



Exceptional Student Services

Ancillary Needs

Technical Assistance Manual

October 2023



ARIZONA DEPARTMENT OF
EDUCATION

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Ancillary Needs

Beginning in FY24, Ancillary Need submissions commenced in AzEDS for students who require ancillary services but do not require special education (SPED) instruction as outlined in A.R.S. § 15-769(D). According to Arizona statute, Public Education Agency's that report students with an ancillary need may receive additional Group B funding.

A.R.S. § 15-769(D)

D. If a pupil with a Group B disability does not receive special education instructional services but receives at least one ancillary service, the pupil shall be considered a special education pupil for the Group B funding. If the category of disability has both a resource and self-contained weight, the pupil shall be classified as in a resource program. For the purposes of this subsection, "ancillary service" means one of the following:

1. Physical therapy.
2. Occupational therapy.
3. Orientation and mobility training.
4. Sign language interpretation services.
5. A full-time aide needed for an individual pupil to benefit from the pupil's educational program as specified in the pupil's individualized education program.

Additional Funding with Ancillary Needs

Reporting a student with an ancillary need may provide additional Average Daily Membership (ADM) funding. Non-SPED students with a Group B disability reported with an ancillary need will generate the applicable add-on weight for the reported disability. In certain circumstances, SPED students may also generate an additional ADM weight if they have a full-time aide as required in their individualized education programs (IEP).

Reporting Ancillary Needs in AzEDS

There are two reporting scenarios for reporting Ancillary Needs in AzEDS:

1. Non-SPED Students: Students who receive ancillary services but do not have an IEP can be reported in AzEDS. These non-SPED students will be reported with the Ancillary Need and a Non-SPED Least Restrictive Environment (LRE).

Report applicable Group B needs; **do not** report as primary needs, and identify the needs as ancillary.

- Autism
- Hearing Impairment
- Multiple Disabilities
- Multiple Disabilities—Severe Sensory Impairment
- Moderate Intellectual Disability
- Orthopedic Impairment
- Preschool Severe Delay
- Severe Intellectual Disability
- Visual Impairment

Report corresponding LRE as L: Ancillary services provided for students not on an IEP.

2. SPED Students: Per statute, "A full-time aide needed for an individual pupil to benefit from the pupil's educational program as specified in the pupil's IEP."

Funding:

A public education agency (PEA) may report the ancillary need if a SPED student has a full-time aide. A full-time aid should be intended for the full school day. For state funding purposes, students on an IEP in LRE C or D and with an ancillary need of A, MD, or SID would benefit from identifying the need as ancillary. No other Group B needs, nor LREs identified as ancillary, would result in a heavier ADM weight for students with an IEP.

1. Report Group B needs and identify the needs as ancillary.
2. Report the applicable SPED LRE.

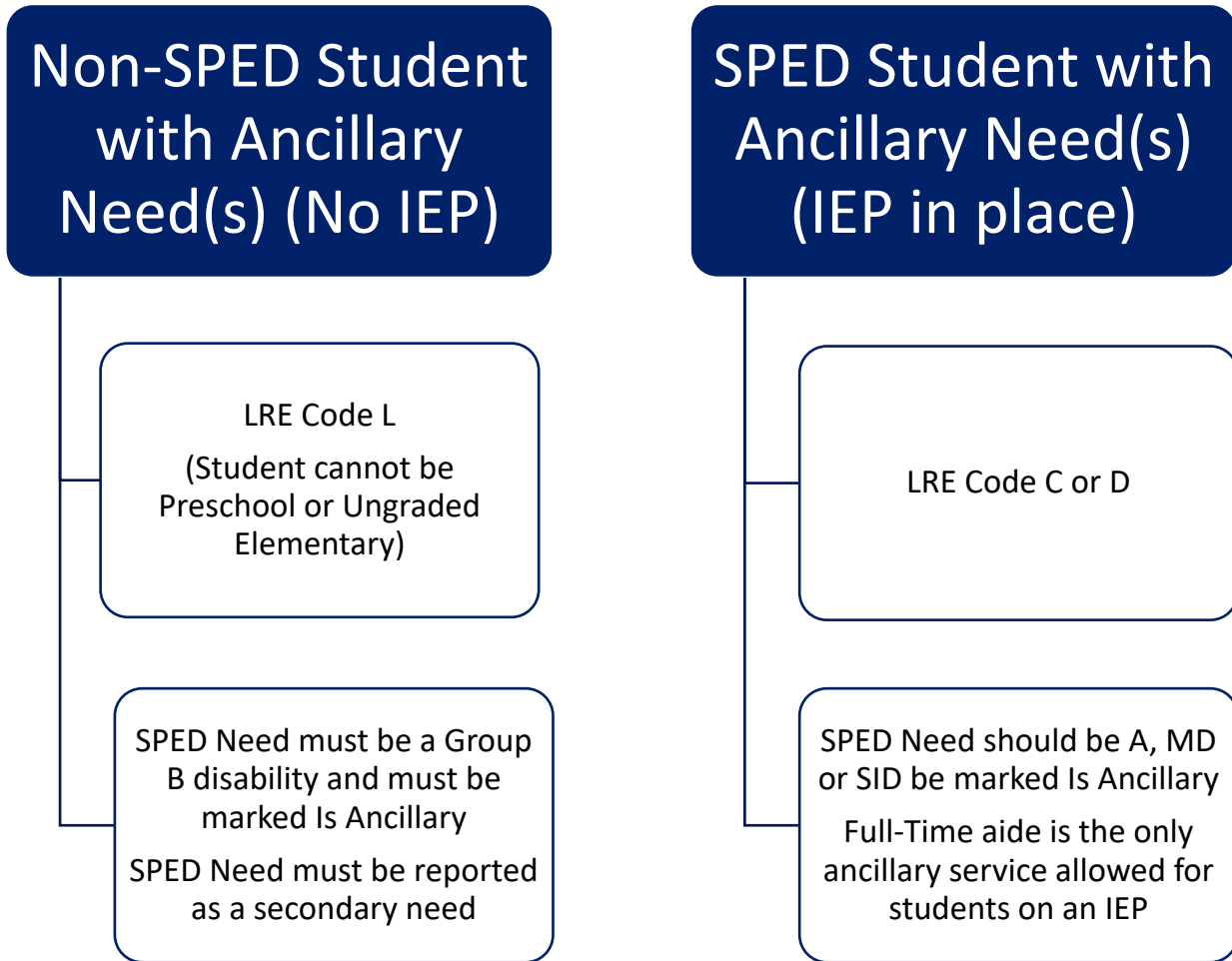
Integrity Errors:

All SPED Integrity rules will run for LRE L (Non-SPED Student) submissions to determine valid data. Enforced by integrity rules, the following requirements for Ancillary Need reporting will guide these submissions. New SPED Integrity Rules error numbers to be determined:

- 40090** – Any SPED need marked as Ancillary must be a Group B need (A, HI, MOID, SID, MD, MDSSI, OI, PSD, EDP, or VI).
- 40091** – Any SPED need marked as Ancillary can only be reported with an LRE of L, C, D, PD, or PE.
- 40092** – Any SPED need within a Least Restrictive Environment L (Ancillary services provided for Students not on an IEP) must be marked as Ancillary.
- 40093** – Ancillary SPED Needs reported within a Least Restrictive Environment (LRE) L are not to be included by an IEP that indicates a Federal Primary Need Indicator (FPNI). All needs within LRE L code must not be primary.
- 40004** – Concurrent Need and LRE Code Eligibility matrix updating to disallow LRE L to be reported in Preschool or Ungraded Elementary grades.
- 40020** – Concurrent PEA and LRE Code Eligibility matrix updating to allow LRE L reported by Public Districts or Public Charters only.
- 40029** – Concurrent Need and LRE Code Eligibility matrix updating to allow only Group B Needs to be reported within LRE L.
- 40050** – Student participating in special education must have one FPNI—Update rule to allow an exception for LRE L. No needs within LRE L can be Primary.

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Flow Charts



Frequently Asked Questions

Q1. Would students on a 504 plan who receive services be appropriate to consider as receiving ancillary services?

A1. Students on a 504 plan may be an example of a student who receives an ancillary service. The student must have a Group B disability and receive an ancillary service outlined in the statute previously for that disability.

Q2. What is considered a full-time aide?

A2. A full-time aide is an aide who is intended to assist a student for the full school day.

Q3. Are students with an ancillary need who do not have an IEP counted for October 1 SPED counts?

A3. No, students with an ancillary need and no IEP, reported with LRE L, are not counted for the October 1 SPED count.

Q4. Do Ancillary Needs apply to students serviced via proportionate share on a service plan?

A4. No, Ancillary Needs only apply to publicly enrolled K–12 students.

Q5. Can a student on an IEP who has a full-time aide have their Group B need identified as Is Ancillary?

A5. Yes, if a student has a full-time aide, their Group B need can be a primary need. Keep in mind that students on an IEP will only benefit from additional funding if their need is A, MD, or SID and if they are in LRE C or D. Otherwise, identifying the need as Ancillary will not impact funding.

Q6. Where can I find a report that shows which students have ancillary needs?

A6. The SPED72 Participation Report will identify needs identified as Ancillary post-integrity. The SPED10—SPED Data Verification Report will identify needs identified as Ancillary pre-integrity.

Q7. When do we start entering ancillary information?

A7. Beginning in school year 2024, needs can be identified as ancillary through your student information system, and they will synchronize to AzEDS.