



SCORING RUBRIC for ADE CTE Approved Professional Development for CTE Certification Application

Date: _____

CTED/District/Postsecondary Institution/Professional Organization: _____

Professional Development Title: _____

Name of Evaluator: _____

Please refer to Section 2 on the application.

1. Do the checked boxes on the application contain detailed explanation for professional development support the CTE certification requirements in one or more of the following areas: Principles/philosophy of career and technical education; Developmentally (age) appropriate instructional delivery, facilitation, and methodologies; Instructional technology; Instructional design, and lesson planning to include modifications and accommodations, assessing, monitoring, and reporting progress; The learning environment to include classroom management; Teaching students with Exceptionalities; Professional responsibility and ethical conduct?

NEEDS IMPROVEMENT	DEVELOPING	PROFICIENT	EXEMPLARY	
<ul style="list-style-type: none"> Certification requirement(s) and/or description(s) are missing. 	<ul style="list-style-type: none"> Certification requirement(s) is/are selected. Description(s) does not explain how the professional development supports the CTE certification requirement(s) selected. 	<ul style="list-style-type: none"> Certification requirement(s) is/are selected. Description(s) explains/explain how the professional development supports the CTE certification requirement(s) selected. 	<ul style="list-style-type: none"> Certification requirement(s) is/are selected. Description(s) thoroughly explains/explain how the professional development supports the CTE certification requirement(s) selected. 	
Comment: _____				

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SCORE

Submission Date: _____

Please refer to Section 3 on the application.

2. Does the application include a *syllabus*? Does the application provide *research* supporting the rigor needed to substantiate the professional development as equivalent to post-secondary institution coursework for CTE certification?

NEEDS IMPROVEMENT <ul style="list-style-type: none"> Syllabus and/or research is not included. 	DEVELOPING <ul style="list-style-type: none"> Syllabus or research is not included. Syllabus outline or research is not detailed. 	PROFICIENT <ul style="list-style-type: none"> Syllabus and research are included. Research supports the rigor of Postsecondary Institution coursework. 	EXEMPLARY <ul style="list-style-type: none"> Syllabus and research are included. Both syllabus and research thoroughly support the rigor of Postsecondary Institution coursework. 	
Comment:				

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SCORE

3. Does the application provide examples of *projects, products, and assignments* that support the *expected outcomes/objectives* of this professional development to meet continuing education requirements for CTE certification?

NEEDS IMPROVEMENT <ul style="list-style-type: none"> Outcomes/objectives are not included and/or projects, products, and/or assignments are not included. 	DEVELOPING <ul style="list-style-type: none"> Outcomes/objectives are included. Examples of projects, products, and/or assignments do not support the outcomes/objectives. 	PROFICIENT <ul style="list-style-type: none"> Expected outcomes/objective are stated clearly. Projects, products, and assignments support the outcomes/objectives. 	EXEMPLARY <ul style="list-style-type: none"> Expected outcomes/objective are stated clearly. Projects, products, and assignments thoroughly support the outcomes/objectives. 	
Comment:				

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SCORE

Submission Date:

Please refer to Section 4 on the application.

4. Does the application provide an example of an **evaluation tool** that **measures** the outcomes/objectives of this professional development to become eligible for CTE Certification?

NEEDS IMPROVEMENT <ul style="list-style-type: none"> Evaluation tool is not included. 	DEVELOPING <ul style="list-style-type: none"> Evaluation tool is included. Evaluation tool does not measure the outcomes/objectives of the professional development adequately. 	PROFICIENT <ul style="list-style-type: none"> Evaluation tool is included. Evaluation tool adequately measures the outcomes/objectives of the professional development. 	EXEMPLARY <ul style="list-style-type: none"> Evaluation tool is included. Evaluation tool thoroughly measures the outcomes/objectives of the professional development. 	
Comment:				
1	2	3	4	SCORE

Number of clock hours for Professional Development: _____

To be completed by ADE CTE Certification Evaluation Committee:

**TOTAL
SCORE**

- This professional development meets the continuing education requirements for CTE certification credit obtained through verified ADE approved professional development offered by the applicant.
- This professional development does not meet the continued education requirement for CTE certification credit.

Submission Date: