



## Proof of Arizona Residency

### List of Acceptable Documents

The applicant is required to submit documentation that lists his or her **physical** address. The Department of Education is unable to accept P.O. Boxes or business addresses. Applicants must submit documents in his or her name. Acceptable proof of residency documents can include **one** document from the primary list, **two** documents from the secondary list, **or**, if applicable, a notarized Affidavit of Shared Residence form.

**Primary list of required documents** (please submit **one** document from the list below):

- Utility bill (water, electric, gas, cable, landline phone, internet) issued within the past 60 days. The document **MUST** show the entire bill (not just the coupon section) and include all four corners of every page. Unopened documents that just show the mailing address through an envelope window are insufficient.
- Physical address verification letter (for rural addresses only) from a fire department or law enforcement agency issued within the past 60 days.
- Physical address verification letter (for Native American Reservation addresses only) from a tribal agency or Chapter House issued within the past 60 days.
- Temporary on-base billeting facility (for military families) issued within the past 60 days.
- Address Confidentiality Program (ACP) enrollment card.

**Secondary list of required documents** (please submit at least **2** documents from the list below **only** if you are unable to provide a document from the primary list):

- Social Security Administration documents issued within the past 60 days.
- Veterans Affairs Administration documents issued within the past 60 days.
- Arizona Department of Economic Security documents issued within the past 60 days.
- Arizona Department of Transportation vehicle registration issued within the past 60 days.
- Property tax bill with name issued within the past year. Must be the actual bill – a payment coupon or receipt is not sufficient.
- W-2 OR 1098 OR 1099 tax document issued within one year.

#### **Affidavit of Shared Residence**

If applicant is unable to provide documentation as proof of residency in his or her name from the primary or secondary lists provided above, he or she may submit a notarized [Affidavit of Shared Residence](#) form.

*The department reserves the right to review and request additional documentation if deemed necessary. This list may be revised at any time without notice. It is the responsibility of the ESA applicant or account holder to notify the Department of any address changes within 30 days.*