



Assessments Achievement

2023-2024 Special Paper Version Test Request Process for Arizona's Statewide Achievement Tests: AASA, AzSCI, and ACT Aspire

This document details the process for Special Paper Version (SPV) test requests for **AASA** (Grades 3-8), **AzSCI** (Grades 5, 8, and 11/Cohort 2025), and **ACT Aspire** (Grade 9/Cohort 2027) for the 2023-2024 school year.

SPV test requests and other accommodations for **ACT** (Grade 11/Cohort 2025) are to be submitted directly to ACT using ACT's processes and are **not** to be submitted to ADE using the process described in this document. More information regarding accommodations requests for ACT can be found on the ACT-hosted website for Arizona under [Step 3: Accommodations](#).

Students with significant cognitive disabilities whose current Individualized Education Program (IEP) designates them as eligible for the alternate assessment, MSAA, should not be administered the statewide achievement assessments, including AASA, AzSCI, ACT Aspire, and ACT.

SPV test accommodations available for AASA, AzSCI, and ACT Aspire include Braille, large print, and regular print paper tests. All SPV test requests for these assessments must be submitted to ADE for approval using the process described below. We recommend submitting requests as soon as 504 Plans or IEPs are completed. This will allow time for ADE's review and for additional documentation to be submitted as needed and prior to the opening of the test windows.

- Submit a separate request for each student requiring an SPV test using the secure ADE online form: <https://www.azed.gov/assessment/spv2024>. SPV test requests may be submitted by any staff member who is responsible for the student's IEP or 504 Plan.
- Requests may be submitted **September 5, 2023 – February 23, 2024**. Please submit SPV test requests early in the school year to allow time for ADE's review and for additional documentation to be submitted as needed.



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- On the secure form, you must submit pages of the student's current IEP or 504 Plan that indicate the need for an SPV form of the test. The document you submit must include:
 - The date of the document and the student's first and last name and state identification number (SSID).
 - The Present Levels of Academic Achievement and Functional Performance (PLAAFP).
 - The Instructional Accommodations section that includes accommodations used routinely during instruction throughout the year in lieu of computer instruction. The instructional accommodations **MUST** align with the testing accommodations. The IEP or 504 Plan must clearly indicate how the teachers accommodate the student's needs in class and the restrictions the student has when using technology (examples: no more than xx minutes of screen time per day, or must have a significant break after xx minutes, no computer usage at all, etc.)
 - The Assessment Accommodations section that lists the student's testing accommodations for district and state assessments.
 - For large print test requests, the IEP or 504 Plan should indicate the minimum font size required for the student to access paper materials.
- SPV tests may not be available for requests submitted after **February 23, 2024**. Contact us at AASA@azed.gov or AzSCI@azed.gov if a student has an injury or illness or a new IEP/504 Plan after February 23, 2024, that necessitates a paper test.

AASA and AzSCI Additional Information

For the 2023-2024 school year, ADE will create an SPV test session in PearsonAccess^{next} for any student(s) with an approved SPV test for the **AASA and AzSCI assessments** and will move the student(s) into the SPV test session prior to testing. ADE will also place an order for any approved SPV tests at the beginning of the Additional Order window for these assessments.