



# ARIZONA DEPARTMENT OF EDUCATION

## Health and Nutrition Services Division

### Seamless Summer Option Administrative Review Summary Report

Sponsor: Pendergast Elementary School

CTD: 07-04-92

Site: Canyon Breeze Elementary

Contacts: Dr. Jennifer Cruz, Superintendent; Matthew Poag, Director of Business and Finance; and Krystal Burnham, Child Nutrition Compliance Coordinator

Review Date: July 20, 2023

Review Period: June 2023

Review Type: ☒ SSO

| No.                             | Review Findings | Technical Assistance Provided | Required Corrective Action |
|---------------------------------|-----------------|-------------------------------|----------------------------|
| SFA Operations                  |                 |                               |                            |
|                                 | No Findings     |                               |                            |
| Site Agreement                  |                 |                               |                            |
|                                 | No Findings     |                               |                            |
| Site Eligibility                |                 |                               |                            |
|                                 | No Findings     |                               |                            |
| Menu Planning                   |                 |                               |                            |
|                                 | No Findings     |                               |                            |
| Counting & Claiming             |                 |                               |                            |
|                                 | No Findings     |                               |                            |
| Media Release                   |                 |                               |                            |
|                                 | No Findings     |                               |                            |
| SFA Monitoring Responsibilities |                 |                               |                            |
|                                 | No Findings     |                               |                            |
| Civil Rights                    |                 |                               |                            |
|                                 | No Findings     |                               |                            |

---

**Food Safety**

---

*No Findings*

---

**Water**

---

*No Findings*

---

**Recordkeeping**

---

- |  |  |   |
|--|--|---|
| 1 The production records for breakfast and lunch on the day of review and during the review period did not accurately reflect what was served. Specifically, skim chocolate milk was recorded; however, low-fat chocolate milk was served. | Discussed strategies to ensure that information on production records is accurate. | <i>Please provide written assurance that production records will be updated to accurately reflect what is served.</i> |
|--|--|---|

---

**Comments/Recommendations:**

---

Congratulations - Pendergast Elementary District has completed the SSO Administrative Review for SY2023. Thank you for your hard work to provide healthy, safe meals to your students and community during the summer months.

---

**Training:** Web-based trainings and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

---

**Summer meal service training and resources can be found on ADE's website at <https://www.azed.gov/hns/sfsp>**

---

**Fiscal Action Assessed?**

---

|   |  |          |
|---|--|----------|
| <input checked="" type="checkbox"/> No- SBP       | <input type="checkbox"/> Yes- SBP      | \$148.35 |
| <input checked="" type="checkbox"/> No- NSLP      | <input type="checkbox"/> Yes- NSLP     | \$0.00   |
| <input checked="" type="checkbox"/> No - SSO SBP  | <input type="checkbox"/> Yes- SSO SBP  | \$0.00   |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP | \$0.00   |

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by **August 8, 2023** to Noelle Schrankler at [Noelle.Schrankler@azed.gov](mailto:Noelle.Schrankler@azed.gov).

---

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

Tom Horne, Superintendent of Public Instruction

1535 West Jefferson Street • Phoenix Arizona 85007 • [www.azed.gov](http://www.azed.gov)

“We are a service organization committed to raising academic outcomes and empowering parents.”

This institution is an equal opportunity provider