



Homeless Education

End of Year Notification Letter ADE Sample

May 20__

Dear Parent, Guardian, Caregiver or Youth,

Our records indicate that at some point this school year your child, or you (unaccompanied youth) qualified for services under the McKinney-Vento Homeless Education Act. It has been our pleasure to provide educational support services during this time and we hope it has been a positive experience for you as well.

This notice is being sent to remind you that McKinney-Vento eligibility must be reviewed and reevaluated each school year. Transportation, free meals, and other services that may have been provided during the current school year **do not automatically carry over** to the new school year.

Important items to consider:

- Children and youth experiencing homelessness may continue their education in the school of origin for the duration of homelessness according to the child's or youth's best interest. [Title 42 U.S.C. §11432 \(\(g\)\(3\)\(A\)](#)
- Children and youth experiencing homelessness may enroll in any public school that nonhomeless students who live in the attendance area in which the child or youth is actually living are eligible to attend. [Title 42 U.S.C. §11432 \(\(g\)\(3\)\(A\)](#)
- You may request review of eligibility each school year after July 1st. [Title 42 U.S.C. §11432 \(e\)\(3\)\(E\)](#) To initiate this process, you may:
 - Complete and return the Student Residency Questionnaire (SRQ) included with this letter, or
 - Contact the McKinney-Vento Homeless Liaison to request review of eligibility.
- You will receive the eligibility decision in writing immediately following the decision. [Title 42 U.S.C. §11432 \(g\)\(3\)\(B\)\(iii\)](#)
- If you choose to enroll at a school that is neither the school of origin or school in the attendance area in which the child or youth is living and eligible to attend, please note that homelessness **may not** be a factor in the right to enroll or obtain transportation. However, your child or you (unaccompanied youth) may still be eligible for McKinney-Vento and other services. [Title 42 U.S.C. §11432 \(g\)\(1\)\(J\)\(iii\)](#)

If you require additional assistance or have questions, please contact the McKinney-Vento Homeless Liaison (000) 000-0000. Thank you for allowing us the opportunity to assist you. We are wishing you an enjoyable summer break!

Respectfully,
McKinney-Vento Homeless Liaison

Enclosure:
Student Residency Questionnaire
Rights of Homeless Students