

2023-2024 Chapter Officer Leadership Training Series



Advisors wishing for their students to attend the Chapter Officer Leadership Training (“COLT”) will need to complete the online registration form **AND** submit a medical consent/conduct agreement for each student (either digitally or at on site registration). The registration fee will cover the participant’s dinner on Friday, breakfast on Saturday as well as hotel accommodations. Students will be assigned to rooms with other conference participants (of the same gender) as needed to conserve hotel costs. There are **no refunds** for non-attendance. A \$25.00 fee will be assessed to all checks returned “insufficient funds.”

Who should attend?

Each chapter is encouraged to send their chapter officer team to participate in each COLT. **The entire chapter officer team is welcome and encouraged to attend!** It is up to each chapter advisor to determine who may attend. It is required that all attendees be enrolled in an approved Ag Ed Program and be in grades 9-12. No exceptions. Workshops at COLT are intended to help chapter officers/leaders prepare for “what’s next” in their school year.

Special Notes:

- The submission of the conference registration implies consent to using any photos/video footage taken at COLT, which may include you, on the website, in videos or in other publications produced by Arizona FFA. All necessary forms can also be found at azffa.org.
- Students staying the night will be roomed with up to 3 other students (same gender). Every effort will be made to keep chapters together (with respect to gender).
- Students should arrive at COLT on Friday already having eaten lunch. Registration occurs at the hotel.
- Students who live locally and wish to receive a discounted registration may choose not to stay at the hotel and travel home on Friday evening. Please come prepared with parental/guardian permission to drive home.

Cost:

- \$60 per student with hotel accommodations
- \$35 per student without hotel accommodations
- \$159 per advisor/adult needing hotel accommodations (advisors pay the current contract rate)

Location

- Conference to be held at ASU Polytechnic Campus/Four Points Sheraton, 6850 E Williams Field Rd., Mesa, AZ 85212

Dress

- Official Dress for Day 1; Casual Dress for Day 2

Tentative Agendas

August 25-26, 2023

12:00 PM to 12:00 PM

Registration Deadline – August 16 or until filled

Potential topics to be covered

- Follow up on Program of Activities (“POA”)
- Running Effective Chapter Meetings
- Committee Work on the Chapter Level
- Recruitment
- Roundtable and current events discussion
- Participation, Turning Students into Members
- Diversity
- Chapter Activity Ideas

May 3-4, 2024– For delegates to the State Leadership Conference and the rest of your chapter officer team!

12:00 PM to 12:00 PM

Registration Deadline – April 24 or until filled

Potential topics to be covered

- Summer Planning/Officer Retreats
- The True Role of Chapter Officers
- Delegate Preparation for State Leadership Conference
- Building the Officer Team
- Program of Activities (“POA”)
- Roundtable and current events discussion
- Executive/Chapter Meetings

COLT...to go! – Just like it sounds...we’ll come to you! Visit www.azffa.org to schedule a “COLT to go session.



Arizona FFA Summit Conference Series Information Sheet

What is the Summit Conference Series?

The Summit Conference Series is a traveling four part conference series with a conference designed for students in each grade level. The Embark (Greenhand), Elevate (Sophomore) and Ascend (Junior) Conferences are held in the fall and take place at 7 locations across the state.



Embark: A Greenhand Conference is designed to intrigue and excite the **8th and 9th grade** FFA members about the organization. This conference is the “hook - line - and sinker” to get students to buy into the FFA organization throughout their four years in high school. The objectives of the conference are to share many of the benefits of FFA, increase knowledge of first year activities, develop agricultural career awareness, and design an individual personal plan of involvement to help guide the student through his/her first year of agriculture education enrollment.



Elevate: A Sophomore Leadership Conference will focus on a student’s individual development with an emphasis on identifying their leadership qualities in an effort to better enable them to facilitate personal growth and set goals. Attendees will identify their personal leadership qualities as well as develop a plan for utilizing those qualities to become a contributing member of their FFA Chapter, school and community.



Ascend: A Junior Leadership Conference will focus on a student’s interactions with others and will include relationship building, maintaining relationships, serving others and refilling their own personal cup. Attendees will develop a deep understanding of the factors that contribute to relationships, both positive and negative, and how to strengthen those relationships. They will dive into understanding the pressures of service in today’s society and develop a plan to serve others using their time, talents and treasures.

Who may attend?

The Embark: Greenhand Conference is open to 8th and 9th grade students only. The Elevate: Sophomore Leadership Conference is open to 10th graders only. The Ascend: Junior Leadership Conference is open to 11th grade students only. Registration is on a first come, first serve basis. We reserve the right to cap registration per location if necessary. There is no limit to the number of students that a chapter may bring.

Note: *No reimbursement of conference fees for non-attendance will be provided except for circumstances due to a disabling injury or illness, or death in the immediate family. Such cases require a written explanation by the advisor to be submitted to the State FFA Office for reimbursement.*

Registration Fees

Embark: Greenhand Conference - \$25 per student

- The registration fee includes lunch, a conference t-shirt, a booklet containing the student’s personal road map for their FFA career.

Elevate: A Sophomore Leadership Conference - \$10 per student

- The registration fee includes lunch and conference materials

Ascend: A Sophomore Leadership Conference - \$10 per student

- The registration fee includes lunch and conference materials

Adults: Advisors and Chaperones - \$20 per person

- The registration fee includes lunch



Hotel Reservations

Chapters are responsible for making appropriate hotel arrangements. In most cases, hotel rooms are not needed.

Medical Consent Forms-Conduct Agreements

Each student attending the conference must complete a Medical Consent-Conduct Agreement. These forms may be found at azffa.org, under the downloads tab, in the folder entitled “Medical Consent-Conduct Agreement” Completed forms must be in the presence of the advisor at the event. The Arizona Association FFA will purchase no additional accident insurance. Participants must be covered by individual and/or school insurance policies.

Special Needs

Students needing special accommodations or special services should contact the State FFA Office at 602-542-5564 at least 14 days prior to the event. The needs of specialized services must be documented and verified by the school and district office. It is the responsibility of the school and district to provide assistance for the hearing impaired. We will do everything we can to accommodate all students to enhance learning experiences, but prior knowledge of special circumstances must be known in advance.

Conference locations

Please note that **all conferences are subject to cancellation if the minimum number of 120 is not achieved.**

<u>Conference #1</u>	<u>Conference #2</u>	<u>Conference #3</u>	<u>Conference #4</u>	<u>Conference #5</u>	<u>Conference #6</u>	<u>Conference #7</u>
September 5: Safford Center for the Arts	September 13: Chandler Center for the Arts	September 14: Canyon View High School	September 18: Verde Valley Fairgrounds (tentative)	September 20: Tucson Location TBD	September 22: Arizona Western College	October 9: Winslow High School
8:00 AM – 3:00 PM	8:00 AM – 3:00 PM	8:00 AM – 3:00 PM	8:00 AM – 3:00 PM	8:00 AM – 3:00 PM	8:00 AM – 3:00 PM	9:00 AM – 4:00 PM

The Arizona Association FFA is a resource and support organization that does not select, control or supervise local chapter or individual member activities except as expressly provided for in the state FFA constitution, bylaws or policies.

National FFA Convention Arizona Housing Block Agreement Form

Arizona's housing block includes the following hotels:

Embassy Suites Indianapolis Downtown 110 West Washington Street Indianapolis, IN 46204	Indianapolis Marriot Downtown 350 W Maryland Street Indianapolis, IN 46225
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This year all chapters will **be booking their own hotel rooms** through Arizona's State Block link on the Indy Housing Bureau Website. In order to receive the housing link you will need to get this form completed and signed by an administrator. Once you upload the form the link will be sent to you via the email confirmation. You will need a valid credit card to book. This card will not be charged at the time of booking and can be changed out at any time through October 4. Arrangements to pay the final hotel bill by purchase order will be made directly with the hotel. **Payment will not be processed through Arizona FFA.** You will need your chapter number at booking to ensure you get the "in housing block" rate when you register for the Convention itself through National FFA.

All rooms are first come, first serve. Please be thoughtful, only reserve the rooms you need and maximize the space you reserve. **Any rooms you cancel will be assessed one night's room and tax per room cancelled!** We have two types of room in our block:

- Embassy Suites - King Suite** (one king bed and one pull out bed) – sleeps 4 - Rate \$205 1-2 people, \$212 3-4 people (plus tax)
- Marriot - Two Queen Bed Room** (2 queen beds) – sleeps 4 - Rate \$222 1-4 people (plus tax)

We have the following number of rooms per night:

	10/31	11/1	11/2	11/3	11/4
2 Queen Bed Suites	100	100	100	100	23
King Bed Suites	50	60	60	60	10

Reservation Dates and Deadlines

August 7, 2023	Arizona FFA State Housing Block will be opened for booking.
September 13, 2023	Cut-off date for new reservations. Any rooms not booked by this date at 5:00 PM EDT will be released.
October 4, 2023	Housing Cut-Off Date at 5PM EDT, last day for changes, cancellations through Housing Bureau.
October 5, 2023	Guests will be referred to hotels directly for all changes and cancellations and billing arrangements, starting on October 5

Cancellation Policy

August 7, 2023- September 13, 2023	Room reservations cancelled between these dates WILL NOT incur a cancellation fee.
September 14, 2023 – October 4, 2023	Room reservations cancelled between September 14 - October 4 will incur a one night's room and tax, non-refundable cancellation fee per room cancelled. You may make changes to the reservation without penalty, but if the reservation is cancelled the penalty fee will be charged to the credit card associated with the reservation. Prior to making the cancellation you may go into the reservation and change the credit card.
October 5, 2023 - Arrival	1 night's room and tax cancellation policy to be charged by the hotel for each room reservation cancelled.

By signing below, I attest that I will have on file for all of my attendee's an Arizona FFA Medical Consent and Conduct Agreement. At all times my students and guests will abide by the Arizona FFA Code of Conduct and will represent Arizona FFA, our home chapter and community in a professional manner. I understand that Arizona FFA will not be making reservations nor handling the billing for any component of National FFA Convention Travel.

Chapter:		
Advisor Name:	Advisor Signature:	Date:
Administrator Name:	Administrator Signature:	Date:

Upload Completed Form to the Upload Link to be Distributed and Opened on August 7, 2023



ARIZONA FFA SUMMIT CONFERENCE SERIES

Pinnacle Senior Conference

Who:

ALL SENIOR ARIZONA FFA MEMBERS!

Where:

PEORIA HIGH SCHOOL - IN CONJUNCTION
WITH PEORIA MINI CAMP

What:

THE CONFERENCE WILL BE A 2-DAY EVENT.
WE WILL BEGIN BY FOCUSING ON HOW TO
TRANSITION INTO LIFE AFTER HIGH SCHOOL
AND THEN TRANSITION TO FFA AWARD
APPLICATIONS & JOB INTERVIEWING.

Cost:

\$50 PER STUDENT - INCLUDES
BREAKFAST, LUNCH & HOUSING

When:

JANUARY 19-20, 2024

4 PM TO 4 PM

Topics:

- RECOGNIZE SKILLS GAINED IN HIGH SCHOOL
- TOOLS FOR OVERCOMING OBSTACLES
- RESUME BUILDING
- BEHAVIORAL INTERVIEW PRACTICE
- SCHOLARSHIP APPLICATIONS
- STATE DEGREE APPLICATIONS
- PROFICIENCY AWARD APPLICATIONS