Exceptional Student Services

Reporting Ancillary Needs

March 2024

ARIZONA DEPARTMENT OF EDUCATION

Contents

Ancillary Needs

Public Education Agencies (PEAs) that submit ancillary needs in AzEDS for students who require ancillary services but do not require special education (SPED) instruction as outlined in A.R.S. § 15-769(D) may receive additional Group B funding.

A.R.S. § 15-769(D)

> If a pupil with a Group B disability does not receive special education instructional services, but receives at least one ancillary service, the pupil shall be considered a special education pupil for the Group B funding. If the category of disability has both a resource and self-contained weight, the pupil shall be classified as in a resource program. For the purposes of this subsection, "ancillary service" means one of the following:
>
> 1. Physical therapy
> 2. Occupational therapy
> 3. Orientation and mobility training
> 4. Sign language interpretation services
> 5. A full-time aide needed for an individual pupil to benefit from the pupil's educational program as specified in the pupil's individualized education program

Additional Funding with Ancillary Needs

Reporting a student with an ancillary need may provide additional Average Daily Membership (ADM) funding. Non-SPED students with a Group B disability reported with an ancillary need will generate the applicable add-on weight for the reported disability. In certain circumstances, SPED students may also generate an additional ADM weight if they have a full-time aide as required in their individualized education program (IEP).

Reporting Ancillary Needs in AzEDS

There are two reporting scenarios for reporting ancillary needs in AzEDS.

1. Students not on an IEP: Students who receive ancillary services but do not have an IEP can be reported in AzEDS. These students will be reported with the ancillary need and a non-SPED Least Restrictive Environment (LRE). Report applicable Group B needs:

- Autism
- Hearing Impairment
- Multiple Disabilities
- Multiple Disabilities—Severe Sensory Impairment
- Moderate Intellectual Disability
- Orthopedic Impairment
- Preschool Severe Delay
- Severe Intellectual Disability
- Visual Impairment

Report the need(s) as ancillary with LRE L (ancillary service provided for students not on an IEP). Do not report any ancillary need as the federal primary need.

2. Student on an IEP: Per statute, "A full-time aide needed for an individual pupil to benefit from the pupil's educational program as specified in the pupil's IEP."

Funding

A PEA may report the ancillary need if a student on an IEP has a full-time aide. A full-time aide should be intended for the full school day. For state funding purposes, students on an IEP in LRE C or D and with an ancillary need of A, MD, or SID would benefit from identifying the need as ancillary. No other Group B needs or LREs identified as ancillary would result in a heavier ADM weight for students with an IEP. All other Group B needs reported identified as Ancillary do not results in a higher funding weight (HI, MDSSI, MOID, OI, PSD, VI)

1. Report Group B needs and identify the needs as ancillary
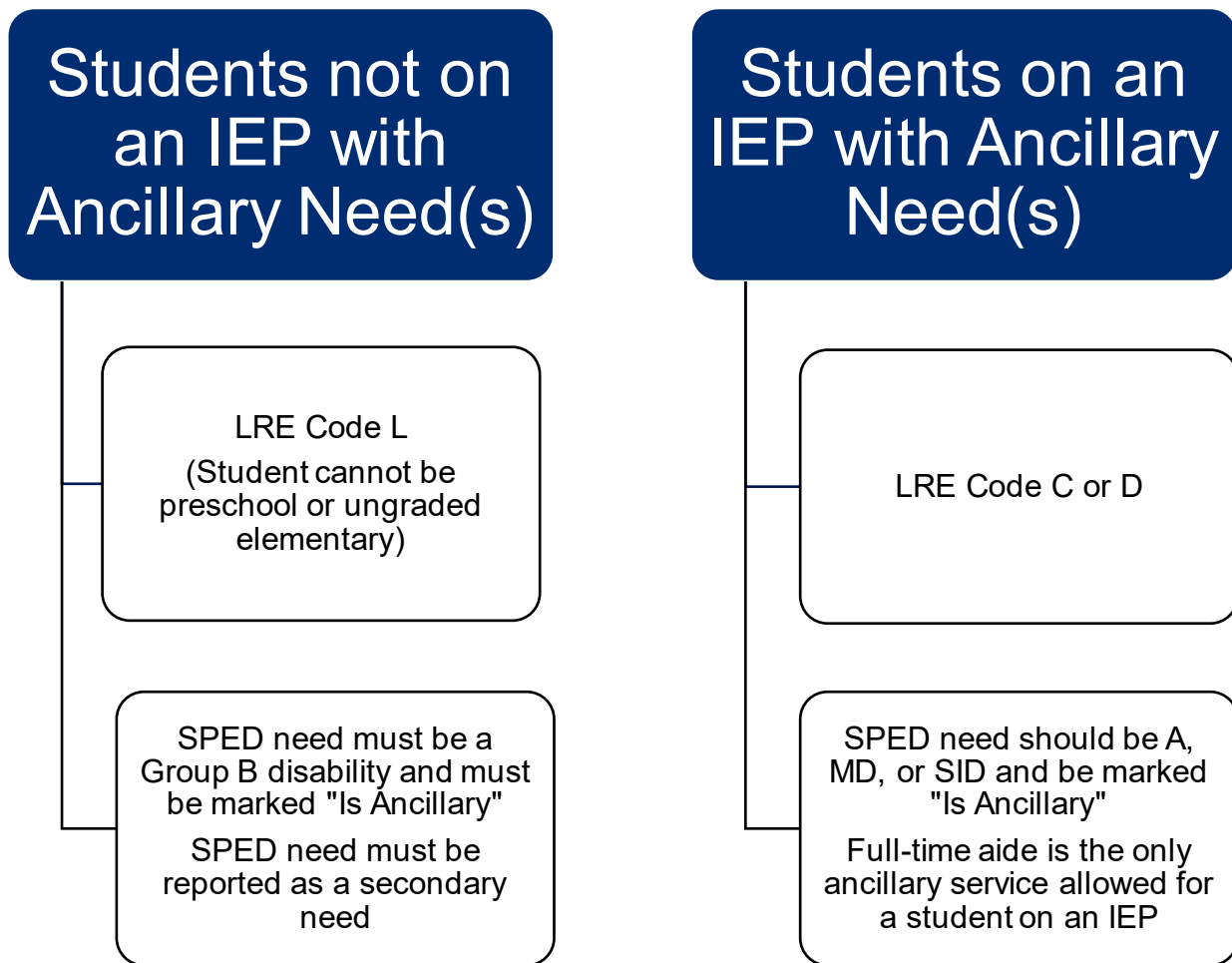2. Report the applicable SPED LRE

Integrity Errors

All SPED integrity rules will run for LRE L (non-SPED student) submissions to determine valid data. The following integrity rules for ancillary need reporting will guide these submissions.

-40004 – The Least Restrictive Environment (LRE) code, grade, or need combination does not comply with the Concurrent Need and Least Restrictive Environment (LRE) Code Eligibility matrix.

-40020 – The Least Restrictive Environment (LRE) does not comply with the Concurrent PEA and Least Restrictive Environment (LRE) Code Eligibility matrix

-40029 – The Least Restrictive Environment (LRE) code and need code combination does not comply with the Concurrent Need and Least Restrictive Environment (LRE) Code Eligibility matrix.

-40050 – Student participating in special education must have one FPNI. (Updated rule to allow an exception for LRE L. No needs within LRE L can be primary.)

-40090 – Ancillary needs must only be Group B needs. (A, HI, MOID, SID, MD, MDSSI, OI, PSD, EDP, or VI).

-40091 – Any SPED need marked as ancillary can only be reported with an LRE of L, C, D, PD, or PE.

-40092 – Any SPED need within a LRE L (ancillary services provided for students not on an IEP) must be marked as ancillary.

-40093 – Ancillary SPED needs reported within a LRE L are not to be included by an IEP that indicates a Federal Primary Need Indicator (FPNI). All needs within LRE L code must not be primary.

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Flow Charts

Students not on an IEP with Ancillary Need(s)

LRE Code L

(Student cannot be preschool or ungraded elementary)

SPED need must be a Group B disability and must be marked "Is Ancillary"

SPED need must be reported as a secondary need

Students on an IEP with Ancillary Need(s)

LRE Code C or D

SPED need should be A, MD, or SID and be marked "Is Ancillary"

Full-time aide is the only ancillary service allowed for a student on an IEP

Frequently Asked Questions

Would students on a 504 plan who receive services be appropriate to consider as receiving ancillary services?
Students on a 504 plan may be an example of a student who receives an ancillary service. The student must have a Group B disability and receive an ancillary service outlined in the relevant statute for that disability.

What is considered a full-time aide?
A full-time aide is an aide who is intended to assist a student for the full school day.

Are students with an ancillary need who do not have an IEP counted for the October 1 child count?
No, students with an ancillary need and no IEP, reported with LRE L, are not counted for the October 1 child count.

Do ancillary needs apply to students serviced via proportionate share on a service plan?
No, ancillary needs only apply to publicly enrolled K–12 students.

Can a student on an IEP who has a full-time aide have their Group B need identified as "Is Ancillary"?
Yes, if a student has a full-time aide, their Group B need can be a primary need. Keep in mind that students on an IEP will only benefit from additional funding if their need is A, MD, or SID and if they are in LRE C or D. Otherwise, identifying the need as ancillary will not impact funding.

Where can I find a report that shows which students have ancillary needs?
The SPED72 participation report will identify needs identified as ancillary post-integrity. The SPED10 – SPED data verification report will identify needs as ancillary (pre-integrity).

When do we start entering ancillary information?
Beginning in FY24, needs can be identified as ancillary through your student information system and synchronized in AzEDS.