



# ARIZONA DEPARTMENT OF EDUCATION

## Health and Nutrition Services Division

### Seamless Summer Option Administrative Review Summary Report

Sponsor: Osborn Elementary District

CTD: 07-04-08

Site: Encanto School

Contacts: Michael Robert - Superintendent

Cory Alexander - Child Nutrition Director

Kayla Anderson - Child Nutrition Coordinator

Review Date: June 13, 2023

Review Period: June 2023

Review Type: ☒ SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
	No Findings.		
Site Agreement			
	No Findings.		
Site Eligibility			
	No Findings.		
Menu Planning			
	No Findings.		
Counting & Claiming			
	No Findings.		
Media Release			
	No Findings.		
SFA Monitoring Responsibilities			
	No Findings.		
Civil Rights			
	No Findings.		

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**Food Safety**

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No Findings.

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**Water**

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No Findings.

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**Recordkeeping**

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No Findings.

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**Comments/Recommendations:**

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Thank you Osborn Elementary District for your participation in this program years administrative review. The variety of food options provided to the students even during the summer was amazing. Osborn continues to be timely and organized and with document submission. And again, thank you for your hospitality. Keep up the great work!

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**Training: Web-based trainings and how-to guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>**

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**Summer meal service training and resources can be found on ADE's website at <https://www.azed.gov/hns/sfsp>**

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**Fiscal Action Assessed?**

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$0.00
<input checked="" type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	\$0.00
<input checked="" type="checkbox"/> No - SSO SBP	<input type="checkbox"/> Yes- SSO SBP	\$0.00
<input checked="" type="checkbox"/> No - SSO NSLP	<input type="checkbox"/> Yes- SSO NSLP	\$0.00

Fiscal Action under \$600 will be disregarded.

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Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

Tom Horne, Superintendent of Public Instruction  
1535 West Jefferson Street • Phoenix Arizona 85007 • [www.azed.gov](http://www.azed.gov)

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This institution is an equal opportunity provider