



Eligibility Policy for Students to Take and Retake the Technical Skills Assessment

Updated July 2023

1. **In a traditional or block schedule** a student should take the test when completing two courses worth one credit each in a single CTE program or when completing three courses worth one credit each in a single CTE program. A student can only take the test one time.
2. **If a district has added courses** to a program beyond the state's designated course sequence in a single CTE program, it will be the district's decision as to when the student will take the test, that is, after the 2nd, 3rd, or 4th course. A student can only take the test one time.
3. **If a student fails the test and retakes the course or takes an additional instructional course** in a single CTE program, the student can retake the test in the next school year prior to graduation through special arrangements with ADE/CTE. The last test score counts.
4. **If an IEP or 504 plan states that the student can take the test more than one time**, the student can retake the test in the current or next school year prior to graduation through special arrangements with ADE/CTE. The last test score counts.

Note: Through special arrangements with ADE/CTE, mentioned in policy statements 3 and 4, refers to the completion, submission, and final approval of the Change Request form found on the TSA dashboard.

Questions: Please contact us at 602-542-5452 or CTEAssessmentHelp@azed.gov.