



ARIZONA DEPARTMENT OF EDUCATION

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Payson Unified District

CTD: 04-02-10

Site: Julia Randall Elementary School

Contacts: Linda Gibson, Superintendent and Mary Jo Turvey-Kammerude, Food Services Coordinator

Review Date: June 13, 2023

Review Period: June 2023

Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
1	Advertising materials did not contain the required nondiscrimination statement.	Discussed where to find nondiscrimination statement on ADE's website at http://www.azed.gov/hns/civilrights/ and whether long or short statement would be most appropriate.	<i>An updated advertising material with the most current nondiscrimination statement has already been provided. No further corrective action is required.</i>
Site Agreement			
	No Findings		
Site Eligibility			
	No Findings		
Menu Planning			
	No Findings		
Counting & Claiming			
	No Findings		
Media Release			
	No Findings		
SFA Monitoring Responsibilities			
	No Findings		
Civil Rights			
	No Findings		
Food Safety			
	No Findings		

Water

No Findings

Recordkeeping

No Findings

Comments/Recommendations:

Congratulations! Payson Unified District has completed the SSO portion of the Administrative Review for the 2022-2023 school year. Thank you for your hospitality during the review process. It is evident that you are working hard to ensure your students are fed healthy meals.

Training: Web-based trainings and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

Summer meal service training and resources can be found on ADE's website at <https://www.azed.gov/hns/sfsp>

Fiscal Action Assessed?

- | | | |
|---|--|--------|
| <input checked="" type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP | \$0.00 |
| <input checked="" type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP | \$0.00 |
| <input checked="" type="checkbox"/> No - SSO SBP | <input type="checkbox"/> Yes- SSO SBP | \$0.00 |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP | \$0.00 |

Fiscal Action under \$600 will be disregarded.

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

Tom Horne, Superintendent of Public Instruction
1535 West Jefferson Street • Phoenix Arizona 85007 • www.azed.gov

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