

# ADE Quick Reference Guides

## AzEDS Reports

### STUD10 – Ethnicity and Race Data Verification Report

The STUD10 (Student Data Verification report) has been broken into eleven sub-reports. The Student Data Verification Ethnicity and Race Information sub-report displays all student race and ethnicity data submitted by a school/LEA. All items on this report are pre-integrity.

**Note:** Select a **Fiscal Year** and **Local Education Agency** in the upper-right corner before running the report

Fiscal Year: 2023 Local Education Agency: Select an Option

STUD10 - Student Data Verification Report

The Student Data Verification Report comprises eleven unique informational reports: School Enrollment Information; FTE Information; Tuition Payer Information; Special Enrollment Information; Homebound Information, Chronic Health Problem Information, Student Parent Information, Student Address Information, Ethnicity and Race Information, Tribal Affiliation Information and Student Characteristic Information.

School(s): Select options Grade(s): All Page Breaks between Schools:

Page Break between Grade Levels:  Data Type: Ethnicity and Race Information

Include Summer Withdrawals (Only for School Enrollment Information):

View Report

**(1) Reporting Parameters:** Users must choose a School and Grade from the drop-down menus. Grade level, although it must be specified to run the report, does not apply to results.

**Note:** Page Break between Grades and Include Summer Withdrawals cannot be implemented with this report.

- The **Page Break between Schools** checkbox displays each school on a separate page. This is only applicable for LEAs with permissions to view submissions from multiple schools.
- Select **Ethnicity and Race Information** from the Data Type menu:

Student Parent Information  
 Student Address Information  
**Ethnicity and Race Information**  
 Student Characteristic Information  
 Tribal Affiliation Information

**(2) View Report:** Queries results (see Page 2).

**(3) Collapse:** To provide more room for viewing the report, the button collapses the interface:

**(4) Expand:** Click the icon of a collapsed report to expand the search interface.

**(5) PDF/CSV/Print:** Selecting **PDF** prompts to save or open the report as a save or open the report as a PDF file. Selecting **CSV** prompts to save or open the report as an Excel document. Selecting **Print** displays the report in a print preview window. Click the printer icon to print the report as it appears on the screen.

STUD10 - Student Data Verification Report

PDF CSV Print

1 of 1 Find | Next

**Note:** Please refer to the [Exporting to CSV Instructions](#) for additional instruction on filtering results.

**(6) Search:** Type the name of entity, or part of a name, to quickly scan the report. Matches are highlighted blue. Click **Next** to find the next matching entry on the report.

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**(7) Navigation:** The and buttons move forward and backward, one page at a time. The and buttons move to the first and last page, respectively. A specific page number can be entered in the textbox, followed by hitting **Enter** on the keyboard.

The screenshot shows the AzEDS report interface. Callout 8 points to the top navigation area. Callout 9 points to the sub-header section. Callout 10 points to the student data table. Callout 11 points to the totals at the bottom right.

District Student ID	State Student ID	Last Name	First Name	Middle Name	H/L Ethnicity	Race	Multiple
1234	11112222	Smith	John	David	N	Black - African American	N
8980	22221111	Smith	John	David	N	Black - African American	N
7190	33334444	Smith	John	David	Y	White	N
5874	44443333	Smith	John	David	N	Black - African American	N
9037	44445555	Smith	John	David	N	White	N
1348	55555555	Smith	John	David	Y	White	N
5245	55556666	Smith	John	David	N	Asian	N
4759	55665566	Smith	John	David	N	Asian	N
2001	66666666	Smith	John	David	N	American Indian - Alaska Native	N
4403	66667777	Smith	John	David	Y	White	N
1966	77777777	Smith	John	David	N	White	N
8090	77778888	Smith	John	David	N	Black - African American	N
2926	88888888	Smith	John	David	N	White	N
7590	88889999	Smith	Jane		N	American Indian - Alaska Native	Y
7590	88889999	Smith	Jane		N	White	Y
4391	99999999	Smith	John	David	N	White	N

Grade - Total Unduplicated Students: 103      Total Records: 108

**(8) Header:** The report name, fiscal year, and school year display on the top-left corner of each results page. The LEA name, Entity ID, and type of verification report display on the center of each results page. The CTDS number, page number, and date of the report display on the top-right corner of each results page.

**(9) Sub-Header:** The School CTDS, school name, and school Entity ID display above the information for each section. If the **Page Break between Schools** box is checked on the search interface, each section displays on a separate page.

**(10) Report Information:** The following information is listed per student. If the report is ran for multiple schools, results are broken down per school.

- **District Student ID:** The identification number supplied by the LEA.
- **State Student ID:** The unique identification number supplied by ADE.
- **Last name, First Name, and Middle Name** (if available).
- **H/L Ethnicity:** A flag to indicate if the student is reported with a Hispanic or Latino ethnicity.
- **Race:** The students' submitted race data.
- **Multiple:** A flag to indicate if the student has been reported with more than one race. Each race submitted will appear in its own row.

**(11) Totals:** Displays the total number of unduplicated students and total records submitted at the end of each section. A discrepancy in these numbers indicates a student was submitted multiple times. At the end of the report, additional totals for all unduplicated students and total records for that school are shown.