Updated GME State Tutoring - Guidance Instructions

FFATA & GSA VERIFICATION

1-3. Please verify all information and check the appropriate boxes in these sections.

4. Please provide a short description of your project in one to two paragraphs.

A short narrative that can include the beginning and ending dates of tutoring, how students are chosen to participate, the teacher-student ratio, frequency, and duration of tutoring sessions as well as how effectiveness will be measured.

You must also include the **benefits percentage rate** and a **description indicating that their benefits are without medical**. State Tutoring applications **will** be rejected for revision until these items are correct.

PROGRAM INFORMATION/ INSTRUCTION

Tutoring Dates: Aug. 21, 2023 – May 3, 2024

State Tutoring Grant Funding and Participation:

This is a competitive grant process for schools that received a letter grade of D or F on the A-F Accountability System.

Student Eligibility:

Any pupil attending a school that received a letter grade of D or F on the A-F Accountability System.

Allocations:

Allocations can be made after all revisions are complete, entered in GME, and approved by ADE Team.

Who is a tutor/coordinator?

Please read the responsibilities information on tutors and coordinators, tutor verification forms can be found on the State Tutoring website for further information.

State Tutoring – Important Dates and Deadlines FY24

Application opens: March 1, 2023
ORIGINAL application submission deadline: May 26, 2023
Final applications Approval: July 14, 2023

It is expected that Completion Reports are done by August 26, 2024.

Contact Information

When applying for the grant in GME, please provide contact information for the district contact, principal, and coordinator by school. If tutor names are available, please include them in contacts as well. If you have not finalized your tutors yet, DO NOT put any names in that have not been finalized, please use "TBD" under tutor name.

<u>PROGRAM NARRATIVE QUESTIONS</u>

1. Please Provide a short description of your project in one to two paragraphs.

2. Will tutoring occur before school, after school or both?

3. Please state how many students have been identified that need state tutoring services:
   a. How many for Math?
   b. How many for ELA?
   c. How many for both?
   These students should include the students targeting for tutoring services, not all kids eligible for tutoring services as these numbers can vary greatly.

4. ~~4.~~ What are the means/measures for identifying these students? (Standards Based proficiency and/or other standards-based measures)

   Clearly state how you are identifying these students, both quantitative and qualitative measures are acceptable. Since we are into the school year, data from this fall would be the preferred data used to determine students for the tutoring program.

5. What data or assessment(s) will be used to show how progress is measured.

   *Clearly state what data will measure progress. Please note that the state assessment **does not** go down to the standard level and therefore **cannot** be used to measure progress. All tutoring services are based on grade-level standards and your measures must align to those standards as well.*

6. How many total tutoring hours are anticipated for the tutoring session/cycle? **Plan for 30 weeks max.**

   This information should match what was stated in your project description under number 4 in section 1 of the application. Please indicated how many tutors and how many hours for each tutor per week as well as the number of weeks of tutoring that will take place. (An example may be: 5 tutors x 1 hour per week x 30 weeks) **You must include the number sentence in your application. **There is no state tutoring during any school breaks ** There is no state tutoring on grade level state assessment testing.**

7. What will schools use to show student growth on mastery of standards in ELA or math?
   In this section, keep in mind that the pre/post should align with the targeted standards very clearly, how student progress will be evaluated and communicated to other teachers, admin, and parents. In this section, benchmark does not necessarily mean your district

benchmark assessment, but rather what benchmarks of success are you setting for the tutoring students.

<u>Budget Section</u>

Using your GME Worksheet, please fill in the 6100- Salaries and 6200- Employee Benefits.

The benefits should mirror your GME Worksheet regarding **benefits percentage rate <u>without medical</u>**.

The flat rate is $60/per hour MINUS benefits without Medical. Hourly rate will vary by LEA based on District/Charter benefit rates.

The State Tutoring grant does not include indirect costs.

<u>ASSURANCES</u>

Please verify all information in this section and check the boxes before submitting your grant application.