



APR Training- Part II:

Activities & Student Data

21st CCLC APR Data Reporting System

Training Series

April 2023

APR System Training



Welcome!

**Please Enter
your Name,
Role (will you
be entering
data into the
APR system?),
and District in
the Chat box**

Agenda

- ☐ Quick Recap
- ☐ Activities
- ☐ Participation
- ☐ Student Data
- ☐ Outcomes Narratives
- ☐ Review of Timeline
- ☐ System Demo
- ☐ Q&A





Recap

Annual Performance Report

- Federally required reporting, data submitted into 21st CCLC APR system via ADEConnect hub
- Already completed reporting about Center Info, Partnerships, Staffing, Family Engagement, & Participation
- What's left?
 - Activities (Process Evaluation)- due June 16
 - Student Data (outcomes reporting)- due September 15



Activities

How to Calculate Activities Data

Total participants = unique student IDs for all classes under the activity category

Total hours = total of all hours on your calendar offered for all classes under the activity category

Summer

Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	<input type="text" value="0"/>	<input type="text" value="0"/>
Science, Technology, Engineering, and Mathematics, including Computer Science	<input type="text" value="0"/>	<input type="text" value="0"/>
Academic Enrichment	<input type="text"/>	<input type="text"/>

Ex: 4 classes x 1 hr each per day x 1 day per week x 16 weeks = 64 hours

Ex: 4 classes x 1 hr each per day x 4 days per week x 16 weeks = 256 hours



ADE Will Provide Activities Calculations

APR System will provide values in each of these cells where applicable

→ Based off Attendance Data in AzEDS- Activity Category Descriptor selected

Summer		
Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	0	0
Science, Technology, Engineering, and Mathematics, including Computer Science	0	0
Academic Enrichment		





ADE Will Provide Activities Calculations (cont.)

Each value can be updated if your calculation is different

→ If the count looks off, you can manually calculate to update

We anticipate under counting in some of our counts, especially with **summer data** and with **Literacy Education and STEM**

→ “Bad Data In = Bad Data Out”

Summer		
Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	<input type="text" value="0"/>	<input type="text" value="0"/>
Science, Technology, Engineering, and Mathematics, including Computer Science	<input type="text" value="0"/>	<input type="text" value="0"/>
Academic Enrichment	<input type="text"/>	<input type="text"/>

Activities: Change History

Summer

Activity Type

Literacy Education

Science, Technology, Engineering, and Mathematics, including Computer Science



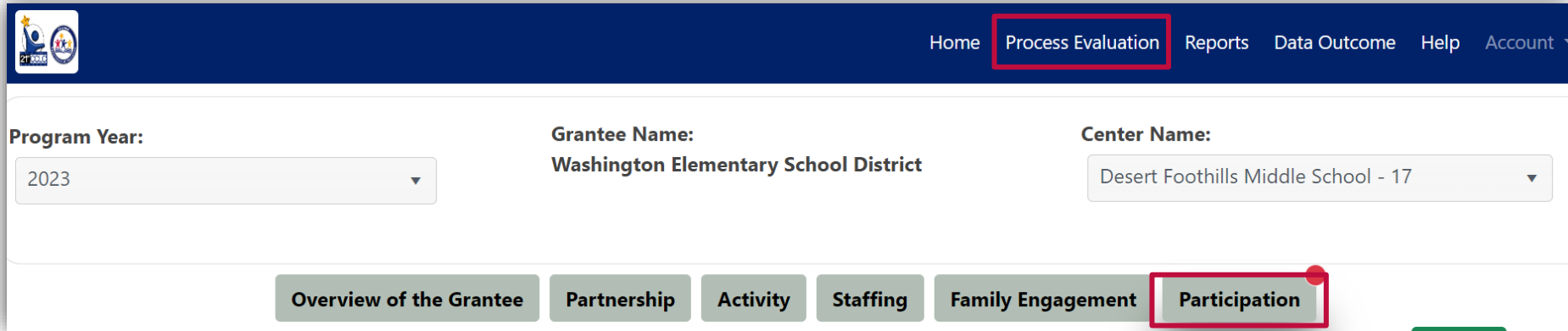
- Each cell editable
- Once an edit is made, a History icon will appear
- Should not update Activities until all attendance is complete

Updated by	How many participants attended this Activity during the academic term? Reported by AzEDS	How many participants attended this Activity during the academic term? Most recent revised value	Updated Date
Mr.Rogers@school.com	20	25	2023-04-05 1:22:32 PM
MaryPoppins@school.com	20	20	2023-04-12 3:23:15 PM
Mrs.DoubtFire@school.com	20	15	2023-04-20 4:05:02 PM



Participation

Participation



The screenshot displays the APR System Training Series interface. At the top, a dark blue navigation bar contains the following links: Home, Process Evaluation (highlighted with a red box), Reports, Data Outcome, Help, and Account. Below the navigation bar, the main content area is divided into three sections: Program Year (set to 2023), Grantee Name (Washington Elementary School District), and Center Name (Desert Foothills Middle School - 17). At the bottom, a horizontal menu of tabs includes Overview of the Grantee, Partnership, Activity, Staffing, Family Engagement, and Participation (highlighted with a red box and a red circle). The Participation tab is the active section.

Participation data comes from Student Attendance

→ Student Data list = Same Students as Participation, minus PreK and K

Participation: What Does this Look Like?

Grade Level	Less than 15 hours	15-44 hours	45-89 hours	90-179 hours	180-269 hours	270 hours or more	Hours Not Provided	Total
Pre-Kindergarten	3	7	4	4	0	0	0	18 X
Kindergarten	0	0	0	0	0	0	0	0 X
1st Grade	1	5	6	4	0	0	1	17
2nd Grade	8	6	0	4	0	0	1	19
3rd Grade	7	3	3	3	0	0	2	18
4th Grade	6	2	4	5	0	0	3	20
5th Grade	7	4	6	6	0	0	2	25
6th Grade	9	15	7	4	0	0	0	35
7th Grade	8	15	5	2	0	0	3	33
8th Grade	11	10	2	2	0	0	2	27
9th Grade	0	0	0	0	0	0	0	0
10th Grade	0	0	0	0	0	0	0	0
11th Grade	0	0	0	0	0	0	0	0
12th Grade	0	0	0	0	0	0	0	0
Total	60	67	37	34	0	0	14	212



Student Data- Purpose

Purpose of Student Data

- To collect data for Outcomes reporting → Federally mandated 21st CCLC grant reporting
- Completed for each 21st CCLC program, down to the center/site level
- Student Data is “what was the impact” level of reporting
- For more details, see the Annual Performance Report page of our website → <https://www.azed.gov/21stcclc/annual-performance-report>

Student Data- How Reported to USED

Student Data collect in system is at **student level**
Reported to USED in aggregate, at **center level**

Reported for each outcome by **dosage band**
→ totals that “**needed to improve**” and
totals that “**did improve**” for each GPRA
Outcome

Reminder: What's Reported in System?

	What Reported	Who Reports	Reported by terms (Summer + Academic) or whole year?
Student Data to report Outcomes below:	Student level Outcome reporting, broken down by grade level	ADE populates student list into System from attendance	Whole Year- Student Level
Outcomes- State Assessment	State test- growth data for grades 4-8 for reading and math	ADE	Whole Year- Student Level
Outcomes- GPA	Student GPA last year and this year, grades 7-8, 10-12	Site in System	Whole Year- Student Level
Outcomes- School Day Attendance	Student school day attendance rates last year and this year, grades 1-12	ADE	Whole Year- Student Level
Outcomes- In-School Suspension	Student In-School Suspension data last year and this year, grades 1-12	Site in System	Whole Year- Student Level
Outcomes- Teacher Survey	Student engagement in learning via School Day Teacher Survey, grades 1-5	Site in System	Whole Year- Student Level



Student Data- How to Submit

How to Submit Student Data

- Submitted into 21st CCLC APR Data Reporting System

Student Data

+ Browse

Download

Student Data [Instructions](#)

Not Started

All Student Data

Successful

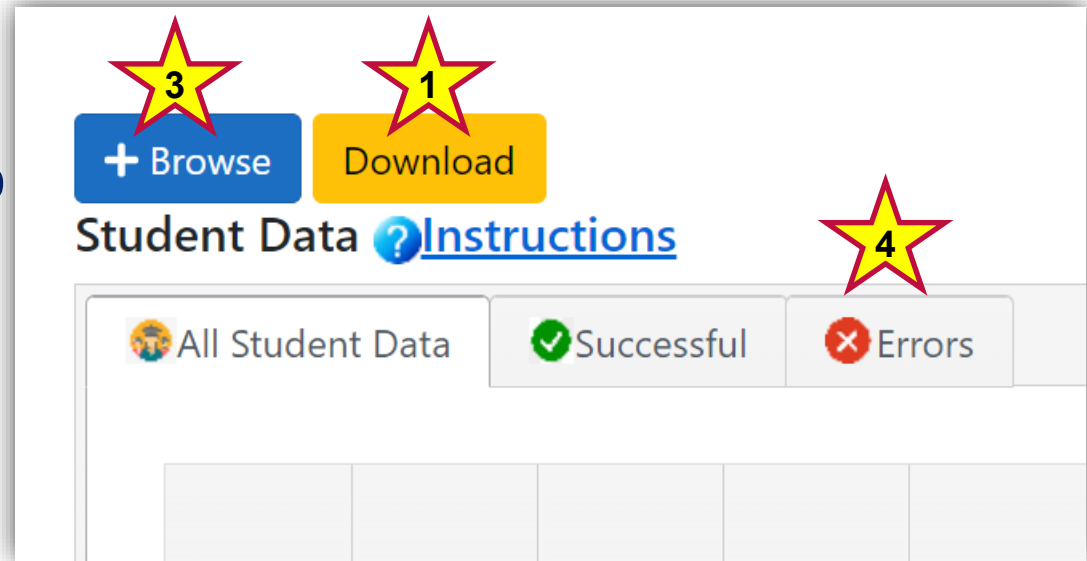
Errors

State student Id	Student First Name	Student Last Name	Grade Level Descri...	Hours Sum...	Hours Acade... Year	Unwe... GPA/L... year	Unwe... GPA/... year	How many in-school suspe... this year	How many in-school suspe... last year	Is assess their change in Class Partic...	Is assess their change in Positive Classr... Behav...	Is assess their change in Positive Peer Relati...
11718246	Padma	Badani	Ninth grade	55	295							

How to Submit Student Data

Steps to completing the Student Data Submission

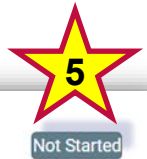
1. Download student spreadsheet
2. Enter GPRA data into spreadsheet
3. Upload back into system
4. Check for errors



How to Submit Student Data

Steps to completing the Student Data Submission

5. When complete and no errors, click “Submit”



[+ Browse](#) [Download](#)

Student Data [? Instructions](#)

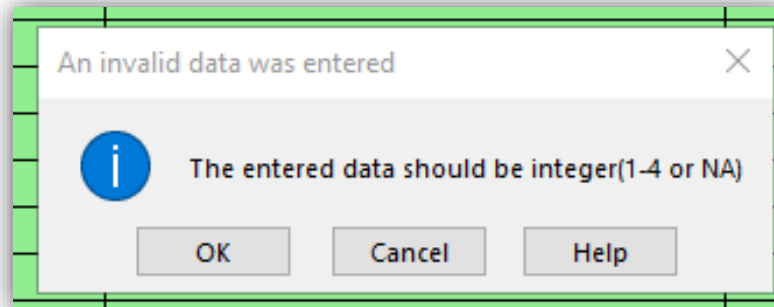
[All Student Data](#) [✓ Successful](#) [✗ Errors](#)

State student Id	Student First Name	Student Last Name	Grade Level Descri...	Hours Sum...	Hours Acade...	Unwe... GPA/L... year	Unwe... GPA/... year	How many in-school suspe... this	How many in-school suspe... last	Is assess their change in Class	Is assess their change in Positive Classr...	Is assess their change in Positive Peer
------------------	--------------------	-------------------	-----------------------	--------------	----------------	-----------------------	----------------------	----------------------------------	----------------------------------	---------------------------------	--	---



Completing Student Data Entry

Spreadsheet has some built in validations, system will validate the rest after upload





Student Data Tips

GPA- number up to 2 decimals

- NA if no data to provide

In-School Suspension- possible very few across whole school- that's ok! Zeros are expected

- NA if no data to provide



Student Data Tips

Teacher Survey- numbers only, corresponding to each answer choice option, **complete all 3 survey responses for each student**

- Enter in spreadsheet 1, 2, 3, or 4
 - 1 = Did not need to improve
 - 2 = Improved
 - 3 = Remained the same
 - 4 = Decreased
- NA if no data to provide



Entering Data into the Spreadsheet

Spreadsheet Column	Data Reported	Acceptable Values	Example
Column G	<i>Previous year (2021-2022) GPA, Grades 7-8, 10-12</i>	Number up to 2 decimals → NA if no data to provide	3.25
Column H	<i>Current year (2022-2023) GPA, Grades 7-8, 10-12</i>	Number up to 2 decimals → NA if no data to provide	3.25
Column I	<i>Previous year(2021-2022) In-School Suspensions, Grades 1-12</i>	Whole numbers → NA if no data to provide	0
Column J	<i>Current year (2022-2023) In-School Suspensions, Grades 1-12</i>	Whole numbers → NA if no data to provide	0



Entering Data into the Spreadsheet

Spreadsheet Column	Data Reported	Acceptable Values	Example
Column K	Teacher Survey- question 1 1. Did not need to improve 2. Improved 3. Remained the same 4. Decreased	Whole number, 1-4 only → NA if no data to provide	2
Column L	Teacher Survey- question 2 1. Did not need to improve 2. Improved 3. Remained the same 4. Decreased	Whole number, 1-4 only → NA if no data to provide	2
Column M	Teacher Survey- question 3 1. Did not need to improve 2. Improved 3. Remained the same 4. Decreased	Whole number, 1-4 only → NA if no data to provide	2



Entering Data into the Spreadsheet

Student ID(State	First Name	Last Name	Grade	Hours Summer	Hours Academic Year/Ac	Unweighted GPA/Last year	Unweighted GPA/This year



How many in-school suspensions last year?	How many in-school suspensions this year?	While this student was in your regular school day class, assess their change in Class Participation.	While this student was in your regular school day class, assess their change in Positive Classroom Behavior.	While this student was in your regular school day class, assess their change in Positive Peer Relationships.



Additional Tips

- **Share student list** with other departments if getting data from them
- Student list derived using program dates
 - **Dates of attendance are by Funding Cycle**
- IF you complete data collection prior to transferring into the System's spreadsheet
 - **Sort your spreadsheet** in the same order = **Check for student alignment-** missing/extra students



Outcomes Narratives

NEW!

Outcomes Narratives

- **5 Narrative text boxes, each required**
 - “For __[GPRA measure]__ data, provide narrative if there are students whose data are unavailable in reporting on this GPRA measure. Report on any factors that may have impacted your ability to report this data.”
- **If nothing impacted reporting this data, write NA**

NEW!

Outcomes Narratives- Sample

Student Data

Outcome Narratives

State Assessment

Not Started

For State Assessment data, provide narrative if there are students whose data are unavailable in reporting on this GPRA measure. Report on any factors that may have impacted your ability to report this data.


Required Text Field



Outcomes Narratives- Examples

- **Possible examples:**
 - “School does not use ISS as a component of discipline model”
 - Reasons why prior year GPA unavailable for some students (6th graders from outside LEA, etc)
 - If school day attendance/state assessment impacted by any unusual circumstances
- **NOT a place to air grievances, keep it relevant**
 - An opportunity to explain why outcomes may be outside of expected

APR Timeline for Reporting 2022-2023 Data

APR Training- Part 2: Activities & Student Data Reporting	<input checked="" type="checkbox"/> Monday April 10, 2023, 3-4:30pm <input type="checkbox"/> Tuesday April 11, 2023, 10-11:30am
 May APR Update	<input type="checkbox"/> Monday May 8, 3-4pm
APR Due Date- Process Evaluation tabs	<input type="checkbox"/> By Friday June 16, 2023, EOB
APR Due Date- Data Outcomes Section (Student Data)	<input type="checkbox"/> By Friday September 16, 2022, EOB

Check-In

Where does ADE get the list of students to report outcomes for?

- a. From CCLC20
- b. From AzEDS Data Submission
- c. Both A & B
- d. I need help with this



5 Min Break



Activities and Student Data- System Demo

Check-In

If I have trouble with my upload for my student data, I can get support by ...

- a. sending an email to the Data Inbox: 21stCCLC.DataInbox@azed.gov
- b. calling/emailing Kim for 1:1 help
- c. calling/emailing Chandler for 1:1 help
- d. watching this training again
- e. attending another live training in August
- f. all of the above



Q&A

Wrap Up

➤ All materials mentioned can be found in our website:

<https://www.azed.gov/21stcclc/annual-performance-report>

Arizona Department of Education
Nita M Lowey 21st Century Community Learning Centers
(21st CCLC), Title IV, Part B

Required Reporting



UPDATED! [21st CCLC Required Reporting Calendar 2022-2023 PDF](#)

LEAs and the appropriately assigned departments shall prepare and submit all reports required by the Arizona Department of Education in a timely and accurate manner.



All required documentation (including reports and continuing application) must be submitted on or before due dates to maintain substantial compliance. Due dates may be found on the Reporting Calendar. Failure to submit by the due dates will move your grant to "Out of Compliance" status which may impact continued funding.

NEW! [End of Grant Year Tips & Reminders - Spring 2023 Guidance - PDF](#)

▼ Programmatic Reporting

Annual Performance Report

On this page is guidance on completing the federally required Annual Performance Report (APR), including regularly updated guidance on the new Government Performance Results Act (GPRA) measures that are reported in the APR.

[Click Here for the Annual Performance Report Page](#)

What is 21st CCLC?

Program Calendars ▾

Federal & State Regulations

Required Reporting

Program Resources

21st CCLC Summer Learning

Professional Development

Grant Application Competition Information

FAQs

Title IV-A & B Symposium

Contact

21st CCLC Main Line

(520) 638-4294

21stCCLCInbox@azed.gov

Wrap Up

- **See the Scheduled Trainings chart for additional training and office hours dates/times**
- **See the Required Reporting calendar for due dates**
- **Continue to read APR related emails**

Contact us with questions/feedback

21stCCLC.DataInbox@azed.gov



Thanks!