



Arizona Department of Education
Office of English Language Acquisition Services

March 8, 2023

Dear Superintendent / Title III Coordinator / EL Coordinator / EL Main Contact:

Subject: FY 2023 Title III Allocation Letter for New and Expanding Charter Schools

This is a formal grant award notification (GAN Number S365A220003) of your Local Educational Agency's (LEA's) Title III allocation funded by the United States Department of Education (USDOE) for the fiscal year ending June 30, 2023. The Title III grant project period for FY 2023 is July 1, 2022 through September 30, 2023.

The Office of English Language Acquisition Services (OELAS) contacted the Arizona State Board for Charter Schools and obtained a comprehensive list of all new and expanding charter schools that opened in FY 2023 (School Year 2022-2023). After reviewing your FY 2023 October 1 Enrollment EL Counts, OELAS has determined that your charter school is eligible to receive a new Title III allocation or additional Title III funding due to the expansion of your charter LEA. (CFDA Number 84.365A English Language Acquisition: State Formula Grant Program). [FY 2023 Title III Part A Overview](#) can be found on the OELAS website.

Your LEA's allocation can be found at [FY 2023 Title III Allocations List for New and Expanding Charter Schools](#)

Purpose of this award: Title III funds must be expended to supplement the LEA's current EL program, to provide effective professional development for EL staff, and to engage parents and families of ELs in activities which enhance the EL program. LEAs must complete their LEA Integrated Action Plan (LIAP) in the Grants Management Enterprise (GME) system prior to grant application submission. Information regarding Title III required activities and LIAP requirements can be found on page two of this letter and are also included in the Assurances section of the grant application in GME.

Charter LEAs with existing Title III Funding Applications who have met expansion criteria per Arizona State Board for Charter Schools will have these additional funds added to their current application. LEAs eligible to receive a **new** Title III allocation amount of less than \$10,000 must join a consortium to accept these funds. Guidance for consortia participation can be found at [Title III Consortium – Overview and Guidance Document](#). The United States Department of Education requires States to hold consortia, like all other eligible LEAs, accountable under Title III. In Arizona, members of a consortium are treated as separate entities for accountability purposes, and if applicable, determinations are applied separately to each member of the consortium. Refer to page two of this letter for further consortia information.

It is the expectation that all charter LEAs identified as new or expanding who wish to accept these funds must do so by May 1, 2023. This also applies to LEAs participating in or needing to join a Title III consortium. LEA Integrated Action Plans (LIAPs) must also be completed or updated by this date as they are required for review of the Funding Application.

For questions regarding submission of fiscal application in the GME System or to notify OELAS of consortium participation, please contact the Title III Inbox at TitleIII@azed.gov or contact OELAS at 602-542-0753.

For questions regarding your FY 2023 October 1 Enrollment EL Counts or your FY 2023 Title III Allocation Amount, please contact Micky Gutier at Micky.Gutier@azed.gov or at 602-542-7469.

Sincerely,

Adela Santa Cruz
Deputy Associate Superintendent
Office of English Language Acquisition Services
Arizona Department of Education

Title III Funding Requirements

LEAs applying for Title III funds **MUST spend grant funds** to –

- increase the English language proficiency of English learners [Title III, Section 3115 (c) (1)]
- provide effective professional development to EL staff [Title III, Section 3115 (c) (2)]
- provide parent, family, and community engagement activities which enhance and supplement the EL program [Title III, Section 3115 (c) (3)]

Title III Consortium Information

LEAs with an allocation amount below the Federal threshold of \$10,000 must formally notify OELAS of their intention to accept funding via a Title III consortium or to waive funding. **Response must be received by May 1, 2023.**

Option 1: Respond to this email to notify OELAS of the name of the existing consortium that you will be joining. Inform the lead agent to contact our office as well.

Option 2: Respond to this email to notify OELAS that you will be forming a new Title III consortium and provide the names of all participating and confirmed LEAs.

Option 3: Respond to this email to notify OELAS that you will be waiving funding for FY 2023.

LEA Integrated Action Plan (LIAP) Requirements

LEAs applying for Title III funds must submit a plan, known as the LEA Integrated Action Plan, to the Arizona Department of Education which identifies how the LEA will use these funds to support its language instruction educational programs (LIEPs) for English learners. LEAs must complete their LEA Integrated Action Plan (LIAP) in the Grants Management Enterprise (GME) system prior to grant application submission.

Each plan submitted shall –

- describe the effective programs and activities that will help English learners increase their English language proficiency and meet the challenging State academic standards;
- describe how the eligible entity will ensure its schools will assist English learners in achieving English proficiency and meet the challenging State academic standards;
- describe how the eligible entity will promote parent, family, and community engagement in the education of English learners.

All programs, services and materials funded with Title III funds **must** be identified in action steps within the LIAP and tagged with the Title III tag.

Strategies and action steps may be positioned under any principle; however, placement should be based on the LEA's needs assessment results.

Additional Information

- Indirect costs are allowable under Title III. Approved indirect cost rates can be found at [Grants Management Indirect Cost Rates](#).
- In order for ADE to meet its obligations under Title III, there is a requirement that the LEA permit ADE and auditors access to an LEA's records and financial statements, if needed. Compliance with grant requirements is reviewed and confirmed by ADE at the close of each project period via the required Title III Completion Report.