



A.R.S. §15-393 allows a career and technical education district (CTED) to include students enrolled in the school year immediately following the student's high school graduation in the CTED's calculation of average daily membership, with several stipulations. Such students must be reported to the Department via AzEDS and via the CTE Data Portal application. This document provides clarification and guidance on submitting continuing students via the CTE Data Portal application only – AzEDS reporting questions should be directed to ADE School Finance division.

NOTICE

Nothing in this document affects how continuing students should be reported to the Department via AzEDS. Any guidance related to AzEDS reporting will come from ADE School Finance and ADE Information Technology.

DEFINITIONS

For the purposes of this document, students enrolled in the year following graduation will be referred to as "continuing", "continuation", or "continuation of services" students. These are students that have already graduated from high school and remain enrolled in the CTED in the year following graduation to complete their CTE program. This definition includes those that are either eligible or ineligible to generate ADM funding.

REPORTING PROCEDURES

Continuation students may be reported in the CTE Data Portal system using normal enrollment reporting processes and procedures except that all continuation of services students must be reported with a student type indicator of 6 – Continuation of Services.

Who should be reported?

All continuation students must be reported via the CTE Data Portal regardless of ADM eligibility. Students enrolled in programs not on the CTED's regionally in-demand list and those that have already generated four years of funding must be reported via the CTE Data Portal. Students must have a valid AzEDS enrollment record at the CTED to be reported in the CTE Data Portal.

Credential Reporting for Continuation Students

Credentials may be reported for continuation students using normal credential reporting procedures. If your LEA is subject to federal Perkins V performance measures, the credentials reported for continuation students will not be considered in the performance measure. Credentials reported for continuation students will be counted in all other reports except when otherwise noted.

Participant/Concentrator Status

Credits earned by continuation students will not be considered in determining participant and concentrator status. Concentrator status earned prior to graduation will be retained. Credits earned after graduation will still be used to determine program retention and completion.

Placement Survey

Continuation students will not qualify for the placement survey. Students that were concentrators prior to graduation would have qualified when they graduated; CTEDs should conduct the placement survey when the student graduated from high school. Continued enrollment in the CTED may be considered Advanced Training for purposes of the CTE Placement Survey.

State Priority Funding

Continuation students will not be eligible to generate state priority grant funding if your LEA is eligible to receive state priority grant funding.

DEFINITIONS

AzEDS

Arizona Education Data Standards: the standardized data reporting system used by the Arizona Department of Education to collect, process, and utilize education data provided by school districts. Districts submit data to AzEDS through their student information system (SIS). Some CTE data elements are pulled into the CTE Data Portal from AzEDS, matching data by student identifier (SUID), fiscal year, and other data points.

LEA

Local Education Agency, the school district that is participating in Perkins V grant funding.