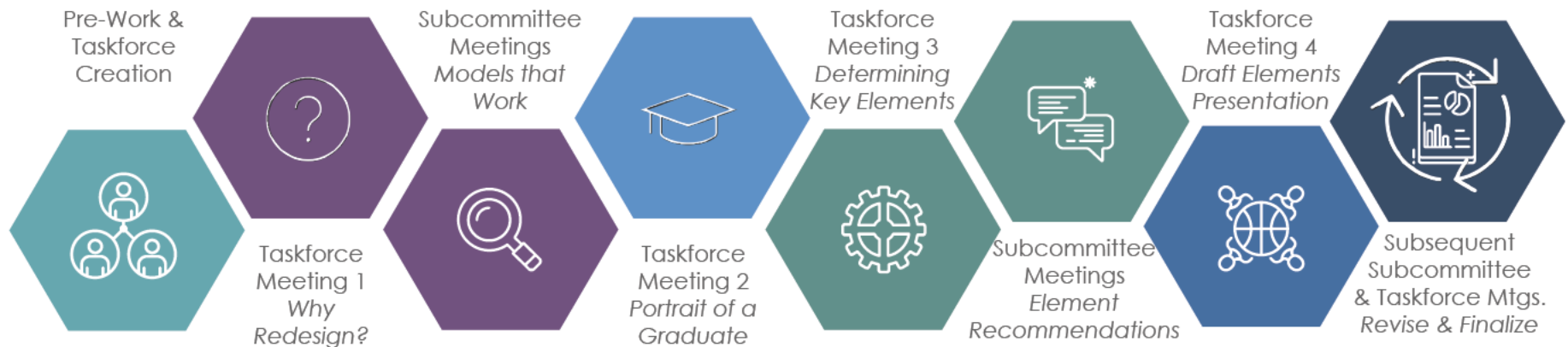# Implementation Plan

Insight
EDUCATION GROUP

Below please find an outlined project plan for the partnership between Insight Education Group and the ▌▌▌▌▌ Schools to produce a School Redesign Recommendations Report suitable for public consumption. Team members from Insight Education Group and ▌▌▌▌ Schools will collaboratively manage the overall school redesign project, meeting weekly to check-in on progress and review content. Insight Education Group will also facilitate taskforce meetings and support the research and analysis needed to develop the redesign plans.

As described below, a School Redesign Taskforce will meet from March to June of 2022 to research and develop recommendations for school redesign anchored in key strengths and needs of the district.

From March to June 2022, the School Redesign Taskforce will:

- Meet every other week to research school redesign efforts, examine ▌▌ needs, and identify and develop elements of the ▌▌ redesign

- Meet as subcommittees on "off" weeks to move the work of the task force forward

- Draft, revise, and finalize a polished report of school redesign recommendations for the district

Cadence of the Work

Pre-Work & Taskforce Creation

Taskforce Meeting 1
Why Redesign?

Subcommittee Meetings
Models that Work

Taskforce Meeting 2
Portrait of a Graduate

Taskforce Meeting 3
Determining Key Elements

Subcommittee Meetings
Element Recommendations

Taskforce Meeting 4
Draft Elements Presentation

Subsequent Subcommittee & Taskforce Mtgs.
Revise & Finalize

Final Report by June 3, 2022

Development Timeline
Start Date: March 1, 2022 | Final Report: June 3, 2022

As materials are developed for each meeting, we will follow a timeline as outlined below to **draft, review**, and **finalize** all content.

Due to the timing of the start of the project, the development timeline will be condensed for the first session.

Mar-Apr

M	T	W	R	F
	Mar 1 Draft materials	2 Feedback meeting	3 Final materials TF Mtg 1	4
7 Draft materials SC Mtgs	8 SC Mtgs	9 Feedback meeting SC Mtgs	10 SC Mtgs	11 Final materials
14	15	16	17 TF Mtg 2	18 Feedback meeting
21 Draft materials	22	23 Feedback meeting	24	25 Final materials
28	29	30	31 TF Mtg 3	Apr 1 Feedback meeting
4 Draft materials SC Mtgs	5 SC Mtgs	6 Feedback meeting SC Mtgs	7 SC Mtgs	8 Final materials
11	12	13	14 TF Mtg 4	15 Feedback meeting Draft Report1
18 Draft materials SC Mtgs	19 SC Mtgs	20 Feedback meeting SC Mtgs	21 SC Mtgs	22 Final materials

May-June

M	T	W	R	F
25	26	27	28 TF Mtg 5	29 Feedback meeting
May 2 Draft materials SC Mtgs	3 SC Mtgs	4 Feedback meeting SC Mtgs	5 SC Mtgs	6 Final materials Draft Report2
9	10	11	12 TF Mtg 6	13 Feedback meeting
16 Draft materials SC Mtgs	17 SC Mtgs	18 Feedback meeting SC Mtgs	19 SC Mtgs	20 Final materials Draft Report3
23	24	25	26 TF Mtg 7	27 Feedback meeting
30 Final Report Revisions	31	June 1 Final Report Feedback	2	3 Final Report
6	7	8	9	10
13	14	15	16	17

Comprehensive Program Overview

Start Date: March 1, 2022 | Final Report: June 3, 2022

The chart below outlines all details as described above in one at-a-glance table.

Content	Dates	Key Actions	Development Timeline		
			Draft	Review	Final
Pre-Work	by 3/3	• ▮ forms taskforce • ▮ gathers key data for taskforce review • Insight drafts recommended subcommittee titles • Insight gathers key research on redesign	n/a	n/a	n/a
Taskforce Meeting 1 *Why Redesign?*	Th 3/3	• Review relevant national and ▮ data • Review key high-level research about school redesign	3/1	3/2	3/3
Subcommittee Meetings *Models that Work*	M-Th 3/7 – 3/10	• Research and identify additional redesign models for exploration	n/a	n/a	n/a
Taskforce Meeting 2 *Portrait of a Graduate*	Th 3/17	• Examine multiple portrait examples • Identify key elements for the ▮ portrait *Insight will use ideas from this meeting to create draft ▮ portraits to vet in subsequent meetings.*	3/7	3/9	3/11
Taskforce Meeting 3 *Determining Key Elements*	Th 3/31	• Unpack redesign models identified by subcommittees • Identify key elements of the ▮ redesign • Assign each element to a subcommittee	3/21	3/23	3/25
Subcommittee Meetings *Element Recommendations*	M-Th 4/4 – 4/7	• Develop in-depth recommendations for assigned element	n/a	n/a	n/a
Taskforce Meeting 4 *Draft Elements Presentation*	Th 4/14	• Present element recommendations • Discuss connections between elements and refinement of each element • Identify additional components for subcommittee consideration and/or research	4/4	4/6	4/8
Subsequent Meetings *Revise and Finalize*	4/18 – 5/26	• Continue cadence of subcommittee revisions and taskforce feedback through completion of final report • Taskforce Meeting Dates: 4/28, 5/12, 5/26 • Subcommittee Meetings: 4/18-4/21, 5/2-5/5, 5/16-5/19 • Report Draft Deadlines: 4/15 (#1), 5/6 (#2), 5/20 (#3)	multiple	multiple	multiple

Additional check-in meetings will take place on the following Fridays: 3/18, 4/1, 4/15, 4/29, 5/13, and 5/27