento Liaisons in Maricopa County**  
December 7th

**Eligibility Determinations, Best Interest Determinations (BIDs), Managing Disputes, & Providing Written Notification**  
December 12<sup>th</sup> or 14<sup>th</sup>

**See the professional learning page for additional resources.**

## ABOUT THE HOMELESS EDUCATION PROGRAM

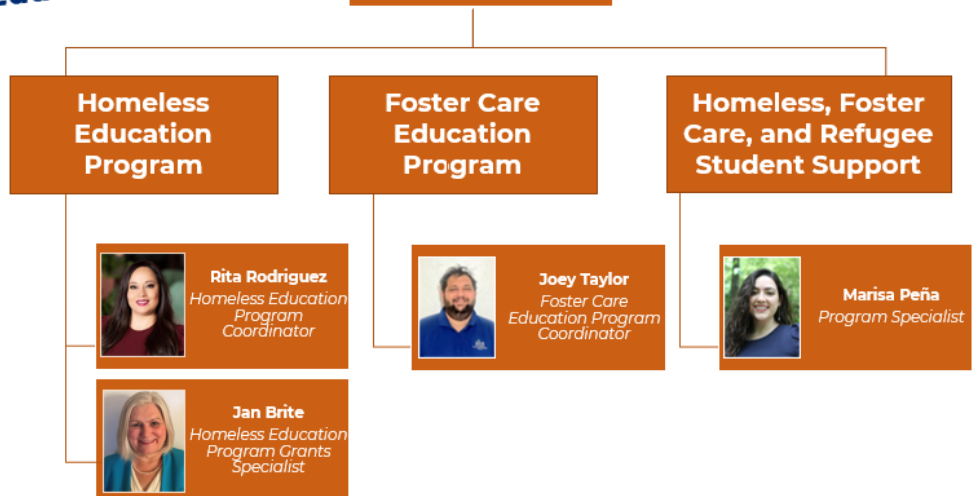
The [Arizona Homeless Education Program](#) (HEP) is a federally funded program, under Subtitle VII-B of The McKinney-Vento Homeless Assistance Act. The act authorizes the federal Education for Homeless Children and Youth (EHCY) Program and is the primary piece of federal legislation related to the education of children and youth experiencing homelessness. It was reauthorized in December 2015 by Title IX, Part A, of the Every Student Succeeds Act (ESSA).

The mission of the Homeless Education Program is to ensure positive comparable academic outcomes for children and youth experiencing homelessness through implementation of The McKinney-Vento statute.

### *The Office of Homeless, Foster Care, and Refugee Education Programs*



**Dr. Brittani (Didi) Roy**  
Director of Educational Policy & Program Integrity



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# Professional Learning

The McKinney-Vento Act requires State Coordinators to provide professional development opportunities for LEA personnel and the LEA liaison to assist them in identifying and meeting the needs of homeless children and youths, and to provide training on the definitions of terms related to homelessness ([42 U.S.C. § 11432\(f\)\(6\)](#)).

To better understand the role of the McKinney-Vento Homeless Liaison, it is helpful to know the requirements of LEAs. LEAs are instrumental in ensuring that rights and services are protected, and McKinney-Vento Homeless Liaisons are the key individuals responsible for making this happen at their LEAs. The McKinney-Vento Act includes a “job description” for the McKinney-Vento Homeless Liaison in the form of a list of duties ([42 U.S.C. § 11432\(g\)\(6\)\(A\)](#)). You can read the document here [Local Educational Agency Liaison Duties](#).

Please note that the McKinney-Vento Homeless Assistance Act requires States to adopt policies and practices to ensure participation of McKinney-Vento Homeless Liaisons and other district personnel in professional learning and technical assistance activities. Based on this requirement, as determined appropriate by our Office, **all McKinney-Vento Homeless Liaisons are required to engage in a minimum of eight professional learning hours** each school year to ensure that the McKinney-Vento requirements and best practices are continuously developed ([42 U.S.C. § 11432\(f\)\(6\); \(g\)\(1\)\(J\)\(iv\)](#)).



***The Arizona Department of Education's Office of Homeless Education is excited to announce the following upcoming professional learning opportunities designed specifically for McKinney-Vento Homeless Liaisons!***

## Which session should I attend?

To better support the variety of LEAs in Arizona, we are offering separate sessions for public charter districts and public non-charter districts. While the content and requirements discussed will be the same for each context, by offering separate sessions we hope to provide a space for common examples, situations, and questions that are relevant to each context. McKinney-Vento Homeless Liaisons are welcome to join **either** session, however we encourage you to join the session that best matches your LEA.

## How do I attend?

We are excited to host each session on the new **ADE Professional Learning & Development (APLD)** platform!

**For information regarding how to create and access your account, please [visit the APLD information webpage](#).** You may also reference the [“Guidance on Attending ADE HEP Professional Learning”](#) for details on how to register for training and the requirements to have professional learning

participation verified. If you are familiar with the APLD platform, login and search for our course on the [APLD website](#) by using the information below.

	Course Title	Session Dates	Course Description
November	Frequently Asked Questions: Office Hours for Discussion and Collaboration	<p><b>Session 1 – Charter District Context</b></p> <ul style="list-style-type: none"> <li>Thursday, November 16<sup>th</sup> from 12-2pm</li> <li>APLD Course ID#9463</li> <li><a href="#">APLD Registration Link</a></li> </ul> <p><b>Session 2 – General Audience</b></p> <ul style="list-style-type: none"> <li>Friday, November 17<sup>th</sup> from 10am-12pm</li> <li>APLD Course ID#9464</li> <li><a href="#">APLD Registration Link</a></li> </ul>	<p>This two-hour long session will provide McKinney-Vento Homeless Liaisons and support personnel with a brief description of requirements followed by an opportunity to ask questions and discuss solutions related to the following frequently requested topics:</p> <ul style="list-style-type: none"> <li>Transportation</li> <li>Forms and Guidance Documents</li> <li>Internal Data Tracking Procedures</li> <li>Eligibility Determination Scenarios</li> </ul>
December	Eligibility Determinations, Best Interest Determinations (BIDs), Managing Disputes, & Providing Written Notification – Mandatory Compliance Training	<p><b>Session 1 – Charter District Context</b></p> <ul style="list-style-type: none"> <li>Tuesday, December 12<sup>th</sup> from 10-11am</li> <li>Optional Office Hours: 11am-12pm</li> <li>APLD Course ID#9465</li> <li><a href="#">APLD Registration Link</a></li> </ul> <p><b>Session 2 – General Audience</b></p> <ul style="list-style-type: none"> <li>Thursday, December 14<sup>th</sup> from 10-11am</li> <li>Optional Office Hour: 11am – 12pm</li> <li>APLD Course ID#9466</li> <li><a href="#">APLD Registration Link</a></li> </ul>	<p>This hour-long professional learning session and following Q&amp;A Office Hour will inform McKinney-Vento Homeless Liaisons of requirements related to making eligibility determinations, conducting Best Interest Determinations (BIDs), managing disputes, and ensuring that written notification is provided.</p>



***Brush up on other topics related to McKinney-Vento. For additional professional learning opportunities, check out the following resources listed below.***

[The Family Housing Hub](#) is a resource for families experiencing homelessness or a housing crisis in Maricopa County. In this workshop for Maricopa-based McKinney-Vento liaisons, Anna Gama



from UMOM New Day Centers will provide a high-level overview of the Family Housing Hub, including the referral process and which families to refer.

**Sign up to attend this informative workshop hosted by [Arizona Housing Coalition](#) on Thursday, December 7, 2023 1:30 PM - 2:00 PM MST - Registration link: [CLICK HERE](#)**

[National Center for Homeless Education \(NCHE\)](#) operates the U.S. Department of Education's technical assistance and information center for the federal Education for Homeless Children and youth (EHCY) Program. NCHE SERVE offers resource publications for organizations, parents, and students to help educate them regarding their rights and the tools available to them. [Register for training](#) today!

[SchoolHouse Connection-Q & A](#) is a national non-profit organization working to overcome homelessness through education. They provide strategic advocacy and practical assistance in partnership with early childhood programs, schools, institutions of higher education, service providers, families, and youth. [Click here](#) to view the webinar schedule.

[National Association for the Education of Homeless Children and Youth \(NAEHCY\)](#) is a national membership association dedicated to educational equity and excellence for children and youth experiencing homelessness. NAEHCY connects educators, parents, advocates, researchers, and service providers to ensure school enrollment and attendance and overall success for children and youth whose lives have been disrupted by the lack of safe, permanent, and adequate housing. NAEHCY achieves these goals through advocacy, partnerships, and education. You can watch prior webinars provide by NAEHCY by visiting [their Professional Development page](#).

### **Additional Learning Materials for Consideration**



- [Title 42 of the U.S. Code \(McKinney-Vento Statute\)](#)
- [U.S. Department of Education, EHCY Program Non-Regulatory Guidance](#)
- [AZ State ESSA Plan](#)
- [NCHE Homeless Liaison Toolkit 2020 Edition](#)

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# ADE Sample Forms and Guidance Documents

Local educational agencies (LEAs) or school districts are instrumental in ensuring that the rights and services guaranteed in the McKinney-Vento Act are implemented throughout the school district. All LEAs must follow the requirements of the McKinney-Vento Act, regardless of if they are McKinney-Vento Education for Homeless Children and Youth (EHCY) subgrantees.

The local McKinney-Vento Homeless Liaison is the key to ensuring homeless children and youths receive the services they need. The liaison is the primary contact between homeless families, school LEA staff, shelter workers, and other service providers.

**LEAs must develop, review, and revise policies to remove barriers to the identification, enrollment, and retention of children and youth experiencing homelessness in school, including barriers to enrollment and retention due to outstanding fees or fines, or absences.**

**(42 U.S.C. § 11432(g)(1)(I))**

The ADE Office of the Coordinator has developed **SAMPLE** guidance documents and forms in alignment with both the McKinney-Vento Homeless Assistance Act and the ESSA Arizona State Plan. **Please note that these documents have been developed for McKinney-Vento Homeless Liaisons to adopt and adapt to fit the needs of their LEAs.** Please check back frequently for additions and revisions to ensure you have the most update up to date information.

## Instructions for Converting SAMPLE Documents for LEA Use



Our office has drafted the following instructional template to provide support in downloading the sample forms and documents for use at your LEA. These sample documents are designed to serve as a model for implementing requirements and best-practices of the McKinney-Vento Homeless Assistance Act. Prior to implementing the guidance documents and sample forms, each resource should be reviewed and modified to specific context and needs. Since these documents are provided in PDF format only, you will need to undergo the steps outlined in this document to modify the documents for use.

## Homeless Education Program Reference Sheet

This reference sheet is designed to provide various documents and resources related to the Homeless Education Program. Links and descriptions are organized by federal statute and guidance as well as necessary tools and resources for McKinney-Vento Homeless Liaisons.

## Transportation for Students Experiencing Homelessness Reference Sheet

This reference sheet is designed to provide various documents and resources related to providing transportation for students experiencing homelessness. Links and descriptions are organized by

ADE developed guidance and sample forms, as well as relevant tools and resources for McKinney-Vento Homeless Liaisons and others supporting the transportation of students experiencing homelessness.

### [LEA Homeless Education Program Guidance Documents and Forms List \(for compliance\)](#)

We are excited to announce the creation of this highly requested guidance document! You will find the list provided to be comprehensive. The information is compiled to help support you as you endeavor to adopt policies, practices and establish procedures to ensure the removal of barriers for HCY within your LEA. In addition to this document, please consult the [Homeless Education Program Monitoring](#) webpage and direct your attention to the [Homeless Education Program Required Monitoring Documentation Guidance](#) for further information and support in anticipation and preparation for upcoming monitoring activities.

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## *Technical Assistance*

Through strong leadership, collaboration, and communication with local McKinney-Vento Homeless Liaisons, the State Coordinator can help ensure that districts carry out the requirements of the McKinney-Vento Act. State Coordinators should establish clear-cut policies and procedures at the State level and communicate this information to districts to facilitate the smooth and consistent implementation of the McKinney-Vento Act (U.S. Department of Education (ED), 2016, p.11).

The Education of Homeless Children and Youth (EHCY) program is a shared responsibility across federal, state, and local actors. The U.S. Department of Education provides grants, oversight, and technical assistance (TA) to SEAs who develop and implement programs responsive to identified needs in their LEAs.



This shared responsibility requires each actor in the EHCY program to collaborate and continually assess the effectiveness of the program from the vantage point of their roles. The Office of the State Coordinator serves as an essential bridge between a the SEA and the state’s LEAs. Our office partners directly with the Department of Education to stay abreast of emerging trends, priorities, and strategies. Additionally, our role is to act as the expert for our state context and for distributing resources and knowledge.

During the technical assistance process, the Office of the State Coordinator partners with LEAs to collect critical data and insights form the LEAs that is then reported to the Department of Education. ([State Coordinator’s Handbook 2023](#))

Our office is available to provide technical assistance upon request. Examples of questions that are

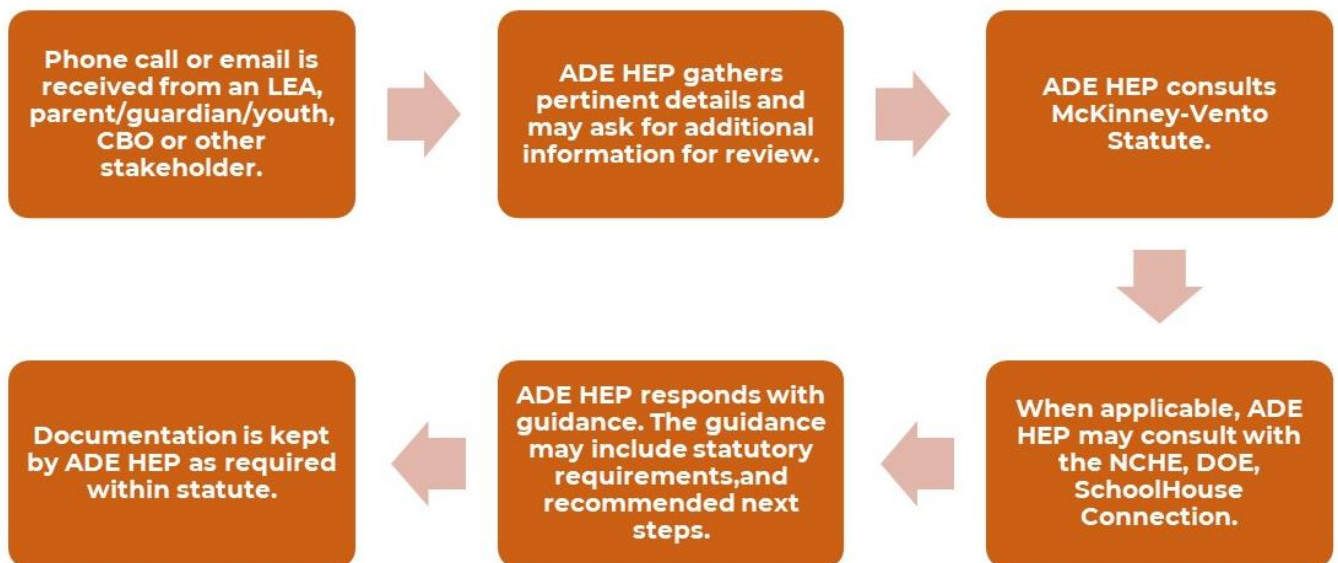


frequently addressed through technical assistance include:

- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"><li>• Attendance</li><li>• Awareness</li><li>• Best Interest Determination (BID)</li><li>• Community Based Organization Partnerships</li><li>• Charter District Requirements</li><li>• Contact List Updates</li><li>• Data/SIS</li><li>• Dispute Resolution Process</li><li>• Eligibility &amp; Re-Eligibility</li></ul> | <ul style="list-style-type: none"><li>• Enrollment/Documentation (birth certificate, immunizations)</li><li>• End of Year Process</li><li>• Foster Care</li><li>• Grants</li><li>• Guidance Documents/Sample Forms</li><li>• Homeless Education Policy and Procedure Guidance for your LEA</li><li>• Monitoring</li></ul> | <ul style="list-style-type: none"><li>• Newsletter</li><li>• Preschool/HeadStart</li><li>• Professional Learning</li><li>• Roles and Responsibilities of the Liaison</li><li>• Refugee/Newcomer</li><li>• Transportation</li><li>• Unaccompanied Homeless Youth</li><li>• *General inquiries and request for specialized technical assistance meeting.</li></ul> |
|--|---|--|

Have you ever wondered what process our office follows when we receive a request for technical assistance from an LEA, parent, guardian, youth, or other stakeholders? The following flow chart provides an overview of how our team has designed the process to ensure reliable, accurate and timely responses are provided.

## Technical Assistance Process



If you encounter a situation that you are unsure of and would like support, our office is available to provide technical assistance, please contact us at (602) 542-4963 or via email at [Homeless@azed.gov](mailto:Homeless@azed.gov).

# Grants & Monitoring Updates

We are excited to announce the FY24 EHCY Year I subgrantees! Please see the list below and be on the lookout for this information to be posted on the [EHCY Funding page](#).

Local Education Agency (LEA) Name	FY24 EHCY Year I Award Amount
Aprender Tucson Consortium	\$209,018.15
• <i>Aprender Tucson: \$139,314.61</i> <i>Science Engineering Technology: \$69,663.06</i>	
Flowing Wells Unified District	\$72,000.00
Bullhead City School District	\$139,314.61
Washington Elementary School District	\$92,883.12
Tucson Unified District	\$92,883.12
Mesa Unified District	\$92,883.12
Prescott Unified District	\$69,663.06
Vail Unified District	\$23,015.64
Tolleson Union High School District	\$69,663.06
Avondale Elementary District	\$69,663.05
Portable Practical Educational Preparation, Inc. (PPEP, Inc.)	\$116,103.18
Empower College Prep	\$139,314.61
Midtown Primary School	\$139,314.60
Lake Havasu Unified District	\$69,663.06
Cottonwood-Oak Creek Elementary District	\$116,103.18
Chino Valley Unified District	\$116,103.18
<b>Total: \$1,627,588.76</b>	

**UPCOMING FY24 EHCY FUNDING OPPORTUNITIES:** We are very pleased to announce two upcoming grant opportunities that will be available in November 2023, FY24 EHCY Mini-Grant and FY24 EHCY Cohort II. **LEAs are highly encouraged to apply for one or both grant opportunities.**

As each of the grant opportunities have different funding and applicant eligibility requirements, please carefully review the specifics of each grant prior to applying in November 2023:



### **FY24 EHCY Mini-Grant**

- **Application Threshold**
  - None
- **Number of Program Narrative Questions**
  - 5
- **Funding Formula**
  - LEA Size + % of HCY for SY 22-23
- **Project Period**
  - Dec. 2023 – Sept. 30, 2024
- **Application Open Date**
  - Middle to End of November

### **FY24 EHCY Cohort II Grant**

- **Application Threshold**
  - 20 HCY for SY 22-23
- **Number of Program Narrative Questions**
  - 12
- **Funding Formula**
  - LEA Size + % of F/R + % of HCY for SY 22-23
- **Project Period**
  - Dec. 2023 – Sept. 30, 2024
  - Will join the EHCY three-year grant cycle concluding in 2026.
- **Application Open Date**
  - Middle to End of November

**CAVAT FOR CURRENT FY24 EHCY YEAR I SUBGRANTEES:** LEAs who accepted FY24 EHCY Year I funds in August 2023 are ineligible to apply for FY24 EHCY Cohort II funds but can apply for the FY24 EHCY Mini-Grant.

**UPCOMING INFORMATIONAL WEBINARS:** To support LEAs in applying for the FY24 EHCY Mini-Grant and FY24 EHCY Cohort II funding, two informational webinars will be provided. These webinars will cover eligibility requirements, allowable uses of funds, the application process, and what to expect when applying for both grants. All LEA staff responsible for making programmatic and funding decisions related to homeless children and youth, such as McKinney-Vento Liaisons alongside Federal Grants Coordinators and Title I Directors, are strongly encouraged to attend.

#### **Informational Webinar I**

- **Date:** Monday, November 27, 2023
- **Time:** 1:00-2:00pm
- [Registration Link](#)

#### **Informational Webinar II**

- **Date:** Tuesday, November 28, 2023
- **Time:** 10:00-11:00am
- [Registration Link](#)

**GRANT INFORMATION AND REQUIREMENTS:** Information and requirements for each grant application is on the [EHCY Funding website](#). Please reference the EHCY funding website for updated information and resources, including the program information and narrative questions, rubrics, and funding formulae.

If you have any questions, please reach out to [Homeless@azed.gov](mailto:Homeless@azed.gov).

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# Did you know?

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## Carrying Out the Liaison Responsibilities

It is important to consider the following guidance within statute. ***“The local educational agencies will designate an appropriate staff person, able to carry out the duties described in paragraph (6)(A) [Local education agency liaison duties], who may also be a coordinator for other Federal programs, as a local educational agency liaison for homeless children and youths.”*** Essentially, Liaisons must be “able to carry out the duties described” in the McKinney-Vento Act ([42 U.S.C. § 11432\(g\)\(1\)\(J\)\(ii\)](#)).

Important consideration and attention should be drawn to the ten specific Liaison duties, which **require** a certain level of **training, authority, and time** to carry out. You can access the List of Liaison Responsibilities here, [Local Educational Agency Liaison Duties](#).

You can read more in the [NCHE Liaison Toolkit](#), see Chapter Two: Local Educational Agency and Local Liaison Responsibilities.



## Reporting Student Data

All LEAs/Charter Districts are required to report “reliable, valid, and comprehensive data” regarding their HCY and UHY enrollment numbers to the State Education Agency (SEA) ([42 U.S.C. § 11432 \(g\)\(6\)\(C\)](#)). These enrollment numbers are then reported to the U.S. Department of Education, and are used to determine the State’s Education for Homeless Children and Youth (EHCY) allocation ([42 U.S.C. § 11432 \(f\)\(3\)](#)), and ongoing programmatic decision-making for the State Homeless Education Program.

To support with this requirement, our Office has devised guidance and is has been reaching out to the field regarding the current number of homeless children and youth (HCY) and unaccompanied homeless youth (UHY) reported for the SY23-24.

To **ensure** your HCY and UHY enrollment **data** is **accurate** and in accordance with the McKinney-Vento statute, please review the following:

- **Students in Foster Care**
  - Students in the **foster care system are no longer counted in HCY enrollment data**, as per the reauthorization of the Every Student Succeeds Act (ESSA) in December 2015.
- **Preschool-Aged HCY Children**

- Identified HCY between the ages of 3-5 years **are included** in your LEA's/Charter District's total enrolled HCY, **only if they are enrolled in a preschool program provided by your LEA/Charter District.**
- Children ages 0-2, or 3-5, and **not enrolled in a preschool program at your LEA/Charter District, are not included** in your total enrolled HCY count.
- **HCY & UHY Students**
  - Identified **HCY students are required to have their needs identifiers and corresponding primary nighttime residence** entered in the student information system (SIS).
  - Identified **UHY must be coded with both the HCY and UHY needs identifiers and must have the same corresponding primary nighttime residence** in your SIS.
    - For example, a student who is experiencing homelessness **and** is unaccompanied would be **entered into the SIS with both the HCY and the UHY needs identifiers**, along with the **same primary nighttime residence code for each need** (i.e., HCY and UHY).
- **If There's a Change in Status for HCY/UHY Students**
  - Once students are identified and enrolled at your LEA, **do not remove their HCY or UHY needs identifiers in your SIS**, even if the students transfer to another LEA/Charter District.
  - If HCY/UHY students' circumstances change, such as they find permanent housing, **do not remove their HCY or UHY needs identifiers in your SIS.**
- **AzEDS HCY and UHY Student Need Data Elements**

<b>Please reference the AzEDS HCY and UHY student need data element and code listed here:</b>	<b>Code</b>	<b>Descriptor</b>
	6	Homeless
	21	Unaccompanied Youth
<b>Please also reference the primary nighttime residence codes here, which are required for both HCY and UHY:</b>	<b>Code</b>	<b>Descriptor</b>
	1	Sheltered
	2	Doubled Up
	3	Unsheltered
	4	Hotel/motels

- Your LEA's/Charter District's HCY and UHY needs data can be validated using the **AzEDS SUPP11** report.
  - To access this report, please **contact** your **LEA's Entity Administrator**. If your LEA/Charter District requires assistance on how to get these elements submitted through your student information system (SIS), please contact your vendor and refer to the [Use Case document for FY 2022](#).
- Please note that **HCY and UHY enrollment data must be entered into the SIS throughout the school year**, not at its conclusion.
  - This helps your LEA/Charter District ensure that the enrollment numbers are accurate at any given time throughout the school year and provides consistent opportunities for your McKinney-Vento Homeless Liaison and data team to run enrollment data integrity reports to check against their internal tracking systems. **This process should be done at least every two weeks.**

If your LEA or Charter District needs support concerning your data integrity, please contact our office. You may also review the recent professional learning session entitled, [McKinney-Vento End of Year Process and Procedures](#) to obtain additional information.



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## ***Critical Topic & Resources***

Our office has received additional requests for support regarding the statewide **investigation into Arizona's sober living homes continues**. We are aware that this critical situation is impacting all communities throughout the state.

To help support with this topic we are providing you with two resources that will be helpful as you continue to work with parent, guardians and youth that may have been impacted by recent closures and since become unhoused.

- Access the most recent list of [Provider Terminations & Active Suspensions](#). The list is maintained by [The Arizona Health Care Cost Containment System \(AHCCCS\)](#) and provides a list of active suspensions of providers starting with FFY 2020 to the present.

For clarification, there is nothing within statute that specifically addresses sober living homes, or treatment centers so it is important to consider these situations just as you would any other possible McKinney-Vento scenario. LEAs can employ process and develop procedures to ensure the proper identification of families that may be clients at one of these sober living homes.

### **Important guidance for LEA's and the McKinney-Vento Homeless Liaison to follow:**

- Provide awareness to school site staff responsible for registration and enrollment or any staff member responsible for making McKinney-Vento eligibility determinations.
- Develop a procedure for proper identification of students that may be involved.
- Coordinate a referral process for follow up by the McKinney-Vento Homeless Liaison
- Conduct an interview with the parent, guardian, or youth.
  - Remember, McKinney-Vento Homeless Liaisons are responsible for developing rapport and trust during the interview process. It is important to allow families to share their story to ensure you are obtaining necessary details to make a proper determination.
- Understand the decision on the parent's part to make a choice to enter a sober living home or treatment center is critical information to learn.
  - Remember, sober living homes and treatment facility programs are designed to address substance abuse treatment.
  - The McKinney-Vento Homeless liaison should consider how the temporary housing is being used. For examples, learn if the family was experiencing

homelessness prior to entering the sober living home? The family may have been promised housing in exchange for entering the sober living program.

- LEAs can add the following questions to the LEA's Student Residency Questionnaire
  - Is the student or family currently residing in a **sober living home**?
  - **What is the name of the sober living home** and the case manager you're working with?
- Include the following questions in the [Identification & Eligibility Interview Questions & Checklist](#) while conducting the needs assessment.
  - Is the sober living home **part of the AHCCCS** services.
  - **Was there a promise of housing** if the parent or guardian agreed to participate in the treatment.
  - Is the sober living home **being used in lieu of shelter** and not for treatment.
  - Do you have an anticipated **exit date**?
  - Do you have a **case manager** or other individual providing support at the sober living home?

### Additional Steps for Liaisons

- If the LEA receives a request for a new enrollment, ensure the parent or guardian is provided the [Rights of Homeless Students](#) and review in detail what **school of origin rights**. **Ask** the parent or guardian what their choice for school enrollment is.
- **Contact** the school of origin to advise the liaison that your LEA received an enrollment request. Share details you've gathered and allow them to share information with you.
- If the parent or guardian **requests** enrollment at the **school of origin**, connect them with the McKinney-Vento Homeless Liaison of the school of origin. Provide the liaison with information regarding the details you've gathered and **arrange a warm hand-off**.
- Consider reaching out to nearby LEAs to share information about your awareness on the topic and create a partnership to help with the identification process.

### Best practice to locate students within your LEA that are currently enrolled and may not have been referred to the liaison for follow up.

- Use the list of facilities from the [AHCCCS](#) website to compile information about potential sober living homes that have been closed. Look for addressed in your area.
- Then, run a query in your student information system (SIS) to narrow your search results.
  - Conduct follow up for any new enrolled student that you were not made of aware of. Conduct all the McKinney-Vento identification steps to ensure students are properly identified.
- To locate a student that has since withdrawn from your district , you may access the AzEDS Identity screen to verify current enrollment. Then, notify the liaison in the appropriate district so they can place them on their radar.

- If you don't have access to view this information in AzEDS, you may contact ADE Support at 602-542-7378 or visit the ADEConnect site for information.



## Celebrating the Work, You Do!

On July 15, 2023, Chino Valley Unified School District conducted its annual backpack giveaway day!

Prior to this day, families of homeless students receive an invitation to the event. Family Resource Specialist/Homeless Liaison Laurie Marley coordinated the invitation to 400 homeless students. At the event, students received an age-

appropriate backpack and were able to choose their own color/style. They received all the recommended school supplies for their grade level, a new pair of shoes, a week's worth of socks and underwear, a new outfit for the first day of school, and snacks. Some items were purchased through allowable use of McKinney-Vento grant funds, some were donated, and many were the result of generous community contributions.

The event was conducted by an array of school employee volunteers, Chino Valley Education Foundation volunteers, and volunteers from the Chino Valley Quilters, and Morning Lions Club. On hand were representatives from District Food Service and Transportation to make sure kids knew their bus routes and had an opportunity to interact with food service staff.

As a Provision 2 district, all students in the Chino Valley Unified School District receive free breakfast/lunch each school day. On this day, families or unaccompanied youth were able to sign up for weekend meal bags that contain 9 meals each. Weekend meal bags are funded and prepared by the Chino Valley Education Foundation volunteers.

It was a wildly successful event and seeing children leave, ready for the first day of school, was the most satisfying way to "remove barriers" to school attendance and education! *(Story Credit: Cindy Daniels, Assistant Superintendent Chino Valley Unified School District)*

**Our gratitude goes out to the Chino Valley Unified School District. We are thankful for the continued support for HCY in your community. Keep up the great work!**



Amazing work is going into the support of homeless children and youth across Arizona, and we would love to celebrate it. Please continue to share events you will be hosting throughout the year so that we can highlight your work. ***Send your pictures and event information to Rita Rodriguez, State Homeless Education Program Coordinator.***



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# Final Notes

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## IMMEDIATE ACTION REQUIRED! McKinney-Vento Homeless Liaison Contact Information

The McKinney-Vento Act **requires** that contact information for the local liaisons for homeless children and youth at all public and public charter local education agencies (LEA) is published and accurate ([42 U.S.C. §11432 \(e\)\(3\)\(C\)\(i\)\(IV\)](#)).

To manage this requirement in a more efficient and accurate manner, our office implemented a **NEW procedure** a couple of months ago.

If you have already completed the contact forms, your entry should be included on the most up-to-date check now by clicking on the link: [McKinney-Vento Homeless Liaison of Record Contact List](#).



### ***Is your LEA's contact information missing?***

If you do not see the Liaison's contact information, then we have not received the **McKinney-Vento Homeless Liaison of Record Form** from your LEA. **Visit the [ADE HEP website](#) to ensure your LEA meets compliance requirements today!!**

If any questions or concerns arise while completing any of the forms, please reach the Office of the State Coordinator for support at [homeless@azed.gov](mailto:homeless@azed.gov).