ADE School Finance

ASCUS Meeting Update

09/15/2023

Agenda

- Introduction to School Finance
- AzEDS Reports Updates
- FRPL and Gifted
- CTED
- HelpDesk
- General Updates
- Training Opportunities
- Questions

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Introduction to School Finance

School Finance Introduction

- Meet the Analyst
  - Claudia (Lead)
  - Barb
  - Roxanne
  - Kayla
  - Janette
  - Katie (Senior Business Analyst)
  - Mhelanie (Office Manager)
- Contacting School Finance
  - Phone, Help Desk, Email
- LEA Contact Information
  - Budgets Contact Worksheet

School Finance 602-542-5695		
Payments (Opt 1) • BSA • CSF • IIF	**Budgets (Opt 2)** • Expenditure Budgets • Annual Financial Reports • BUDG25 BUDG75 BUDGAGD	**Analyst (Opt 3)** • Student Data • School District Employee Report • Instructional Calendars • Transportation Reporting • 915s
SchoolFinance@azed.gov		

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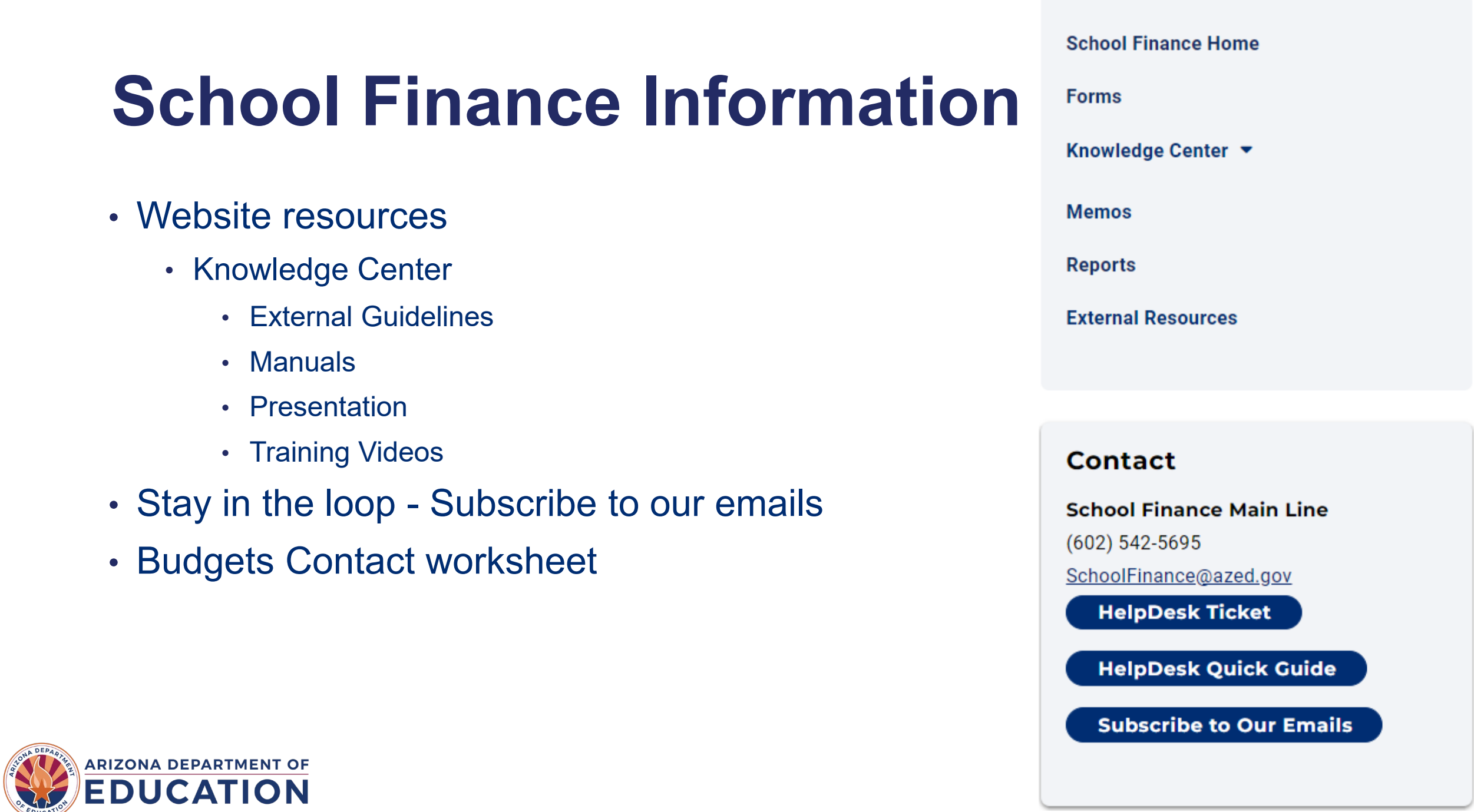
School Finance Information

- Website resources
  - Knowledge Center
    - External Guidelines
    - Manuals
    - Presentation
    - Training Videos
- Stay in the loop - Subscribe to our emails
- Budgets Contact worksheet



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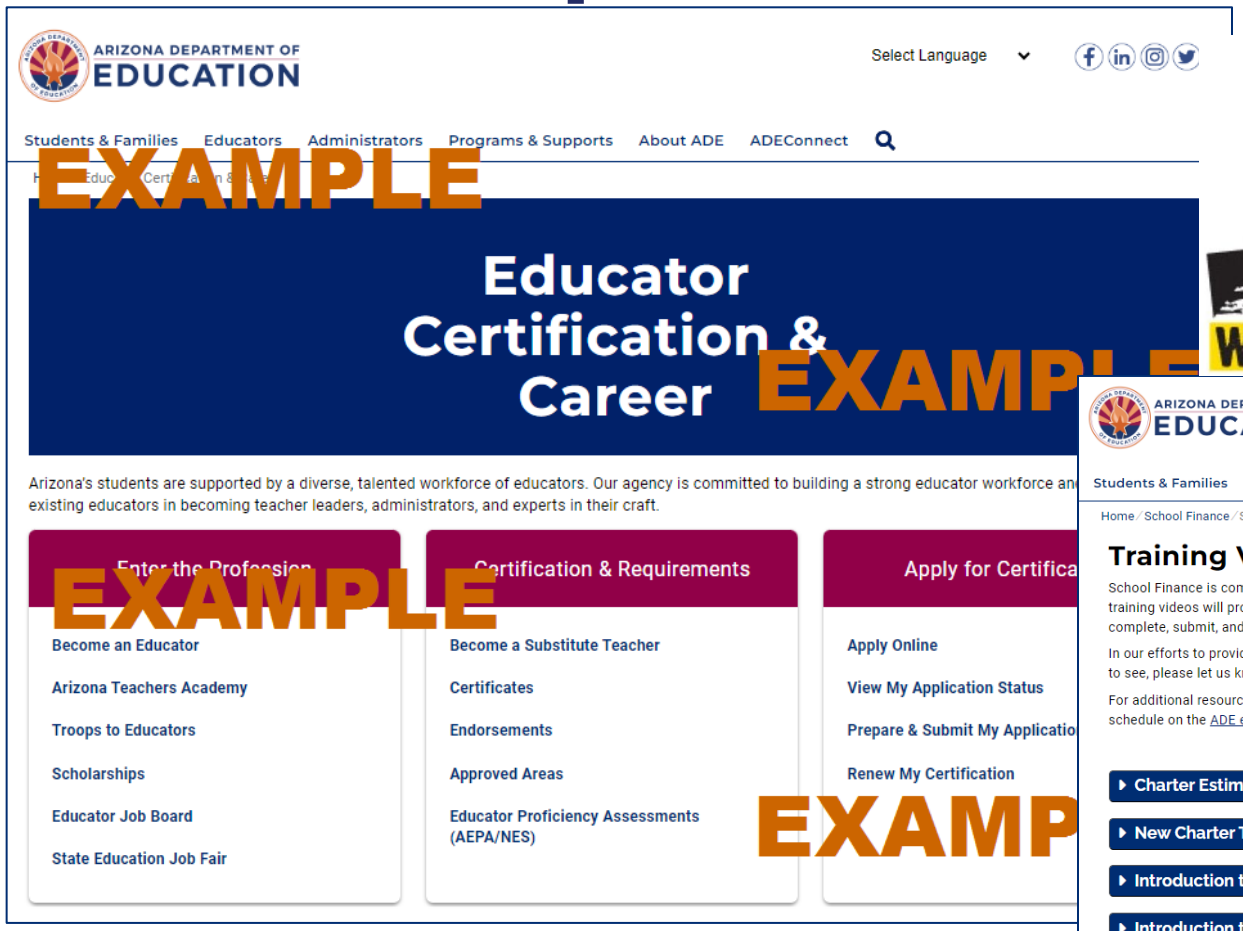
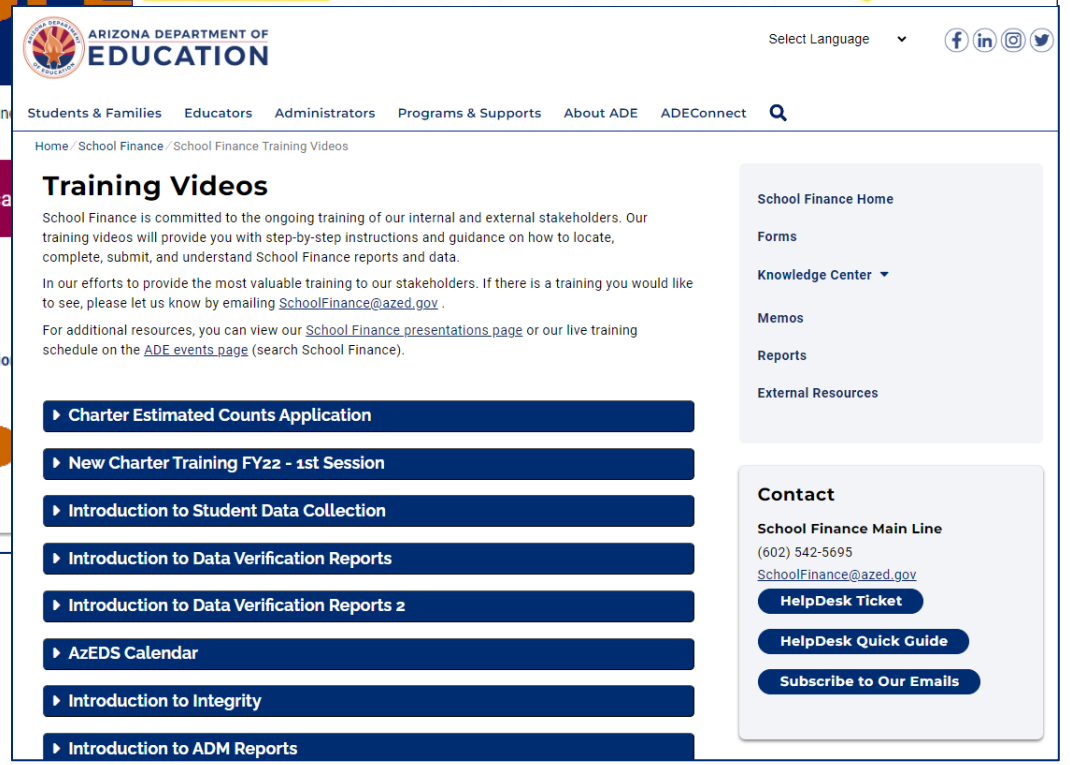
Website Updates





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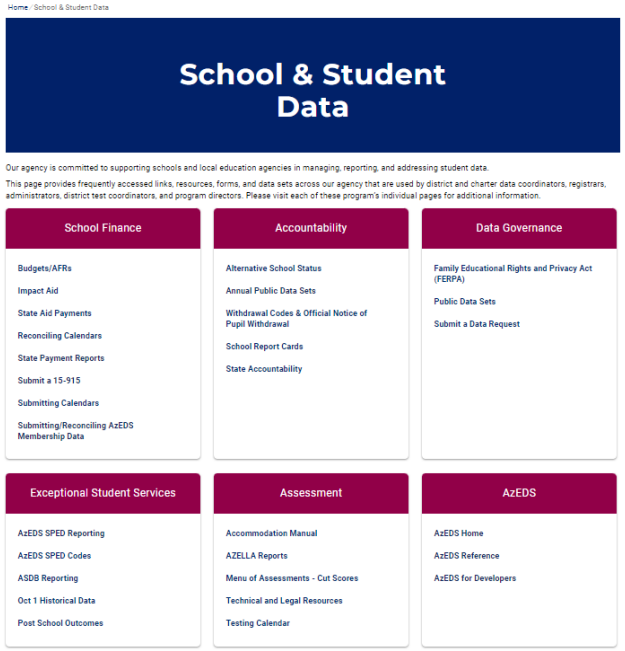
Student Data

ADE Units

- Additional units that use Student, Staff, Entity, Transportation Data
- ADE > Administrators https://www.azed.gov/ESS/school-student-data



Home / School & Student Data

School & Student Data

Our agency is committed to supporting schools and local education agencies in managing, reporting, and addressing student data.

This page provides frequently accessed links, resources, forms, and data sets across our agency that are used by district and charter data coordinators, registrars, administrators, district test coordinators, and program directors. Please visit each of these program's individual pages for additional information.

School Finance

- Budgets/AFRs
- Impact Aid
- State Aid Payments
- Reconciling Calendars
- State Payment Reports
- Submit a 15-915
- Submitting Calendars
- Submitting/Reconciling AzEDS Membership Data

Accountability

- Alternative School Status
- Annual Public Data Sets
- Withdrawal Codes & Official Notice of Pupil Withdrawal
- School Report Cards
- State Accountability

Data Governance

- Family Educational Rights and Privacy Act (FERPA)
- Public Data Sets
- Submit a Data Request

Exceptional Student Services

- AzEDS SPED Reporting
- AzEDS SPED Codes
- ASDB Reporting
- Oct 1 Historical Data
- Post School Outcomes

Assessment

- Accommodation Manual
- AZELLA Reports
- Menu of Assessments - Cut Scores
- Technical and Legal Resources
- Testing Calendar

AzEDS

- AzEDS Home
- AzEDS Reference
- AzEDS for Developers

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SF - ADE Connect Applications

- **AzEDS Portal** - Can be used by all units in ADE
- **AzEDS Identity** - Can be used by all units in ADE
- **Education Organization System** (EOS)
  - School Finance
  - Exceptional Student Service
  - Health and Nutrition
  - Grants
- **Charter Estimated Counts** - School Finance Only
- **Transportation and Vehicle Inventory** - School Finance Only
- **SDER** - School Finance Only

SIS: Student Information System

Common Terms:

- Sync – Publish -
- Data Files: JSON Files, Transaction Files, Mirror Files

frequency

As often as your SIS set up allows

-A-P-I-A-P-I-A-P-I-A-P-I-A-P-I-A-P-I-A-P-I-A-P-I-A-P-I-A-P-I-

AzEDS

Transaction Validation Reports:

- TRANS10
- TRANS15
- TRANS20
- STUD10
- STUD72
- CAL10

frequency

Open 24/7, Except for maintenance

INTEG

- INTEG15
- INTEG35
- INTEG25
- INTEG30

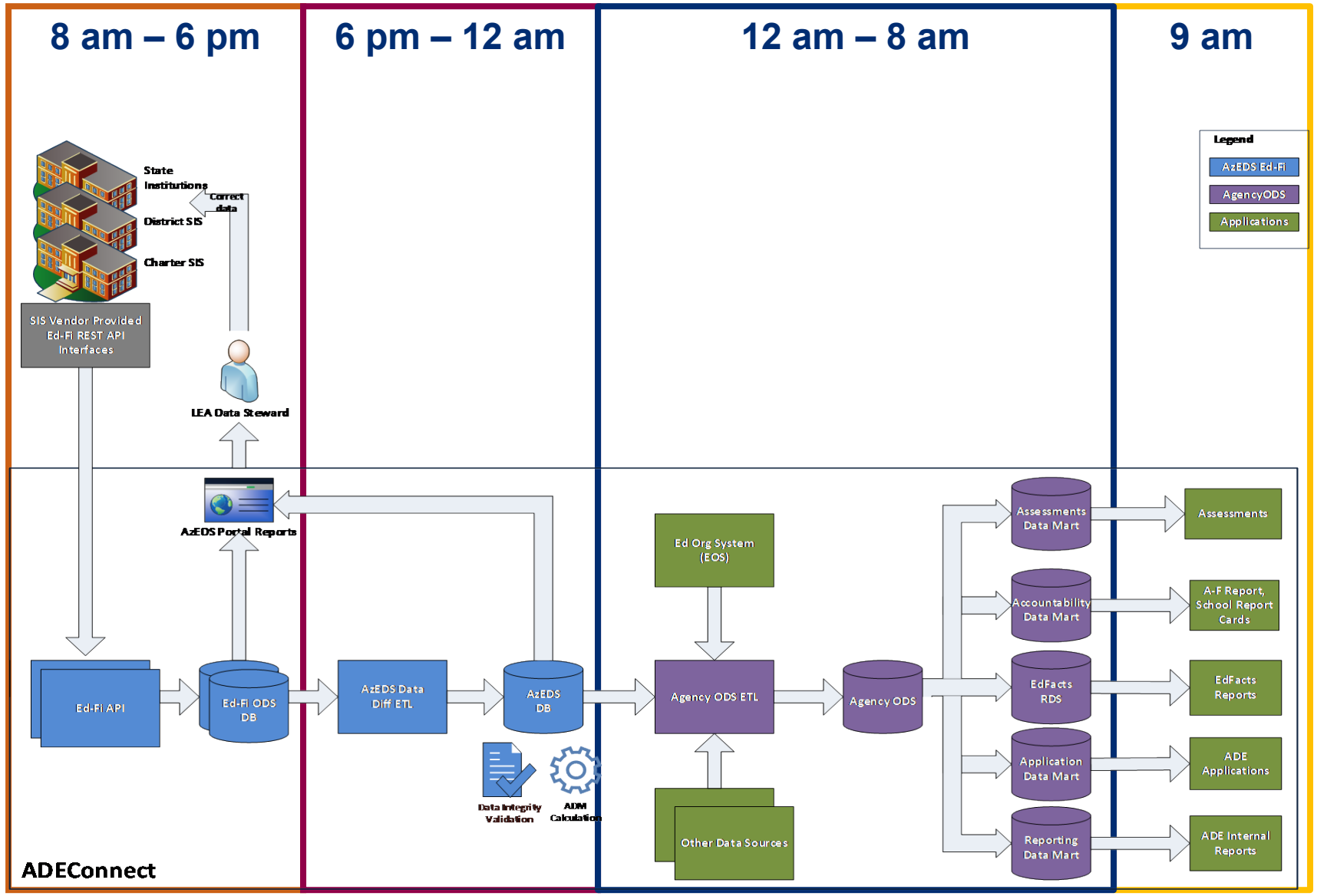
ACE

- ADM15
- ADM20
- ADM30
- SPED20
- ELL20

frequency

Nightly at 6 pm

Data Map



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Integrity Rules

Student Data Integrity

- **10XXX** and **20XXX** – ADM Rules – HelpDesk – School Finance
- **21XXX** – Accountability Rules – achieve@azed.gov
- **30XXX** – ELL Rules – OELAS@azed.gov
- **40XXX** – SPED Rules – ESSinbox@azed.gov
- **50XXX** – Support Program Rules – varies contact program area
- **51XXX** – Data Quality Validation Rules – varies contact program area
- **60XXX** – STC Rules – achieve@azed.gov
- **80XXX** – DRP Rules – EDI@azed.gov
- **81XXX** – PCCP Rules – HelpDesk – School Finance
- **90XXX** – Instructional Calendar Rules – HelpDesk – School Finance

Update to Integrity Rules

- **-10023**
  - **Old message**: Student must be at least 5 years old by January 1st for Ungraded Elementary (UE)
  - **New message**: Student must be 5 years old on September 1st for Ungraded Elementary (UE)

- **-80020**
  - Change per SB1208 to 15-901.06 DRP students enrollment eligibility period update.
  - Student cannot have been enrolled at an LEA other than a JTED for a minimum of ~~30~~ **10** calendar days before enrolling in the Dropout Recovery Program.
  - Result: rule active for 2023 and earlier, inactive for 2024.

FRPL Group B Funding

FRPL Calculation

- Funding for the new Group B FRPL weight was calculated manually for FY 2023
- FRPL funding will be calculated through the payment system in FY 2024
- Two ADM values were calculated for each school and the larger of the two was used to determine the district/charter total
- Total ADM generated by individual students reported as eligible for free or reduced-price lunch
- Total ADM generated by all students multiplied by the school Free and Reduced-Price Percentage in the Health and Nutrition Services 2022-2023 Free and Reduced-Price Percentage Report

FRPL Calculation

- FY 2023 Funding appears as an adjustment to the Base Support Level in the BSA55 report

BSA 55-1
Fiscal Year: 2023

Cartwright Elementary District (4282)
Basic Calculations For Equalization Assistance

ADM Value Used: FY 2023 100th Day Membership

Is Small Isolated School District: Not Isolated

Calculation For Base Support Level

		Non-AOI ADM	
Regular Education Weighted ADM		15,192.7954	
Group B - Add On Weighted ADM	+	2,697.4834	+
Total ADM	=	17,890.2788	=
AOI Funding Factor	x	1.0000	x
Weighted ADM	=	17,890.2788	=

Total Weighted ADM

Base Level Amount (FY23)

Total Weighted ADM x Base Level Amount

Calculated Teachers Experience Index (FY22) 0.9975

Applied Teachers Experience Index (FY23)

(1.0000 or Calculated Teachers Experience Index)

Pre-Adjusted Base Support Level

Base Support Level Adjustments

FY23 Gifted Add On Funding + **$3,758.85**

FY2023 FRPL Group B Adjustments + **$991,784.89**

Audit Service Expense + **$53,020.00**

Total Base Support Level Adjustments

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FRPL Calculation

- FY 2024 Funding will appear with the other Group B add-ons

Add Ons	Non-AOI ADM
ELL	4,763.8239
K-3	14,042.8322
K-3 (Reading)	0.0000
HI	88.4825
MD-R,A-R,SID-R	732.5964
MD-SC,A-SC,SID-SC	692.2992
MD-SSI	37.6670
OI-R	46.0150
OI-SC	48.2950
P-SD	81.8840
DD,ED,MIID,SLD,SLI,OHI	7,356.6690
ED-P	120.2276
MOID	106.3650
VI	27.8350
FRPL	29338.84553
G	1945.7400
Group B - Add On Unweighted ADM	59429.5773
Total Unweighted Group B Add On	
Group B - Add On Weighted ADM	
Total Weighted Group B Add On	

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FY24 FRPL Calculation Changes

- The FRPL ADM Generated will only be while the student is reported with the Income Eligibility 1 or 2 need
- There will still be a comparison between the ADM Generated with AzEDS data and the Health and Nutrition Data
- Current Year AzEDS data will be used until Health and Nutrition Data is available
- The larger of the 2 “ADM” numbers will be used for funding
- Expected Rollout by the end of October

FRPL Final Statewide ADM

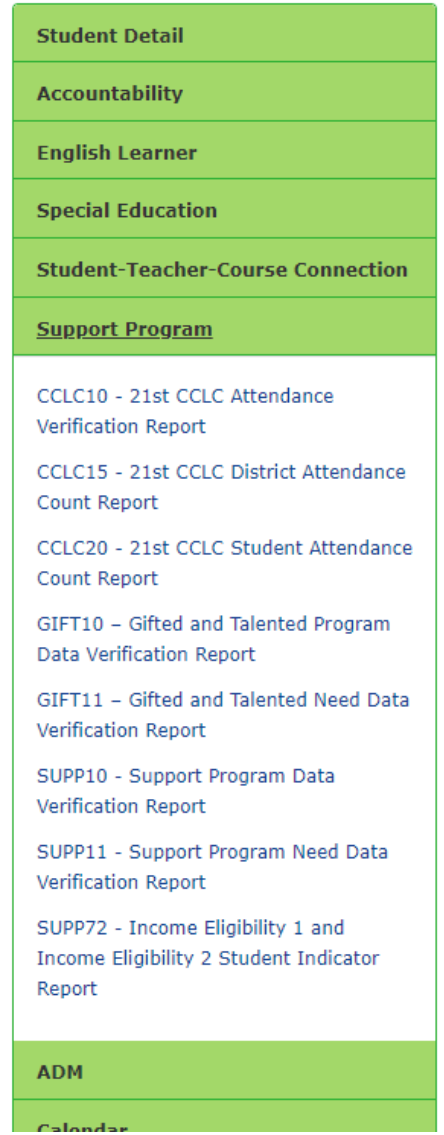
	1/15/2023	7/17/2023
Unweighted ADM	532,289.14	540,804.11
Weighted ADM	9,581.20	9,734.47
Total Funding	$ 46,106,581.03	$ 46,839,427.76

- An updated spreadsheet with all LEAs will be posted when Statewide Recalc is completed

Gifted Reports

GIFT10 & GIFT11

- Gifted Needs were removed from SUPP10 & SUPP11 for FY23
- Gifted Needs are still in the SUPP10 & SUPP11 for FY22 and prior
- New GIFT10 & GIFT11 reports were designed with the same layout as SUPP10 & SUPP11
- These reports are found under Support Program heading in AzEDS Portal



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Examples of GIFT10 & GIFT11

GIFT10 [redacted] CTDS: [redacted]

Fiscal Year: 2024 **Gifted and Talented Program Data Verification Report** Page: 1 of 13

School Year: 2023 - 2024 Report Date: 09/06/2023 10:51 AM

School CTDS: [redacted]

School Name: [redacted]

District Student ID	State Student ID	Last Name	First Name	Middle Name	Gender	Service Entry	Service Exit
[redacted]					F	08/08/23	05/23/24
					M	08/08/23	05/23/24
					F	08/08/23	05/23/24
					F	08/08/23	05/23/24
					M	08/08/23	05/23/24
					M	08/08/23	05/23/24
					M	08/08/23	05/23/24
					F	08/08/23	05/23/24
					M	08/08/23	05/23/24
					M	08/08/23	05/23/24
					F	08/08/23	05/23/24
					F	08/08/23	05/23/24
					M	08/08/23	05/23/24
					M	08/08/23	05/23/24
					M	08/08/23	05/23/24
					F	08/08/23	05/23/24
					F	08/08/23	05/23/24

School - Total Unduplicated Students: 17 **Total Records: 17**

GIFT11 [redacted] CTDS: [redacted]

Fiscal Year: 2024 **Gifted and Talented Need Data Verification Report** Page: 1 of 3

School Year: 2023 - 2024 Report Date: 09/06/2023 10:57 AM

School CTDS: [redacted]

School Name: [redacted]

Need: Language Arts (Verbal) Giftedness

District Student ID	State Student ID	Last Name	First Name	Middle Name	Gender	Need Entry	Need Exit
[redacted]					M	08/08/23	05/23/24
					M	08/08/23	05/23/24
					F	08/08/23	05/23/24
					F	08/08/23	05/23/24
					M	08/08/23	05/23/24

Need - Total Unduplicated Students: 5 **Total Records: 5**

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CTED

CTED

- A.R.S. §15-393 changed the ADM calculation for students' enrollment in a CTED to be based on total scheduled hours of instruction and/or total community college credits enrolled

- CTED Integrity Rules are active
  - Currently set up as warnings
  - 10143 and10144 will become errors when CTED ADM rules become active
  - 10141, 10142, 10145 and 10146 will remain as warnings

- New columns in STUD10 & STUD72 for CTE data

CTED ADM Calculations

- Must be in ADE-Approved CTE Courses
- CTE Courses offered at a Community College
  - 0.25 ADM for every 3 hours of enrollment in CTE Courses
- CTED Satellite, CTED Centralized, CTED Leased-Centralized
  - ADM equal to reported instructional hours of enrollment / 600
- New CTED ADM reports will be available when the CTED ADM Calculations are activated

CTED ADM Calculations

CTE courses at Community College

Enrolled Community College Credits	ADM
3	0.25
6	0.50
9	0.75

CTED Satellite, CTED Central Campus, CTED Leased Central Campus

Enrolled Instructional Hours	ADM
150 hours	0.25
300 hours	0.5
450 hours	0.75
600 hours	1.0

CTED ADM Calculations

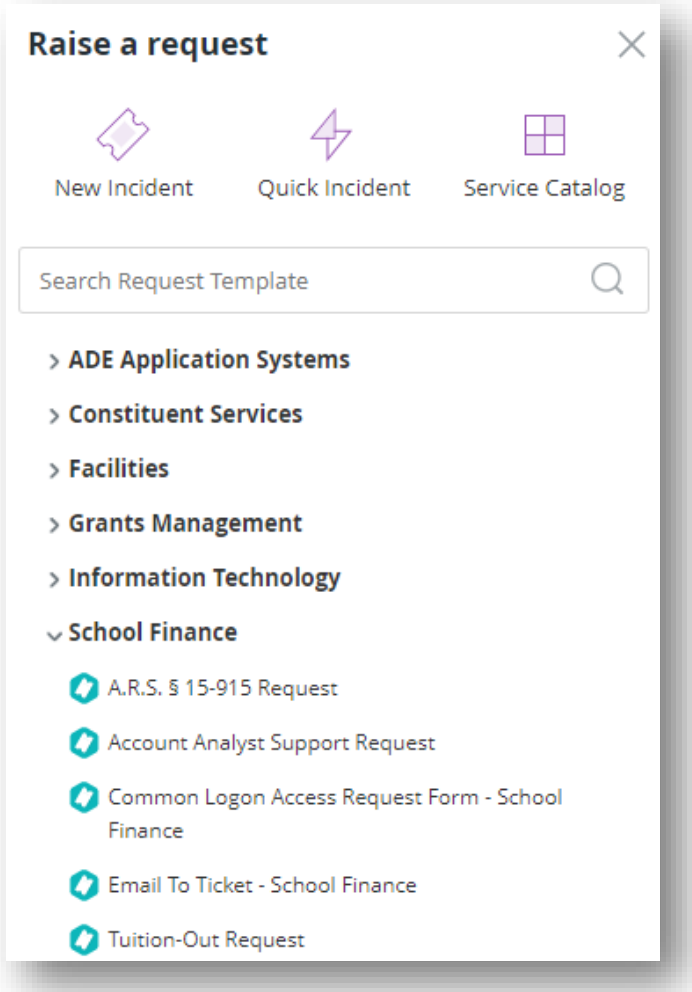
- ADM limiting still applies
- ADM for students enrolled in satellite campuses limited to 1.25
- ADM for students enrolled in Central Campus, Leased Central Campus and Community Colleges limited to 1.75
- Same calculation for limiting applies,the Maximum Membership Days in calculation is adjusted to 125 or 175 depending on CTED Enrollment Type

Help Desk

Help Desk

- Used for all School Finance requests
- Use the correct template

915 Request	Account Analyst Support Request	Common Logon	Tuition Out Request
• Student Data • Transportation	• Calendar Access • Entity Profile • General How To • Other • Report Assistance • Split/Merge	• This template will be removed	• Add Tuition Out • Remove Tuition Out



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Help Desk Ticket Tips

- Respond in the Conversations tab to ensure a new ticket is not created
- Allow 5 business days for a response
- Submit a complete request
  - 915s without letters or technical csv
  - Entity profile requests without minutes
- Tickets are closed for no response

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HelpDesk Tickets

- 15-915 (Prior Year Correction)
- Calendar Access
- Common Logon
- Entity Profile
- General How-To Requests
- Internal Request
- Report Assistance
- Tuition Out Request

New Tickets in 2023	Closed
1793	1661

Current Merge Request:

- 1795

Current Split Request:

- 84

- Note ticket subject line for Split request for 12th graders

Year	New Tickets	Closed Tickets
2022	2535	3318
2023	1910	2592

Additional Updates

AzEDS Reports

- AzEDS Reference Tools

Integrity Rules

Integrity Rules Reference

RULES SECTION	VERSION	PUB. DATE
10XXX and 20XXX - Average Daily Membership (ADM) Rules	15	7/03/2023
21XXX - Accountability, Other Rules	4	7/03/2023
30XXX - English Language Learner (ELL) Rules	4	7/03/2023
40XXX - Special Education (SPED) Rules	13	7/31/2023
50XXX - Support Programs Rules	6	7/31/2023
51XXX - Data Quality Validation Rules	4	7/03/2023
52XXX - Discipline Data Integrity Rules	3	7/03/2023
60XXX - Student-Teacher-Course Connection (STC) Rules	4	7/03/2023
80XXX - Dropout Recovery Program (DRP) Rules	3	7/03/2023
81XXX - Post-secondary Concurrent Course Work (PCCP)	4	7/03/2023
90XXX - Instructional Calendar Rules	4	7/03/2023

- STUD10 – Data Types
  - Student or Parent Address
  - Student Characteristic Info
  - Tribal Affiliation

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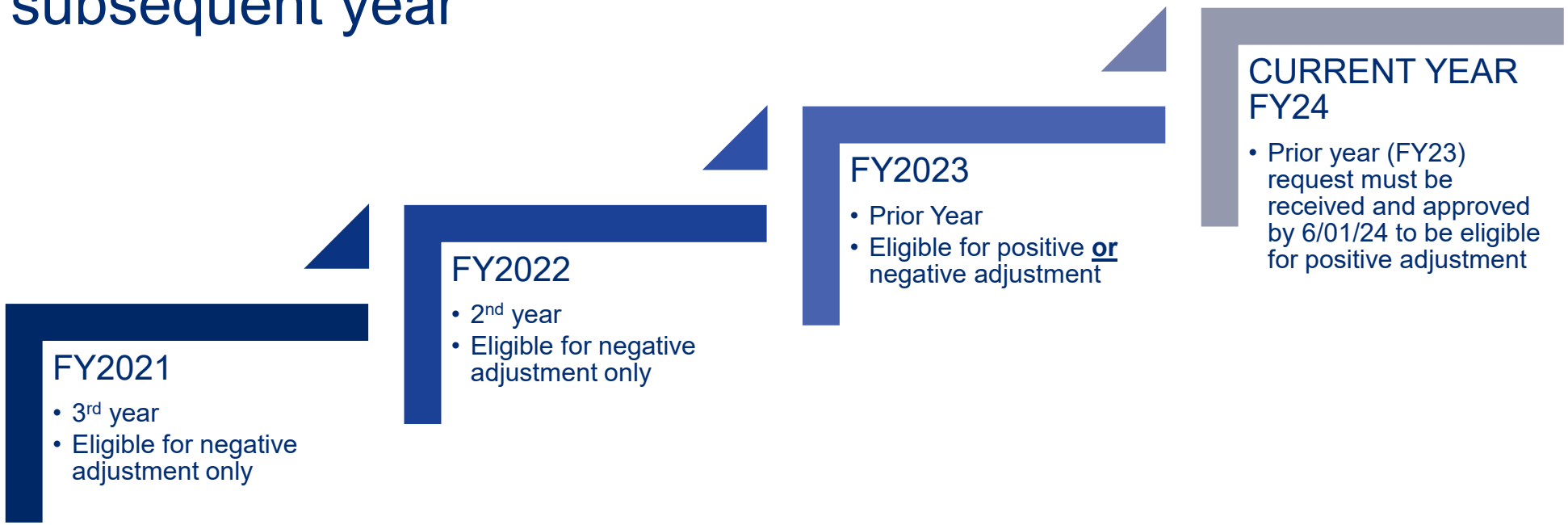
Non-Fundable Intervals

- Will be implemented current year (FY24)
- Students who have accrued 10% absences within the first 100 days of school
- ACE will generate a non-fundable interval for a period where 10 or more consecutive absences have occurred
  - Absences can be excused or unexcused
  - This does not change the rules for W4
  - Students with the need of Chronic Illness reported will be excluded

915 Policy Update

- To be eligible for a positive adjustment to ADM for 915 corrections, changes must be completed in the immediate subsequent year



Type 03 District

- (County-Type-District-School) CTDS: 07-**03**-81-000
  - Elementary District not with High School
  - FY22 HB2259 Changed the way that these LEAS report budget and equalization assistance
  - High School Districts report themselves as DOR, indicating a Special Enrollment code of “Open Enrollment”
  - A new Special Enrollment Code will be coming for FY25 to include the original district of residence

Training Opportunities

Upcoming Training

- Creating sessions for **New** AzEDS Coordinators

- Online – Sign-up will be posted on our website
  - Introduction to AzEDS Data
  - Wednesday, 10/25/2023
  - 11:00 am

Questions