



# ASSESSMENTS

## AZELLA Placement Test Referral Form Moving from EL Program Services to Mainstream – Start of School Year

This form should be used for a student (Grades 1–12 current enrollment) whose most recent AZELLA test was administered during the prior school year, has an Overall Proficiency Level of Intermediate, and qualifies for re-administration of the AZELLA Placement Test with the **intention of demonstrating proficiency** and moving into a mainstream classroom at the Start of the School Year. Parental permission/notification before administering the AZELLA Placement Test in this circumstance is **not** required.

This referral form must be sent to the Arizona Department of Education's **Assessments AZELLA Team** at [AZELLA@azed.gov](mailto:AZELLA@azed.gov) within the first two calendar weeks from the student's school enrollment date. If approved by ADE, the student must be administered the AZELLA Placement Test within one calendar week from ADE's approval date.

A student who is enrolled in EL Program Services as a Parent Withdrawn EL is **Not Eligible** for this retesting opportunity because the student is already placed in a mainstream classroom.

Date \_\_\_\_\_ SSID \_\_\_\_\_ Current Grade \_\_\_\_\_

District \_\_\_\_\_ School \_\_\_\_\_

### Start of the School Year AZELLA Placement Testing

The re-administration of a new AZELLA Placement Test at the start of the school year must occur no later than two (2) calendar weeks from the student's school enrollment date for the current school year. The student should have performed comparably to his/her English-only peers during a summer school language arts/reading course/class.

☐ Student performed comparably to English-only peers for the summer school language arts/reading course/class.

Summer School Course/Class \_\_\_\_\_

Teacher \_\_\_\_\_ Date(s) of Course/Class \_\_\_\_\_

### Student's Most Recent AZELLA Test Record Results from the Prior School Year

Test Date \_\_\_\_\_ (must be the most recent AZELLA test record dated from the prior school year)

Overall Proficiency Level (OPL) must be **Intermediate**.

The **proficiency levels** for the domains listed below must be either Intermediate or Proficient and the **scaled scores must be 247 and higher**.

#### Reading:

☐ Intermediate

☐ Proficient

Scaled Score \_\_\_\_\_

#### Writing:

☐ Intermediate

☐ Proficient

Scaled Score \_\_\_\_\_

#### Listening:

☐ Intermediate

☐ Proficient

Scaled Score \_\_\_\_\_

#### Speaking:

☐ Intermediate

☐ Proficient

Scaled Score \_\_\_\_\_

A thorough and explicit justification, including prior school year end-of-year assessment information using classroom, school-wide, district-wide, and state-wide English Language Arts (ELA) and Reading assessments must be provided to refer this student for re-administration of the AZELLA Placement Test.

Statewide Achievement ELA result: \_\_\_\_\_

**Prior School Year:**

End-of-year Student's School Report Card: English Language Arts \_\_\_\_\_ Reading \_\_\_\_\_

End-of-year (last quarter) **District** ELA and Reading assessment data:

Date: \_\_\_\_\_ Result: \_\_\_\_\_ ELA District Assessment: \_\_\_\_\_

Date: \_\_\_\_\_ Result: \_\_\_\_\_ Reading District Assessment: \_\_\_\_\_

End-of-year (last quarter) **School/Class** ELA and Reading assessment data:

Date: \_\_\_\_\_ Result: \_\_\_\_\_ ELA School/Class Assessment: \_\_\_\_\_

Date: \_\_\_\_\_ Result: \_\_\_\_\_ Reading School/Class Assessment: \_\_\_\_\_

Other assessment data:

\_\_\_\_\_  
\_\_\_\_\_

Justification (narrative) for referral:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Required Signatures:**

\_\_\_\_\_  
Signature of Referring Teacher Date

\_\_\_\_\_  
Signature of District EL Coordinator Date

\_\_\_\_\_  
Signature of AZELLA District Test Coordinator Date

If the student attains an Overall Proficiency Level of **Proficient** on this new re-administration of the AZELLA Placement Test, the student shall be Reclassified Fluent English Proficient (RFEP) and transferred to a mainstream classroom at the first appropriate opportunity. This student will begin the Fluent English Proficient (FEP1) Monitoring year one (FEP1). The AZELLA tests may not be used after the student's RFEP status. FEP Monitoring information is through the Office of English Language Acquisition Services (OELAS).

For questions regarding this form, please contact the Arizona Department of Education's **Assessments AZELLA Team** ([AZELLA@azed.gov](mailto:AZELLA@azed.gov)). This referral form must be submitted to the Arizona Department of Education's **Assessments AZELLA Team** for approval prior to administering a new Placement Test.

After ADE's approval, please place this completed form in the student's cumulative file.