

FY24 IDEA PART B CONSOLIDATED



ESS PROGRAM MANAGEMENT

FEBRUARY 14, 2023

AGENDA

Purpose of the IDEA Grants

Excess Costs

Allowable Costs Guide

Planning a Budget

Timeline for PEAs

GME Funding Application Overview

Changes for Fiscal Year 2024

Budget Narrative Examples

Application Review Process

Questions and Answers

Please visit the [ESS Program Management website](#) to download the [Allowable Costs Under the IDEA guide](#).

For questions during today's presentation – please use the Zoom chat or e-mail essprogmgmt@azed.gov.

PURPOSE OF IDEA PART B GRANTS

To assist local and public education agencies (PEAs) in assuring that all children with disabilities (ages 3-21) have available to them a free appropriate public education that emphasizes special education and related services designed to meet their unique needs.

The funds under Part B may be used for the **excess cost** of providing special education services.

“Public education agency” means a school district, a charter school, an accommodation school, a state-supported institution, or any other political subdivision of this state that is responsible for providing education o children with disabilities. [A.R.S. § 15-761](#)

EXCESS COST REQUIREMENTS FOR IDEA

Excess costs are those costs for the education of an elementary school or secondary school student with a disability that are in excess of the average annual per student expenditure in a PEA during the preceding school year for an elementary or secondary school student. The PEA must spend at least the average annual per student expenditure on the education of an elementary school or secondary school child with a disability before funds under Part B of the Act are used to pay the excess costs for providing special education and related services.

Only allowed costs may be charged to the IDEA grants.

IN THE ABSENCE OF SPECIAL EDUCATION NEEDS, WOULD THIS COST EXIST?

IF THE ANSWER IS NO,

Then the cost is an excess cost and may be eligible

IF THE ANSWER IS YES,

Then the cost is not an excess cost and is not an allowable purchase with IDEA funds.

IS THIS COST ALSO GENERATED BY STUDENTS WITHOUT DISABILITIES?

IF THE ANSWER IS NO,

Then the cost is an excess cost and may be eligible

IF THE ANSWER IS YES,

Then the cost is not an excess cost and is not an allowable purchase with IDEA funds.

IF IT IS A CHILD-SPECIFIC SERVICE, IS THE SERVICE DOCUMENTED IN THE STUDENT'S IEP?

IF THE ANSWER IS YES,

Then the cost is an excess cost and may be eligible

IF THE ANSWER IS NO,

Then the cost is not an excess cost and is not an allowable purchase with IDEA funds.

Allowable Costs Under the IDEA Guide



Allowable Costs for IDEA Entitlement Grants

Expenditure Guidelines for IDEA Funds
(Revised January 2023)

Visit the ESS Program Management website to download the materials from the Allowable Costs Under the IDEA webinar.

- [Powerpoint Presentation](#)
- [Allowable Costs Under the IDEA guide](#)
- [Zoom Recording Link](#)

IDEA PART B FUNDS IN ARIZONA

SECTION 611 – SUBGRANTS TO LEAS

Serves students ages 3-21

Section 611 of the IDEA (formerly called the IDEA Basic grant)

Approximately \$194 million in FY24
Preliminary award

634 public education agencies

<https://bit.ly/FY2024PS>

SECTION 619 – PRESCHOOL SUBGRANTS TO LEAS

Serves students ages 3-5,
including Kindergarten

Section 619 of the IDEA (formerly called the IDEA Preschool grant)

Approximately \$4.2 million in FY24
Preliminary Award

438 public education agencies

WHAT HAPPENS IF I WAIVE MY FUNDS?

The ESS Program Management team has recorded your public education agency's intent to waive funds for the IDEA Basic and/or Preschool grants within the IDEA Entitlement application for FY24. Once waived, this allocation of funds will be unavailable to you for the remainder of the project period. Please add a note to the history log of this funding application to confirm waiving these federal special education funds.

Under 34 C.F.R. §§ 300.705(c), 300.817 these funds may be redistributed and will no longer be associated with your public education agency.

The PEA may be ineligible for other IDEA funding opportunities (i.e., High-Cost Child claims)

Once the funds are waived, you cannot request them later.

IDEA funds have 100% carryover, so you may roll them over to next fiscal year

➤ FY23 – waived allocations

- Section 611 (IDEA Basic), 22 PEAs, \$277,986
- Section 619 (IDEA Preschool), 102 PEAs, \$78,617

HOW DOES A SPED DIRECTOR PLAN A BUDGET?

- Work closely with your Business Manager
- Know your MOE Compliance spending amounts
- Evaluate your needs for staff, services, and supplies/equipment
- Determine which funding source may be used to pay for a given cost
- Consider additional funding sources
 - Desegregation funds
 - Impact Aid
 - Medicaid School-Based Claims
 - Additional Federal Grants (COVID-19 Relief Funds)
 - ESS Claims (High-Cost Child)

BUDGET PLANNING TOOL

2023-2024 Budget	PEA Name	Expiration of funds	What PEA currently has budgeted (03/01/2023)	
	Amount for FY24			
State M&O Budget	\$ 2,985,000.00	6/30/2024	\$ 2,985,000.00	State & Local funds that must be spent to maintain MOE Compliance
Section 611 FY23 Carryover		9/30/2024		Carryover must be spent by 9/30/24 or it will be forfeited to US Department of Education
Section 619 FY23 Carryover		9/30/2024		Carryover must be spent by 9/30/24 or it will be forfeited to US Department of Education
Section 611 FY24	\$ 1,043,402.10	9/30/2025		normal IDEA activities, 100% of this grant can roll over to FY25
Section 619 FY24	\$ 12,435.41	9/30/2025		normal IDEA activities, 100% of this grant can roll over to FY25
Total Available to Spend	\$ 4,040,837.51		\$ 2,985,000.00	
Federal Dollars	\$ 1,055,837.51		\$ -	
Section 611 (Basic) ages 3-21	\$ 1,043,402.10		\$ -	
Section 619 (Preschool) ages 3-5, including Kindergarten	\$ 12,435.41		\$ -	

FY24 IDEA PART B CONSOLIDATED IMPORTANT DATES

Month	Activity
March 2023	1 – FY24 Preliminary allocations posted to ESS website. Self-Assessment and General Statement of Assurance due
May 2023	1 – Grants Management deadline for FY24 applications
July 2023	1 – FY24 project period begins 15 – FY24 Adopted budgets due to School Finance 18 – IDEA Maintenance of Effort (MOE) Eligibility opens; ESS program specialists approve IDEA Funding applications
August 2023	15 – IDEA MOE Eligibility closes
October 2023	1 – October Data Collection captured by PEAS and submitted to ESS Data Management
November 2023	Fall Allocation Adjustment (full award)
February 2024	Spring Allocation Adjustment (new/expanding charter requests)
September 2024	30 – Project Period Ends
December 2024	30 – Completion Reports must be approved by GM team

PROGRAMMATIC REVIEW OF GRANTS

ESS Program Management specialists review IDEA funding applications

- MOE Eligibility tested on July 18
- GSA and IDEA Statement of Assurances, due 3/1 and 7/3 respectively
- All funding application sections complete
- Proportionate Share and CCEIS obligations are fulfilled
- Budget narratives are allowable and coding follows USFR/USFRCS
- Capital Outlay Worksheets are required for specific codes
- Districts = 6731-6739
- Charters = 0190 for items greater than \$5,000 unit price

SUBSTANTIAL APPROVAL

Substantial Approval Date: Once a Funding Application is approved by ADE, the applying organization is then able to obligate funds as of the date on which the funding application was submitted in a substantially approvable form.

Substantial Approval: Acceptable submitted status of a Funding Application to ADE for approval. ADE reserves the right to determine the qualifying characteristics of Substantial Approval.

ADE/ESS is unable to grant substantial approval dates until after the PEA has been tested for Maintenance of Effort (MOE) Eligibility.

If the PEA passes MOE Eligibility, the Substantial Approval Date reverts to the beginning of the project period if the grant was approvable prior to 7/1/2023.

If the PEA fails MOE Eligibility, the funding application will be returned and the PEA will be unable to resubmit until the MOE case is resolved.

- ✓ Approvable Budget
- ✓ GSA
- ✓ IDEA Statement of Assurances
- ✓ MOE Eligibility Test - Pass

What User Roles Should PEA Staff Have in the GME?

Review the [GME User Roles Fast Facts](#) in the GME Resource Library in the User Roles/User Access Administration section.

The information on this slide comes directly from a GME resource.

View your roles in the GME Address Book.

LEA Authorized Representative	Coury, Kirsten
	Garcia, Lori
	Harper, Holly
	Hawley, Lauri
	Leonard, Kathleen
	Little, Laurie
	Lopezlira, Christine
	Meredith, Judy
	Myers, Michelle
	Pischke, Debbie
	Vesely, Laura
	Virgill, Linda
	Walters, Marshall
	Williams, Nancy
	Woolsey, Hobbs, Maria
	Zwar, Breeanna
LEA Business Manager	Garcia, Regina
	Hawley, Lauri
	Meredith, Judy
	Myers, Michelle
	Rotenberger, Lori
	Virgill, Linda
LEA Comprehensive and Targeted Schools Support Grant Update	Little, Laurie

GME Role	Description
LEA Business Manager	<ul style="list-style-type: none"> • Initiates and edits FAs, RRs, CRs • First level of approval for FAs • Only role required for RRs & CRs • Initiates, edits, and submits the Indirect Cost Request
LEA Authorized Representative	<ul style="list-style-type: none"> • Second and final approval for funding applications (incl. revisions) • Cannot initiate or edit
LEA IDEA Part B Consolidated Update	<ul style="list-style-type: none"> • Edits specific FAs (incl. revisions), RRs & CRs • FA-specific (e.g. LEA CTE State Priority Update) • Accesses items tied to 1 FA • Cannot initiate or approve

USFR FOR PUBLIC EDUCATION AGENCIES

<http://bit.ly/AZUSFRCS>

This is the Uniform System of Financial Records for Arizona Charter Schools (effective 07/2021). The USFRCS is the accounting and financial reporting manual for Arizona charter schools.

<http://bit.ly/AZUSFR>

This is the Uniform System of Financial Records for Arizona School Districts (effective 07/2022). The USFRCS is the accounting and financial reporting manual for Arizona charter schools.

The USFR is followed for all funding applications in Grants Management.



Sections to Complete

Application Status: Not Started

Change Status To: **Draft Started**

Only the LEA Business Manager can initiate a funding application.

<input type="checkbox"/>	Section 611 - Subgrants to LEAs
	Budget
	Budget Overview
	Budget Overview Plus/Minus
	FFATA & GSA Verification
	Program Information / Instruction ←
	Program Narrative Questions
	Assurances
	Capital Outlay Worksheet
	Related Documents
<input type="checkbox"/>	Section 619 - Preschool Subgrants to LEAs
	Budget
	Budget Overview
	Budget Overview Plus/Minus
	FFATA & GSA Verification
	Program Information / Instruction ←
	Program Narrative Questions
	Capital Outlay Worksheet
	Related Documents
<input type="checkbox"/>	Substantially Approved Dates
	Substantially Approved Dates
	Substantial Approval Guidance
<input type="checkbox"/>	IDEA Part B Consolidated Checklist
	IDEA Part B Consolidated Checklist
	All

For each grant, PEAs must complete the Budget, FFATA & GSA Verification, and Program Narratives section.

Section 611 Assurances must also be completed.

Register for upcoming GME webinars:

Training Opportunities and Resources (12/31/2022)
Webinar Schedule

February

Wednesday, 2/15/23 (1:00pm - 2:00pm) - Getting Started: Overview of Funding Applications & GME Navigation Webinar

Thursday, 2/16/23 (12:00pm - 12:30pm) - Indirect Cost Lunch-n-Learn

Thursday, 2/23/23 (10:00am - 11:00am) - GME Navigation Basics Webinar

March

Wednesday, 3/1/23 (9:00am - 10:00am) - Funding Application Webinar (overview)

Thursday, 3/2/23 (1:00pm - 2:00pm) - User Roles and User Access + ADE Helpdesk Webinar

Wednesday, 3/29/23 (12:00pm - 12:30pm) - User Roles Lunch-n-Learn

* Register to attend via the Arizona Professional Learning and Development (APLD) System [here](#)

Organization Contacts

Organization Contacts

Arizona Department of Education (000111000) Test District - FY 2024 - Global Hold(s): (2021, 2022, 2023) - IDEA Part B Consolidated - Rev 0 - Organization Contacts

Go To

Organization Contacts

This required section is to enable the Arizona Department of Education to more effectively provide relevant and targeted information and support to educational organizations and reduce communications not relevant to other general users within the GME system.

Organization Direct-Hire Staff

• Primary Point of Contact for this Funding Application/Grant is required for all funding applications

• If Federal Programs contact is not applicable, enter "N/A" for all cells in this row. Enter alternate program contact(s) in row "Other", clicking "Add Row" to add multiple contacts as applicable

• "Other" may be used for any other relevant program or organizational contacts

• **NOTE:** For vendors/contractors/consultants serving in any of the designated positions in the first table below, enter contact information in the table designated as Vendors/Contractors/Consultants*

CONTACT TYPE	NAME	EMAIL	PHONE
Primary Point of Contact for this Funding Application/Grant:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Organization Business/Finance Manager or CFO:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Superintendent/Charter Holder:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Federal Programs Director or Programs Primary Point of Contact:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other (enter title)	<input type="text"/>	<input type="text"/>	<input type="text"/>

PEAs must provide Name, Email Address, and Phone number of key staff involved with the funding application.

- Primary Point of Contact for this Funding Application/Grant
- Organization Business/Finance Manager or CFO
- Superintendent/Charter Holder
- Federal Programs Director or Programs Primary Point of Contact
- Other (Special Education Director), if the SPED Director wasn't included in the above roles

ESS uses these contacts to send information related to MOE Compliance and other federal funding issues

Vendors/Contractors/Consultants

Vendors/Contractors/Consultants:

- Please enter all vendors/contractors/consultants (hereafter referred to as "vendor") who serve in any of the roles in the table above. Please also enter all vendors who have been provided roles in the GME system to directly work with Funding Applications, Reimbursement Requests, Completion Reports, Fiscal Monitoring, Single Audit, Indirect Cost and any reporting supplements.
- In the table below enter the organizational role, capacity served and/or operational function held by each vendor as it relates to grant funding
- Click "Add row" for each vendor/contractor/consultant

NOTE: Per the State Superintendent of Public Instruction's policy statement distributed on February 26, 2021, ADE's expectations are that the LEA takes full responsibility for the grant application, use of funds and accountability tied to both. Vendor roles and permissions in GME are permitted as follows:

- Vendor may not be provided with the LEA Entity Authorized Signer and as such, may not sign the General Statements of Assurances (GSAs) or other legally binding documents to ADE on behalf of the LEA.
- Vendor may not be provided with the LEA Authorized Representative role in GME.
- Vendor may be permitted to hold the LEA User Access Administrator role in GME only in addition to a minimum of two LEA staff holding the same role. Vendor holding this role may not provide themselves with any prohibited roles.
- Vendor may be permitted to hold Fiscal Monitoring Update and/or Single Audit Update role(s) in GME only in addition to a minimum of two LEA staff holding the same role.

ORGANIZATIONAL ROLE, CAPACITY OR FUNCTION(S) SERVED	NAME	EMAIL	PHONE
(EXAMPLE) Business Manager, contracted	John Smith	jsmith@abccconsulting.com	602-555-2368

ADE has provided guidance regarding the use of vendors/consultants when applying for grant funds. This guidance is also included within assurances in the GSA section "Grants Management Enterprise (GME) System User Assurances". LEAs may use third-party vendors but must remain the responsible sub-grantee and involved in the application process. The guidance can be found [here](#).

If your PEA contracts with a third-party vendor for SPED Director or Business Manager roles, please identify that in the Vendors/Contractors/Consultants list on the Organization Contacts Section

Types of Budget Requests in IDEA Grants

Typical IDEA Activities

- Personnel and Contracted Vendors
- Supplies and Equipment
- Professional Development
- Other Costs

Specialized IDEA Activities

- Coordinated Early Intervening Services: IDEA funds may be used to pay for intervention strategies for non-disabled students.
- Proportionate Share: IDEA funds are used to serve students with disabilities who have been parentally-placed in a non-profit private school or homeschool

Instructional Staff

Sec. 300.156 Personnel qualifications

Arizona Educator ID numbers are required on applications.

Revisions are needed throughout the project period if the PEA has shifts in personnel.

Educator ID numbers are 7-digits and found on the OACIS Portal.

ADE Certification

- Certificates & Requirements
- Endorsements

- Instructional staff paid by the grant will require the Educator ID number for:
 - Special education certified teachers
 - Instructional Assistants working under the supervision of special education certified teachers
- The Educator ID numbers will be validated by ESS Program Management Staff to verify that the instructional staff meet the requirements of IDEA personnel qualifications.
- “Special education teacher that holds a special education certificate” may be used as a placeholder until the position is filled, then a revision will be required to add the Educator ID number

SPECIAL EDUCATION TEACHERS 34 CFR § 300.156 (C)

The IDEA states “qualifications for special education teachers...

...must ensure that each person employed as a public school special education teacher in the State who teaches in an elementary school, middle school or secondary school–

- (i) Has obtained full State Certification as a special education teacher (including certification obtained through an alternate route to certification as a special educator...
- (ii) Has not had any special education certification or licensure requirements waived on an emergency, temporary, or provisional basis;
- (iii) Holds at least a bachelors degree.”

Currently Arizona offers the following certificates and endorsements

Certificates

Early Childhood Special Education, Birth through Grade 3

Mild/Moderate Disabilities, K-12

Moderate/Severe Disabilities, K-12

Hearing Impaired Special Education, Birth-Grade 12

Visually Impaired Special Education, Birth-Grade 12

Alternative Teaching

Endorsements

Mild/Moderate Disabilities, PreK-12

Moderate/Severe Disabilities, PreK-12

SPECIAL EDUCATION TEACHERS BUDGET EXAMPLE

- 3 Certified Special Education teachers and 1 FTE Instructional Aide working under the direct supervision of a certified special education teacher

PEAs may opt to include a spreadsheet in the related documents section to show instructional aide/supervisor relationships

- 1 early childhood special education certified teacher (1234567) and 1 special education certified teacher (2345678)
- 1 special education teacher that holds a special education certificate (TBD)
- 1 instructional aide working under the direct supervision of a special education certified teacher (2345678)

GRANT WRITING SERVICES

No longer allow training or technical assistance on grant writing or to obtain federal funds.

- These are not driven or primarily bound to providing services to special education students within a classroom.
- These are general activities for PEAs and are services rendered regardless if the federal award is given or not.

Grant writing services and administration are not excess costs for special education. See [34 CFR § 300.208 Permissive use of funds.](#)

BUDGET NARRATIVES

- Specificity is important, but don't share PII
- Remember requirements of coding according to USFR/USFRCS
- Educator IDs must be updated before your reimbursement request in that function/object code
- The budget narrative should stand alone – all information relevant to the request should appear in the budget narrative, not just Capital Outlay Worksheet
- Revise as your scope of work changes

BUDGET NARRATIVES (CONTINUED)

- Explicit definition on the audience for supplies, materials, and programs in general classrooms for students with disabilities (ex. Special Education Students in a preschool classroom)
- Training & travel costs for either special education staff members OR general staff for when it is professional development in special education

PROFESSIONAL DEVELOPMENT EXAMPLE

EXAMPLE :

- 6300/2100: “Fees and travel costs for professional development for special education teachers”
- 6300/2100: “Substitutes for HQ special education teachers in the special education classroom”

2024 BUDGET NARRATIVE:

- 6300/2100: “Registration fees for early childhood special education certified teacher to attend Arizona ECSE Summit”
- 6500/2100: “Travel costs to attend Arizona ECSC Summit: meals, mileage, and lodging”
- 6300/2100: “Substitutes to allow early childhood special education teacher to attend professional development - ADE ECSE Summit.

CONTRACTED SERVICES EXAMPLE

EXAMPLE :

- 6300/2100: “Contracted services to include Speech, OT, PT services and contracted SPED Compliance Specialist”

2024 BUDGET NARRATIVE:

- 6300/2100: “Contracted services to include Speech, OT, and PT services”
- 6300/2100: “Contracted SPED Compliance Specialist, a special education certified teacher (5678901), who will be involved with compliance monitoring of our IEPs”

SUPPLIES EXAMPLE

EXAMPLE :

- 6600/2100: "Funds used to pay for paper, binders, dividers, highlighters, folders, etc. used in the Special Education and Speech rooms"

2024 BUDGET NARRATIVE:

- 6600/2100: "Funds used to pay for paper, binders, dividers, highlighters, folders, etc. used in the Special Education and Speech rooms to develop supplemental materials to align with students' IEP goals and send progress reports to families on IEP goals."

SOFTWARE/APPS EXAMPLE

EXAMPLE :

- 6600/1000: "Student supplies to include computer program subscriptions."
- 6737/2100: "Annual subscription to IEP management software"

2024 BUDGET NARRATIVE:

- 6600/1000: "APPs or software license subscriptions determine as Assistive Technology Considerations for students with disabilities (such as Co-write, Dragon Naturally Speaking, etc.) to align with their IEP goals"
- 6600/2100: Annual subscription to IEP management software



PROPORTIONATE SHARE EXAMPLE

EXAMPLE :

- 6300/2100: "Proportionate Share: equitable services for private school students – speech and academic supports"

2024 BUDGET NARRATIVE:

- 6300/2100: "Proportionate share: Contracted related services such as speech and OT for SPED eligible private school students on ISPs"
- 6300/1000: "Proportionate share: contracted special education certified teacher (9012345) to provide specially designed instruction to eligible private school students on ISPs"

Proportionate Share Amounts and Carryover

Proportionate Share Obligations will be posted on the 2024 Preliminary Allocations workbook by March 2023 on the ESS Program Management website.

Proportionate Share Obligations must be expended by the end of September 2024, if not a one-year carryover of funds must be used.

If funds aren't fully expended by September 2025, the remaining funds must be returned to the U.S. Department of Education.

34 CFR § 300.133 (a) (3)

If an LEA has not expended for equitable services all of the funds described in paragraphs (a)(1) and (a)(2) of this section by the end of the fiscal year for which Congress appropriated the funds, the LEA must obligate the remaining funds for special education and related services (including direct services) to parentally-placed private school children with disabilities during a carry-over period of one additional year.

34 CFR § 300.133 (d)

Supplement, not supplant. State and local funds may supplement and in no case supplant the proportionate amount of Federal funds required to be expended for parentally-placed private school children with disabilities under this part.

Coordinated Early Intervening Services

PEAs flagged to be significantly disproportionate will be required to spend 15% of the FY24 IDEA allocation on Comprehensive Coordinated Early Intervening Services (CCEIS).

PEAs who voluntarily participate in Coordinated Early Intervening Services (CEIS) may spend up to 15% of the FY24 IDEA allocation on these activities.

- [ADE CEIS](#)
- [May 2019 Reporting Memo](#)
- [Quick Reference Guide on Coordinated Early Intervening Services](#)
- [Comparison of CEIS and CCEIS](#)

CEIS EXAMPLE

EXAMPLE :

- 6100/1000: Salary for reading intervention specialist

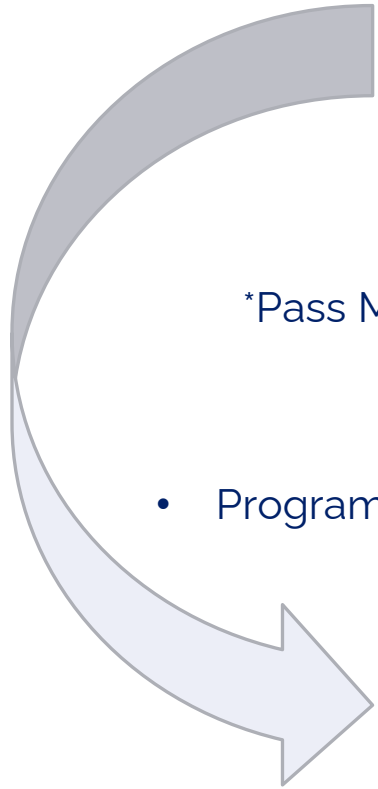
2024 BUDGET NARRATIVE:

- 6100/1000: "CEIS: Salary for 1 reading intervention specialist to work with general education students in 1st-3rd grads through the district-wide MTSS framework"



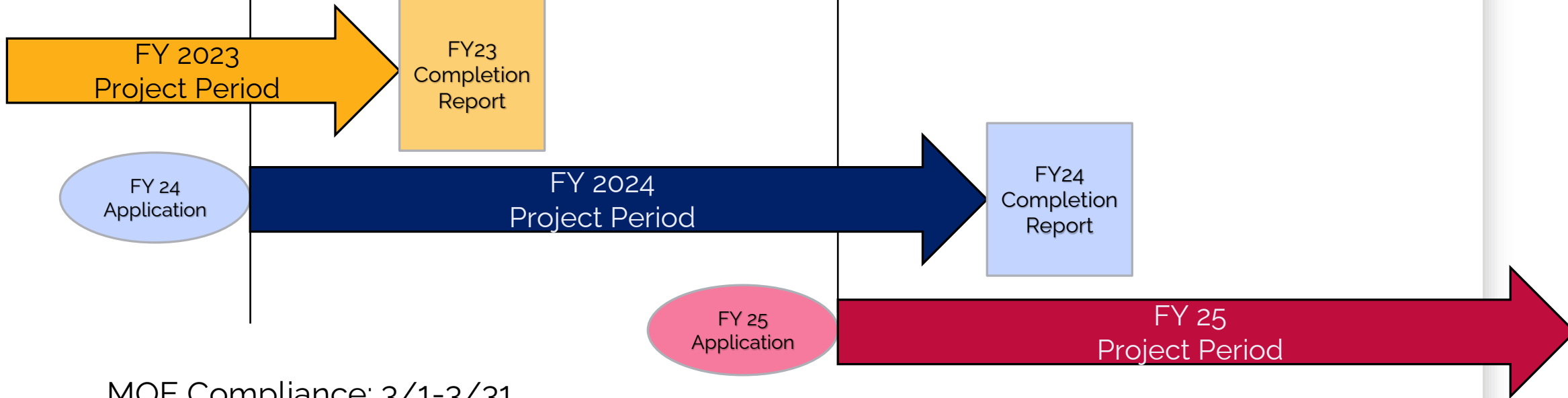
FLOWCHART FOR PROGRAMMATIC REVIEW AND SUBSTANTIAL APPROVAL DATE

- PEA submits funding application
- Programmatic review completed by ESS Specialists; funding applications are returned for edits as needed
- MOE Eligibility testing window begins on 7/18/2023
- *Pass MOE
 - Program Specialist Approved, substantial approval date established from last LEA Authorized Representative Date
 - SEA Director Approved
 - PEA may obligate funds, submit reimbursement requests, and revise funding application as needed
- *Fail MOE
 - *Return funding application until MOE case is resolved



TIMELINE OF IDEA GRANTS

2023												2024												2025					
F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	
e	a	p	a	u	u	u	e	c	o	e	a	e	a	p	a	u	u	u	e	c	o	e	a	e	a	p	a	u	
b	r	r	y	n	l	g	p	t	v	c	n	b	r	r	y	n	l	g	p	t	v	c	n	b	r	r	y	n	



MOE Compliance: 3/1-3/31
 MOE Eligibility: 7/18-8/15

PLANNING FOR REIMBURSEMENT REQUESTS

Percentage of Allocation Paid Out	Q1 7/1/23- 9/30/23	Q2 10/1/23- 12/31/23	Q3 1/1/24- 3/31/24	Q4 4/1/24- 6/30/24	Q5 7/1/24- 9/30/24
12-month fiscal period	25%	50%	75%	100%	n/a
15-month fiscal period	20%	40%	60%	80%	100%

IDEA grant funds operate on a 15-month project period, with 12-month carryover, for a total of 27 months for obligation. IDEA grant funds must be liquidated (through CR process) 120 days after the expiration of the funds.

If you anticipate having carryover of your 2023 IDEA grants, you must ensure the carryover amount is fully drawn down by 9/30/2024 to prevent any funds from expiring and being returned to U.S. ED.

CURRENT PERCENTAGES PAID ON 2023 IDEA AND ARP-IDEA GRANTS

Allocation	Amount Paid	Percentage paid as of 2/13
ARP-IDEA Basic	\$2,293,930	8%
ARP-IDEA Preschool	\$148,940	7%
IDEA Basic	\$77,045,193	30%
IDEA Preschool	\$1,275,716	21%
2022 IDEA Basic	\$21,993,568	41%
2022 IDEA Preschool	\$398,544	23%
Year to date goal		50-60%

AVOIDING EXPIRING FUNDS FOR FY23 IDEA AND ARP-IDEA

- Once a Completion Report is approved by ADE Grants Management, unspent FY22 funds become available in the current year's funding application as incoming carryover.

Grant Name	Amount Unpaid	Percentage Unpaid
2022 IDEA Basic	\$43,609,080	20.64%
2022 IDEA Preschool	\$1,571,791	33.64%
2022 ARP-IDEA Basic	\$30,081,449	66.08%
2022 ARP-IDEA Preschool	\$1,974,851	67.13%

FUNDING SOURCE DATA IN PROJECT SUMMARY

Funding Sources				
Grant - Award Year	IDEA Basic - 2023	IDEA Basic - 2022	IDEA Basic - 2021	Total
Award Number	H027A210007	H027A210007	H027A200007	
Award Date	07/01/2022 - 09/30/2024	07/01/2021 - 09/30/2023	07/01/2020 - 09/30/2022	
Original	\$4,186,918.22	\$0.00	\$0.00	\$4,186,918.22
Incoming Carryover	\$0.00	\$2,003,907.65	\$0.00	\$2,003,907.65
Outgoing Carryover	\$0.00	\$0.00	\$0.00	\$0.00
Reallocated	\$0.00	\$0.00	\$0.00	\$0.00
Additional	\$0.00	\$0.00	\$0.00	\$0.00
Incoming Interest Carryover	\$0.00	\$0.00	\$0.00	\$0.00
Released	\$0.00	\$0.00	\$0.00	\$0.00
Consortium	\$0.00	\$0.00	\$0.00	\$0.00
Forfeited	\$0.00	\$0.00	\$0.00	\$0.00
CR Released	\$0.00	\$0.00	\$0.00	\$0.00
Total Allocation	\$4,186,918.22	\$2,003,907.65	\$0.00	\$6,190,825.87

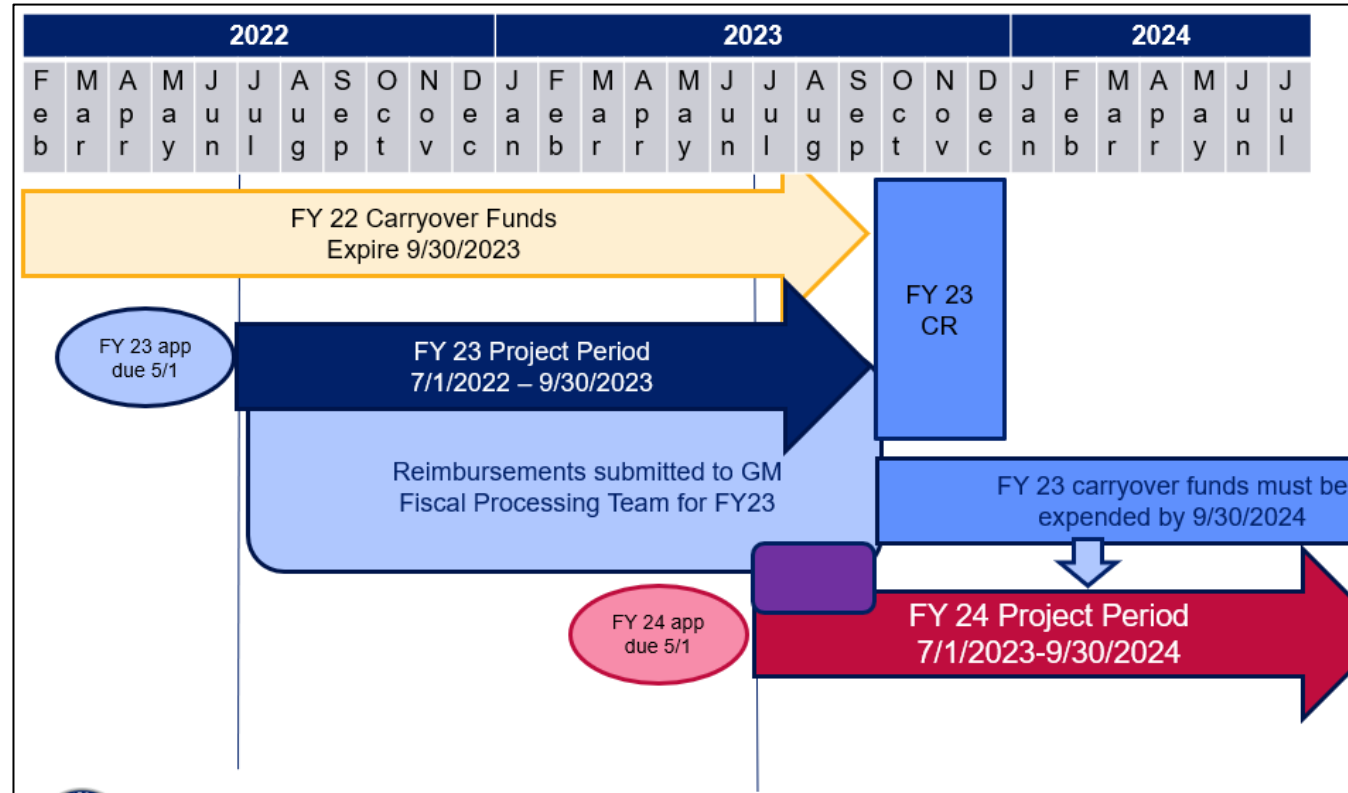
Reimbursement Requests



2023 ▾ IDEA Consolidated - Entitlement ▾

Grant	Available Budget	Total Available Amount	Received Amount	Net Available Amount
IDEA - Basic	\$6,190,825.87	\$6,190,825.87	\$0.00	\$6,190,825.87
IDEA - Preschool Grant	\$93,833.14	\$93,833.14	\$0.00	\$93,833.14

LIFE CYCLE OF FY23 GRANT



FY23 ESS Program Management Webinar Series

FY23 Webinar Series

Join the ESS Program Management team at the FY22 webinar series. Webinars will take place via Zoom from 11:00 a.m. to 12:00 p.m. on the 2nd Tuesday of each month (unless indicated otherwise).

March 1 – IDEA Maintenance of Effort

April 11 – TBD

May 9 – Fiscal Year Wrap-Up

ESS Office Hours

ESS Program Management will also host Office Hours each quarter at 1:00 p.m. PEAs are invited to attend these informal Zoom meetings to bring questions directly to their program specialist.

- February 21, 2023
- March 21, 2023
- April 18, 2023
- May 16, 2023

CONTACT ESS PM SPECIALIST

PEA Name Starts with	Program Specialist	Phone Number
A-C	<u>Nancy Chavarin</u>	602-542-3270
D-K	<u>Tanya Rodriguez</u>	602-542-4610
L-Q	<u>Carol Bush</u>	602-542-4615
R-Z	<u>Candice Trainor</u>	602-542-3398

CONTACT US

ESS Program Management website:

<http://www.azed.gov/specialeducation/operations>

ESS Program Management inbox:

essprogmgmt@azed.gov

ESS Office Hours, February 21, 2023, 1:00 p.m. – 2:00 p.m.

IDEA Maintenance of Effort, March 1, 2023, 11:00 a.m. – 12:30 p.m.