



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Liberty Elementary District

CTD: 07-04-25

Site: Blue Horizons Elementary School

Contacts: Elizabeth Strickler, Director of Finance and Lorena Gallegos, Food Service Specialist

Review Date: July 14, 2023

Review Period: June 2023

Review Type: ☒ SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
	No findings.		
Site Agreement			
	No findings.		
Site Eligibility			
	No findings.		
Menu Planning			
	No findings.		
Counting & Claiming			
	No findings.		
Media Release			
	No findings.		
SFA Monitoring Responsibilities			
	No findings.		
Civil Rights			
	No findings.		
Food Safety			
	No findings.		

Water

No findings.

Recordkeeping

No findings.

Comments/Recommendations:

Congratulations on completing the SSO portion of the administrative review! Liberty Elementary District is doing an excellent job providing healthy meals to the community in a safe, welcoming environment throughout the summer.

Training: Web-based trainings and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

Summer meal service training and resources can be found on ADE's website at <https://www.azed.gov/hns/sfsp>

Fiscal Action Assessed?

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$0.00
<input checked="" type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	\$0.00
<input checked="" type="checkbox"/> No - SSO SBP	<input type="checkbox"/> Yes- SSO SBP	\$0.00
<input checked="" type="checkbox"/> No - SSO NSLP	<input type="checkbox"/> Yes- SSO NSLP	\$0.00

Fiscal Action under \$600 will be disregarded.

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

Tom Horne, Superintendent of Public Instruction

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