



February APR Update

21st CCLC APR Updates Series

Feb. 28, 2023



February Update

Welcome!

**Please Enter your
Name, Role with 21st
CCLC, and
School/District in
the Chat box**

**Bonus- guess
today's picture
theme**



APR Update

Agenda

- APR Series
- What is the APR
- Data Reporting
- Where to Focus Now
- Unique Scenario
- QA



2022-2023 APR Series



The APR Series for 2022-2023

This series will be *ongoing*

- January introduction to the report for those new to 21st CCLC or returning after a couple years off
- Ongoing monthly meetings to go more in depth into material in the APR
- Will offer APR system trainings throughout the Spring

Introduction to the Annual Performance Report



The Annual Performance Report...

- ✓ Is the Federal Reporting each 21st CCLC funded center completes related to their programming *each year*
- ✓ Helps us (as recipients of this federal funding) tell the story of 21st CCLC to Congress
- ✓ MISSION CRITICAL for continued 21st CCLC funding

What's the APR (cont)

How is the APR determined?

GPRA= Govt Performance and Results Act

Identifies Outcomes for **APR** and requires additional data collection as determined by ED



What's included?

What data is reported in the APR?

Data about what took place with the 21st CCLC funds (Process)

Data about the results of participation in the program (Outcomes)



REVIEW

Where do Sites Report Data?

21st CCLC Data Reporting System

ADE built a system last year to collect this data from sites

Accessible through ADEConnect

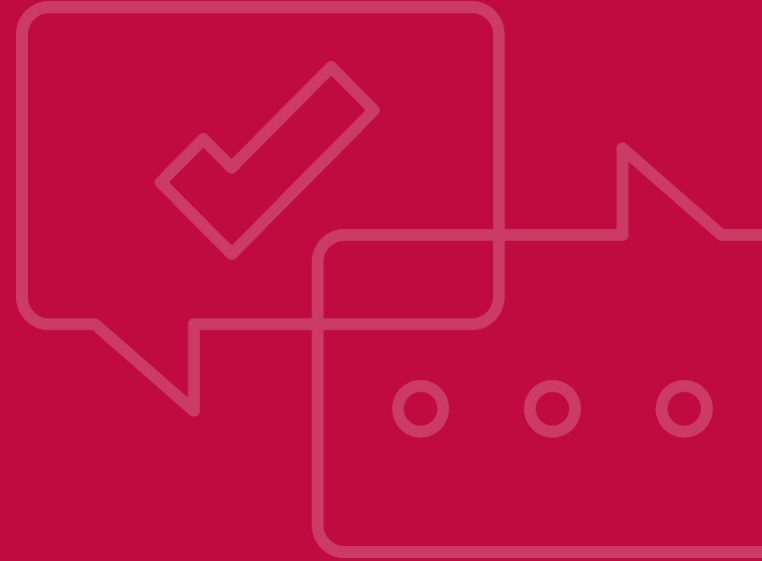
System training in the coming months



APR Update



Process Data



Let's Look at the Data Elements Collected

Want more?

→ *21st CCLC
Annual
Performance
Report: Reporting
Guide v 2.0*



Process Data

Process Data

Grantee Info

Partnerships

Activities

Staffing

Family Engagement

Participation

- Sites provide center level contact details
- Narrative section- Topic TBD **NEW!**

Center Contact Details

Contact Person First Name

Contact Person Middle Name

Contact Person Last Name

Phone Number

Email

Process Data

Process Data

Grantee Info

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Staffing

Family Engagement

Participation

- Sites report on all External Partnerships, including type and value of Partnership

<u>Partnership</u>	<u>Estimated Value of Partnership</u>	<u>Paid partially with 21st CCLC funds? Yes/No</u>	<u>Partnership Type</u> 1. Non-profit 2. For profit 3. Vendor 4. Volunteer
Partial Pay Ex 1: City of Tucson Parks and Rec	\$2,240	Yes	Non-profit
Partial Pay Ex 2: Parent Education Program, Inc.	\$1,061.92	No	Vendor
Ex 3: Raytheon	\$ 2,000	No	For profit, Volunteer

FAQ: Partnerships

Partnership Reporting in the APR

- **Why do we report partners?**
 - Part of federal requirement
- **Which partners count?**
 - In APR, only external
- **Do APR Partners need to align to original application partners? Can we add anyone new?**
 - No, partners can change each year, part of building sustainability

FAQ: Partnerships (cont.)

Partnership Reporting in the APR

- Why are we collecting if partner is non-profit, for profit, vendor, and/or volunteer?
 - Collecting to report more accurate partnerships for AZ grantees, part of *our* requirements (published external partner list)

FAQ: External Partner List (cont.)

ARIZONA 21ST CCLC COMMUNITY LEARNING CENTERS



External Non-Profit Community Partnership List



*This is not an endorsement of the organizations listed.

Non-Profit Name*	Website	Phone Number	Academic	Youth Development	Family Engagement	Region
4H STEM YOUTH	www.4-h.org	301-961-2800	✓	✓	✓	State
AARP Experience Corp.	www.aarp.org/experience-corps	-	✓	✓		State
American Dream Academy	https://eoss.asu.edu/ada	-	✓	✓	✓	State
AmeriCorps	www.nationalservice.gov/programs/ameriCorps	-	✓	✓	✓	State
Animal Welfare League	www.aawl.org/content/education-aawl	602-273-6852	✓	✓	✓	Central
Arizona Art Center	www.councilforarteducation.org	-	✓	✓	✓	State
Arizona Game and Fish	https://www.azgfd.com/Education/focuswild/focuswild/	602-942-3000 ext.5		✓		State
Arizona Humanities	www.azhumanities.org	602-257-0335	✓	✓	✓	Northern
Arizona Puppet Theater	https://www.azpuppets.org/	602-262-2050		✓		State
Arizona Science Center	www.azscience.org	602-716-2000	✓	✓	✓	State & Central
Arizona SciTech	https://scitechinstitute.org/	602-242-9324				State

programs identify organizations that have worked with other 21st CCLC programs in the state.

Let a nonprofit organization that has worked with past CCLC

APR Update



Process Data

Process Data

Grantee Info

Partnerships

Activities

Staffing

Family Engagement

Participation

- All classes offered reported into one of 14 categories
- Reported for Summer and Academic Year (Fall + Spring)

Summer		
Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	<input type="text" value="0"/>	<input type="text" value="0"/>
Science, Technology, Engineering, and Mathematics, including Computer Science	<input type="text" value="0"/>	<input type="text" value="0"/>
Academic Enrichment	<input type="text"/>	<input type="text"/>



How to Calculate Activities Data

Total participants = unique student IDs for all classes under the activity category

Total hours = total of all hours on your calendar offered for all classes under the activity category

Summer		
Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	<input type="text" value="0"/>	<input type="text" value="0"/>
Science, Technology, Engineering, and Mathematics, including Computer Science	<input type="text" value="0"/>	<input type="text" value="0"/>
Academic Enrichment	<input type="text"/>	<input type="text"/>

Ex: 4 classes x 1 hr each per day x 1 day per week x 16 weeks = 64 hours

Ex: 4 classes x 1 hr each per day x 4 days per week x 16 weeks = 256 hours



ADE Will Provide Activities Calculations

APR System will provide values in each of these cells where applicable

→ Based off Attendance Data in AzEDS- Activity Category Descriptor selected

Summer		
Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	<input type="text" value="0"/>	<input type="text" value="0"/>
Science, Technology, Engineering, and Mathematics, including Computer Science	<input type="text" value="0"/>	<input type="text" value="0"/>
Academic Enrichment	<input type="text"/>	<input type="text"/>





ADE Will Provide Activities Calculations (cont.)

Each value can be updated if your calculation is different
→ If the count looks off, you can manually calculate to update

We anticipate under counting in some of our counts, especially with **summer data** and with **Literacy Education and STEM**

→ “Bad Data In = Bad Data Out”

Summer		
Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	<input type="text" value="0"/>	<input type="text" value="0"/>
Science, Technology, Engineering, and Mathematics, including Computer Science	<input type="text" value="0"/>	<input type="text" value="0"/>
Academic Enrichment	<input type="text"/>	<input type="text"/>



Process Data

Process Data

Grantee Info

Partnerships

Activities

Staffing

Family Engagement

Participation

- Identify who staffed by adding into one of 9 categories
- Identify if staff was paid through 21st CCLC funds or another source
- Reported for Summer and Academic Year (Fall + Spring)



Process Data

Process Data

Grantee Info

Partnerships

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Family Engagement

Participation

FAMILY MEMBERS AND FAMILY ENGAGEMENT	Summer	Academic Year(Fall&Spring)
How many adult family members of the PreK-5th Grade students in your 21st CCLC program participated in your Family Engagement offerings?	0	0
How many adult family members of the 6th-12th Grade students in your 21st CCLC program participated in your Family Engagement offerings?	0	0
Total	0	0



Process Data

Process Data

Grantee Info

Partnerships

Activities

Staffing

Family Engagement

Participation

- Reported by ADE using 21st CCLC attendance data submitted to AzEDS
- Aggregate numbers, no student level data reported to feds
- Includes breakdowns by demographics, grade level, and hourly dosage band



Process Data

Process Data

Grantee Info

Partnerships

Activities

Staffing

Family Engagement

Participation

Hours

Less than 15 hours

15-44 hours

45-89 hours

90-179 hours

180-269 hours

270 or more hours

FAQ: Hours Rounding



Q: How will 21st CCLC calculate hour bands?

A: Will calculate by adding all minutes together from provided begin/end times for attendance and then rounding as follows:

- 0-29 minutes will round down
- 30-59 minutes will round up

FAQ: Hours Rounding Cont.



Q: How will 21st CCLC calculate hour bands?

A: 0-29 mins ↓, 30-59 mins ↑

Ex: Henry attends 1 class (2:55-3:30) 2 days per week x 22 weeks= 1,540 mins

1,540 mins= 25hrs 40mins

Rounded to 26 hours

Process Data- Review

	What Reported	Who Reports	Reported by terms (Summer + Academic) or whole year?
Grantee Info	Basic Contact info, Narrative	Site (with some autofill from ADE)	Whole Year
Partnerships	Partnerships, including value and type	Site	Whole Year
Activities	Types of Classes/Activities offered in program	Site	By Terms
Staffing	Types of staffing/personnel	Site	By Terms
Family Engagement	Aggregate numbers of adult family members by grade bands	Site	By Terms
Participation	Aggregate student participation data by various breakdowns/demographics	Site puts attendance into SIS; SIS to AzEDS; ADE into 21 st CCLC APR Data Reporting System	By Terms

Outcome Data



Who Reports Outcomes

All students grades 1-12 reported for Outcomes

- ✓ Outcomes for all students who participate 1 or more hours
- ✓ Outcomes questions narrowed to scope of GPRA grades asked
 - If GPRA measure only asks about grades 1-5, will only report this GPRA for grades 1-5
- ✓ Reported to us at student level, reported to ED in aggregate

Outcomes Data- Review

	What Reported	Who Reports	Reported by terms (Summer + Academic) or whole year?
Student Data to report Outcomes below:	Student level Outcome reporting, broken down by grade level	ADE populates student list into System from attendance	Whole Year- Student Level
Outcomes: 1- State Assessment	AzM2 growth data for reading and math, grades 4-8	ADE	Whole Year- Student Level
Outcomes: 2- GPA	Student GPA last year and this year, grades 7-8 & 10-12	Site	Whole Year- Student Level
Outcomes: 3- School Day Attendance	Student school day attendance rates last year and this year, grades 1-12	ADE	Whole Year- Student Level
Outcomes: 4- In-School Suspension	Student In-School Suspension data last year and this year, grades 1-12	Site	Whole Year- Student Level
Outcomes: 5- Teacher Survey	Student engagement in learning via School Day Teacher Survey, grades 1-5	Site	Whole Year- Student Level

1- State Assessment

State Assessment Data from this year and prior year, grades 4-8, ELA and Math

- **ADE Calculates this Outcome for all centers**
 - Who needed to improve = any student not proficient or above *last year*
 - Who did improve = of the above group, who showed 1 year or more of growth (using Student Growth Percentile)
- **NEW!** Once scores available and calculated, we'll display aggregate counts in system



2- Unweighted GPA

Unweighted GPA is reported for all students in grades 7-8 and 10-12, prior year and current year data

- Site/District responsible for reporting data for this Outcome
- Many schools with these grades already calculate unweighted GPA
- Where they don't, unweighted GPA will need to be calculated
- Reported at the student level, prior year (FY22) and current year (FY23)
- Can use crosswalk as a tool to help with this

GPA- Crosswalk

GPA Crosswalk

Letter Grade	Sample Word Grade (1)	Sample Word Grade (2)	Percentage Grade	STC in AzEDS	Sample Standards based- pts	GPA
A	Exceeding Expectations	Advanced	90-100%	Above Average	4- Advanced	4.0
B	Above Expectations	Proficient	80-89%	Above Average	3- Meets Expectations for Target	3.0
C	At Expectations	Approaching	70-79%	Average	2- Partial Mastery	2.0
D/F	Below Expectations	Beginning	Below 70%	Below Average	1- Little or no Mastery	Below 2.0

GPA- Calculating GPA

Examples of how to use crosswalk to calculate unweighted GPA, *if necessary*

- Ex:

<u>Classes FY22</u>	<u>Letter grade FY22</u>	<u>GPA conversion FY22</u>	<u>Classes FY23</u>	<u>Letter grade FY23</u>	<u>GPA conversion FY23</u>
ELA grade	B	3.0	ELA grade	B	3.0
Science grade	C	2.0	Science grade	B	3.0
Dance grade	A	4.0	Art grade	A	4.0
Math grade	C	2.0	Math grade	B	3.0
GPA =		2.75			3.25

- Ex:

<u>Classes FY22</u>	<u>Percentage grade FY22</u>	<u>GPA conversion FY22</u>	<u>Classes FY23</u>	<u>Percentage grade FY23</u>	<u>GPA conversion FY23</u>
ELA grade	71%	2.0	ELA grade	79%	2.0
Science grade	77%	2.0	Science grade	82%	3.0
Dance grade	91%	4.0	Art grade	94%	4.0
Math grade	73%	2.0	Math grade	84%	3.0
GPA =		2.50			3.00

GPA- Calculating GPA (cont)

Additional examples of how to use crosswalk to calculate unweighted GPA, *if necessary*

- Ex:

<u>Classes FY22</u>	<u>Proficiency grade FY22</u>	<u>GPA conversion FY22</u>	<u>Classes FY23</u>	<u>Proficiency grade FY23</u>	<u>GPA conversion FY23</u>
ELA grade	Approaching	2.0	ELA grade	Approaching	2.0
Science grade	Proficient	3.0	Science grade	Proficient	3.0
Dance grade	Advanced	4.0	Art grade	Advanced	4.0
Math grade	Beginning	1.0	Math grade	Approaching	2.0
GPA =		2.5			2.75

- Ex:

<u>Classes FY22</u>	<u>Standards grading FY22</u>	<u>GPA conversion FY22</u>	<u>Classes FY23</u>	<u>Standards grading FY23</u>	<u>GPA conversion FY23</u>
ELA grade	1	1.0	ELA grade	2	2.0
Science grade	2	2.0	Science grade	3	3.0
Dance grade	3	3.0	Art grade	3	3.0
Math grade	3	3.0	Math grade	2	2.0
GPA =		2.25			2.5

3- School Day Attendance



School Day Attendance Rate Data from this year and prior year, grades 1-12

- **ADE Calculates this Outcome for all centers**
 - Who needed to improve = any student with 90% or less attendance rate *last year*
 - Who did improve= of the above group, who had a higher attendance rate for *this year*

4- In-School Suspension Definition

In-School Suspension Data from this year and prior year, grades 1-12

- Site/District responsible for reporting data for this Outcome
- Reporting any In-School Suspensions for *last year and this year*
- If school does not use In-School Suspension, we have guidance for how to report



5- Teacher Survey

Teacher Survey for GPRA Teacher Reported Student Engagement in Learning-

- **Site/District responsible for report data for this Outcome**
- Reported for **all** students grade 1-5 who participate 1 hour or more
- Goes to students' School Day Teachers
- 3 questions
- Reported to ADE at the student level

Teacher Survey- Questions

→ One “Increase” in engagement out of 3 = YES IMPROVED

1) While this student was in your regular school day class, assess their change in Class Participation.			
1- Did not need to improve	2- Improved	3- Remained the same	4- Decreased
2) While this student was in your regular school day class, assess their change in Positive Classroom Behavior.			
1- Did not need to improve	2- Improved	3- Remained the same	4- Decreased
3) While this student was in your regular school day class, assess their change in Positive Peer Relationships.			
1- Did not need to improve	2- Improved	3- Remained the same	4- Decreased

Teacher Survey- When/how to collect?

- Templates on our website, can also put into online system
- Timelines and strategies up to school/district
- Ideas?
 - Survey Month
 - Trickle out
 - Start with summer or attendees who left



21st CCLC Annual Performance Report Teacher Survey- Teacher Reported Student Engagement



Student Name:

Please complete this survey for the student listed above in your school day classroom, reflecting on the entire time the student was in your class this year.

For each question, consider if the student did not need to improve in this engagement area (i.e., already satisfactory level of engagement for this question), showed improved engagement over time, remained at the same level of engagement throughout, or decreased in their engagement over time. *This survey is required to maintain federal grant funding for the 21st CCLC grant.* Thanks for your efforts.

1) While this student was in your regular school day class, assess their change in Class Participation.

- ☐ Did not need to improve
- ☐ Improved
- ☐ Remained the same
- ☐ Decreased

2) While this student was in your regular school day class, assess their

FAQ: Teacher Survey

Q: Why is the Teacher Survey only given to grades 1-5 and not upper grades?

A: New GPRAs determined based on research and stakeholder workgroups, including grade levels asked.

- **Determined grades 1-5 to be the most meaningful**



NEW!

Narrative for outcomes

- **Required narrative for outcomes**
 - **Explanation for missing data**
 - **Ex: Students not at in the district in prior year and unable to access prior year data**
 - **Ex: Our school does not use In-School Suspension as part of our discipline repertoire**
- **Required at the outcome level**
 - **5 new narrative boxes**
- **More guidance and explanation to come**

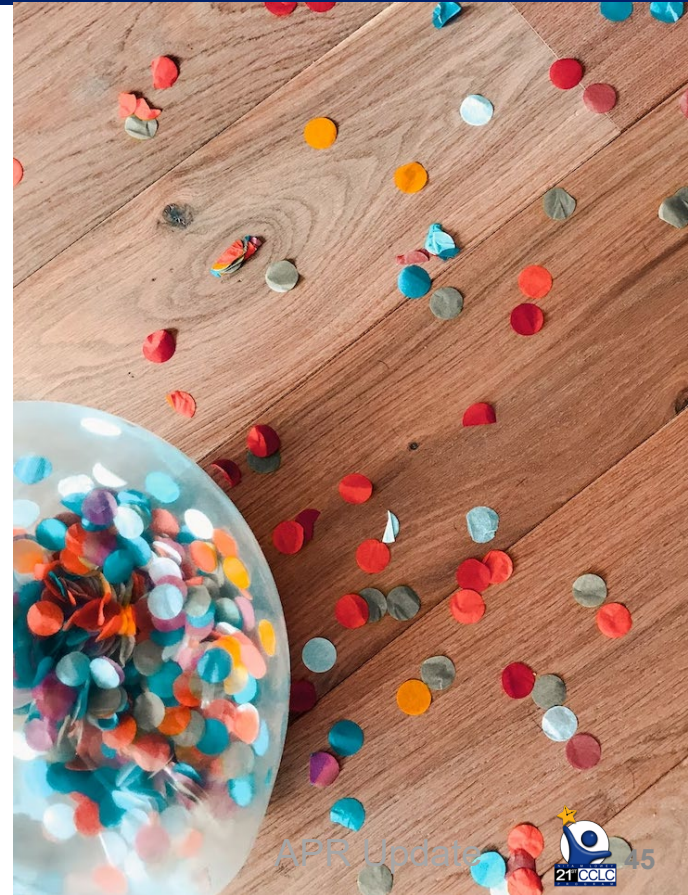


Reporting Guide Spotlight

Spotlight on: Data Collection

OPTIONAL APR Data Collection Templates

- To help collect data prior to entering in system
 - Useful if collecting from multiple sources or if district will be doing data entry
- Can be edited/adapted as necessary
 - NOT where data is submitted (that's the 21st CCLC APR Data Reporting System, opening April 2023)



Data Collection Templates- Tools

Completely optional, can edit and adjust, use only if useful

APR Activities Template

Note: This template is provided as a tool to help with data collection for the APR. This template is not how data will be submitted to ADE; all APR data must be submitted through the 21st CCLC APR Data Reporting System. For complete directions and explanations of all the data elements on this document, see the 21st CCLC APR Reporting Guide, located on our website [here](#).

School Name	
District Name	
Person Completing the Form	

Activities-Summer

Activity Type	How many participants attended this Activity during the term (summer)?	How many total hours of this Activity did you offer during the term (or summer)?
Literacy Education		
Science, Technology, Engineering, and Mathematics, including Computer Science		
Academic Enrichment		
Healthy and Active Lifestyle		

APR Activities Template

Note: This template is provided as a tool to help with data collection for the APR. This template is not how data will be submitted to ADE; all APR data must be submitted through the 21st CCLC APR Data Reporting System. For complete directions and explanations of all the data elements on this document, see the 21st CCLC APR Reporting Guide, located on our website [here](#).

School Name	Click or tap here to enter text.
District Name	Click or tap here to enter text.
Person Completing the Form	Click or tap here to enter text.

Activities-Summer

Activity Type	How many participants attended this Activity during the term (summer)?	How many total hours of this Activity did you offer during the term (or summer)?
Literacy Education	Click or tap here to enter text.	Click or tap here to enter text.
Science, Technology, Engineering, and Mathematics, including Computer Science	Click or tap here to enter text.	Click or tap here to enter text.
Academic Enrichment	Click or tap here to enter text.	Click or tap here to enter text.
Healthy and Active Lifestyle	Click or tap here to enter	Click or tap here to enter

Data Collection Templates- Updated Student Data



**Updated Student
Data Template!**





What Do I Need to Focus on
Today?

Getting Ready for Data Reporting

How can I get ready to report APR Data?

- ✓ Confirm attendance is flowing into AzEDS accurately- especially CCLC10 Activities
- ✓ Review at Reporting Guide
- ✓ Look at Templates and start to report for Summer 2022

Where Do I Get Started?

- ✓ Determine APR data collection policies
 - Things to consider:
 - Grade levels served (not every Outcome for every grade level)
 - If applicable, **Teacher Survey strategy**
 - Who has/needs access to data- especially **In-School Suspension Data**
 - Who will be responsible for each aspect?
 - Review data you have- SOC a great resource!
- ✓ Reach out to us with questions! 21stCCLC.DataInbox@azed.gov

Unique Scenario



Unique Scenario- Multiple Cycles

Unique Scenario: What if I finished out one cycle with summer program in June and started a new cycle in July?
Do I have to report the June Summer? How?

- **Only applies to you if:**
 - You are in Cycle 18 (year 1) now (FY23)
 - You were in Cycle 14 (year 5C) in FY22
 - You offered a June 2022 Summer program before the end of the FY

Unique Scenario- Multiple Cycles (cont.)

Unique Scenario: What if I finished out one cycle with summer program in June and started a new cycle in July?
Do I have to report the June Summer? How?

- Yes, required to report APR data for June program (two different cycles of funding)
- APR Reporting System will have two schools for you to report
 - A drop down to switch between Cycles.
- Ex- You report your Cycle 14 *and* Cycle 18 school as:
 - Coolest School Ever- 14 (Only June 2022 Summer Program)
 - Coolest School Ever- 18 (July 2022 through May 2023 Program)

Timeline




APR Due Dates for 2022-2023

Due Dates for APR

- Remember, Data reported in two windows
 - Process Data- Overview of the Grantee, Partnerships, Activities, Staffing, Family Engagement
 - Outcome Data- Student Level Data
- Due Dates
 - Process Data- Due by June 16, 2023
 - Outcome Data- Due by September 15, 2023
 - You cannot report Outcomes Data until Attendance is complete!

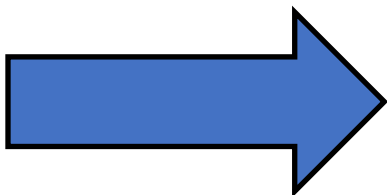


Timeline for 2022-2023 APR Reporting

	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023
APR Series Meetings									x		x	x				x	x
Collect Data for Summer and Academic Year programs	Summer →			Academic Year →													
Training on data reporting system																	
Report Process Data for Summer + Academic Year Programs																	
Office Hours for APR Reporting											x	x	x	x	x	x	x
Report Outcome Data from sites for Summer Attendees + Academic Year Attendees																	

APR Website

All documents,
recordings, and
materials on the APR
section of our website



Arizona Department of Education
Nita M Lowey 21st Century Community Learning Centers
(21st CCLC), Title IV, Part B

Annual Performance Report



Government Performance Results Act - GPRA. Changes to GPRA and federal reporting on the Annual Performance Report, beginning with the Summer 2021 term.

The US Education Department (ED) requires all 21st CCLC grantees to enter Summer and Academic Term data for submission to the U.S. Congress. The data collection template is provided by the ADE.

[21st CCLC Annual Performance Report: Reporting Guide v 2.0](#)

▼ APR Guidance and Templates

Scheduled Trainings and Office Hours

NAME OF SESSION	SESSION ONE	SESSION TWO
APR Series - APR Updates for 2022-2023 Reporting	February 28, 2023 @ 2-3 pm	N/A
APR Series - APR Updates for 2022-2023 Reporting	March 28, 2023 @ 11-12 pm	N/A
APR System Training	March 28, 2023 @ 3-4:30 pm	March 29, 2023 @ 9-10:30 am
APR System Training	April 10, 2023 @ 3-4:30 pm	April 11, 2023 @ 10-11:30 am

[Click here for all APR Zoom Sessions](#)

The link for all APR sessions this year is the same. Join Zoom Meeting: <https://azed-gov.zoom.us/j/858111132057>

pwd=ZVA3TWogWGZB03pQL09OY0FpdGUxZz09 Meeting ID: 858 1111 3205 Passcode: PK#w%5

APR Guidance Documents

[GUIDANCE](#)

[DATE](#)

[LINKS TO GUIDANCE PDF/WORD DOCUMENTS](#)

APR Update



Next in APR Series

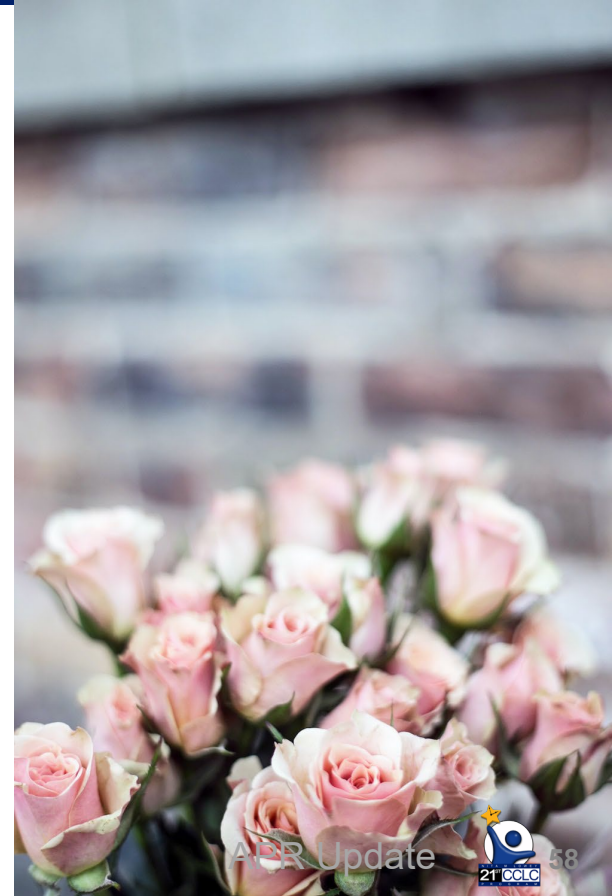
Next APR Series Meeting:

→ March 28th

Scheduled Start of APR System Training:

→ March 28th & 29th

Reach out to us with Questions for next meeting 21stCCLC.DataInbox@azed.gov



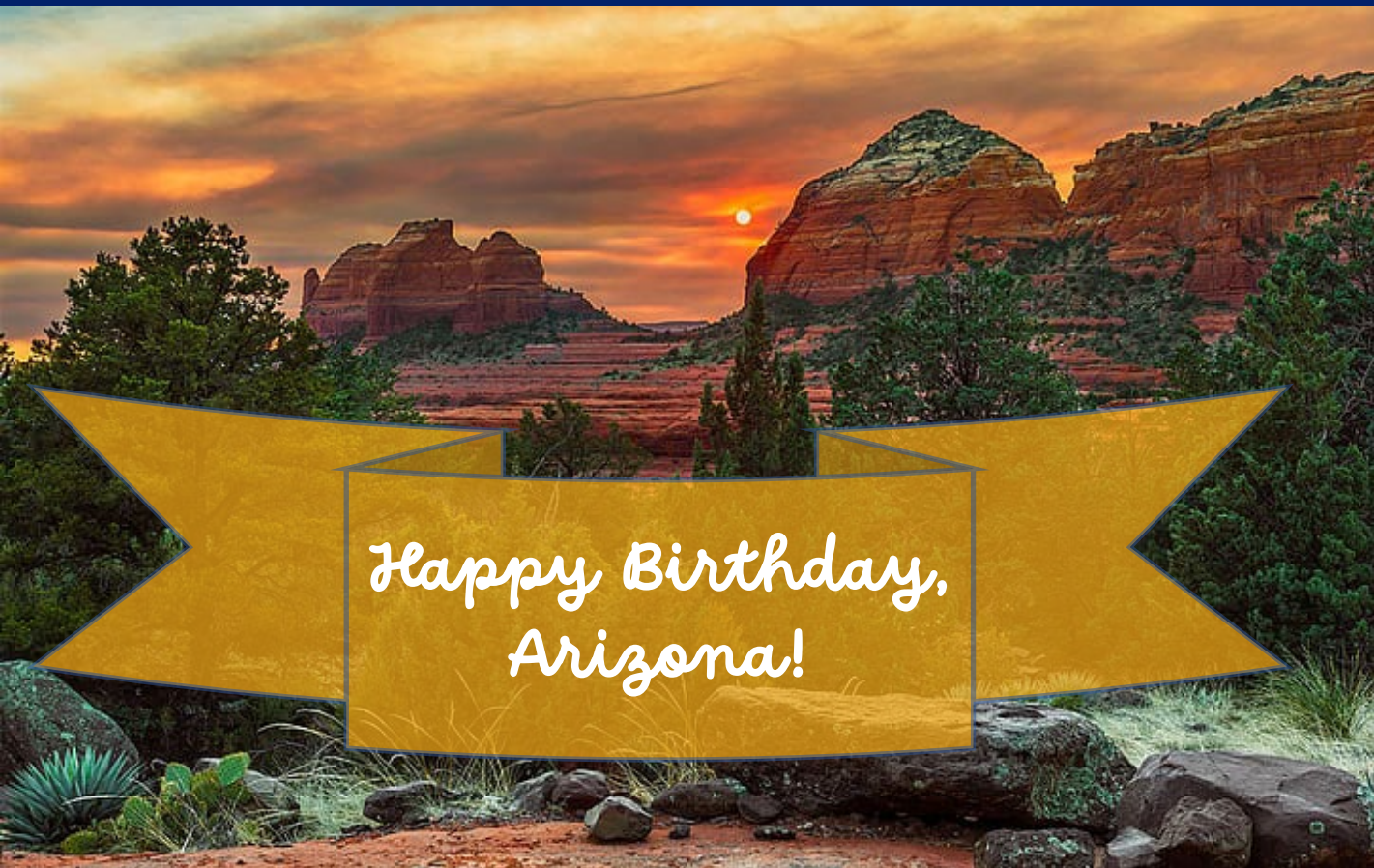
Reporting Think Tank

Want to be a part of these conversations?

- Join the Reporting Think Tank!
 - Send me an email or add your name to the chat that you're interested
- Will send periodic emails asking for feedback and schedule meetings with relevant topics-
 - if you're interested in providing feedback on that topic, you can attend, if not, you can attend the next one

Q&A





Thanks!