

Bridge the Gap

**All information is required to be entered into GME**

**This document is for planning purposes only.**

**Grant applications will open in GME March 1, 2023 and close May 30, 2023.**

**FY 24 Targeted Support and Improvement Grant (TSI/ATSI)**

**School Support and Improvement**

**Arizona Department of Education**

**Targeted Support and Improvement (TSI) Grant FY24**

# Targeted Support and Improvement Schools (TSI/ATSI)

**Purpose**

To provide LEAs funding to support TSI schools to implement L/SIAP and improve student outcomes for identified subgroups.

**Eligible Applicants**

LEAs with schools identified as Targeted Support and Improvement Schools (TSI/ATSI)

**This is a competitive grant. A detailed application with all required elements, documents and an aligned budget is required to be considered for funding.**

*Grant awards will not be made to Local Education Agencies (LEAs) that are out of compliance with state or federal requirements, fiscal or programmatic.*

**Directions**

1. LEA and School teams collaborate to write a strong, detailed application, provide all required documents and check and sign assurances.
	1. LEA’s assigned specialist is available for assistance.
	2. Use the rubric when completing application narrative questions.
2. Application completion with **all required documents** and evidence in GME **by 5/30/23** required. Additional inquiries from ADE will not be made. **If all required documents are not in GME, the application will not be scored.**
3. The application will be scored using the scoring rubric provided.
4. Awards will be made based on the scored application. ***Seventy percent of points and CNA, RCA and IAP aligned proposed budget are required for funding***.
5. LEAs will be notified of award or non-award by July 1.

**Complete all sections in GME**

**1. Program Detail**

* FFATA and GSA Verification
* Contact Information
* Program Narrative Questions-detailed complete answers
* Assurances
* Related Documents
	+ Signature Page in required related documents (required)
	+ Evidence Based Summary Form/s in required related documents (required)
	+ Graphs, tables, and charts necessary for a complete application (optional, as needed)

**2. Proposed Budget**

Complete a detailed *proposed* budget in GME. Be sure to include sufficient details in the narrative. It **must** be **directly** aligned to the CNA summary page, RCA and IAP.

* Items must be evidence based and support improved outcomes for identified subgroups and the elimination of identified root causes.
* Be sure that the requests for funds are allowable. Out-of-state travel and large expenditures for capital items are generally not allowed. All positions require job descriptions and additional data and planning. Check with your specialist if you have questions or need assistance building your budget.

**Requirements for application to be scored**

* Completed 2023-24 CNA in GME
* Thorough root cause analyses (RCA) (fishbone diagrams) in GME
* Completed 2023-24 LEA and School IAP in GME, including process and impact goals
* Completed application
* Required related documents

**NOTE: Alignment between CNA, RCA and IAP and proposed budget is required. Grants with budgeted items that are not aligned to the CNA summary page, root causes, desired outcomes and SIAP will NOT be funded.**

**LEA Contact information**

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| --- | --- | --- | --- |
| **LEA/Charter Name** | **NCES ID#** | **CTDS#** | **Entity ID#** |
|  |  |  |
| **Board President** | **Email** |  |  |
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| **Superintendent/Charter Holder** | **Email** | **Phone #** |
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| **Federal Programs Director** | **Email** | **Phone #** |
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| **Other- Title** | **Email** | **Phone #** |
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**Required Related Documents LEA Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the grant application.**

**Charter Holder Date**

**Signature**

**Board President Date**

**Signature**

**Superintendent Date**

**Signature**

**Required Related Documents-Evidence based summary form**

**LEA Narrative Questions**

1. List all identified Targeted Support and Improvement Schools, current enrollment, principal, and the identified subgroup/s (add lines as necessary).

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| School Name | School Enrollment | Principal | Identified Subgroup/s |
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1. List all **SMART goals (process and impact)** related to identified subgroup achievement from the SY2022-23 (FY23) IAP with progress monitoring/evaluation data to demonstrate progress towards and/or achievement of your goals, what do the data tell you?.

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| --- | --- | --- | --- | --- | --- |
| Goals | Progress Monitoring / EvaluationName Measures | *\*Here’s what…*Actual Data Sets | Met?Yes or No | *\*So What?* | *\*Now what?* |
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**\*Data Analysis:**

***Here’s what****…Factual data; What are the data the team needs to be analyzing? Simply recognize the data, categories, and student populations…*

***So what?*** *Recognize trends from the data without yet making inferences or an action plan. What do you notice in the data?*

***Now what?*** *Make conclusions and inferences about the data to structure a collective response, next steps*

Source: Adapted from Wellman and Lipton (2004)

1. List the SY2022-23 (FY23) TSI strategies and action steps that will continue to be funded in FY24 Included specific evidence of successful\* implementation or progress on the identified strategies and action steps. (Add additional lines as necessary)

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| Indicate LEA or School name | Strategy | Action Step | \*Evidence of success |
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\* How do you know it made a difference in student outcomes? Data must have been provided in Evaluation Tool submitted previously. Write NA if you did not have previous TSI grant or if no FY23 funded strategies/actions will continue to be funded in FY24.

1. As a result of analyzing the **new** FY24 schools’ CNAs, list the **trends across schools** that will be addressed by grant funding.

List the specific schools that identified the same needs and root causes with similar or the same desired outcomes and goals that you will address as an LEA in the District Level Programs budget. Write NA if no trends are identified to be funded.

Trends across schools (funded by District Level Programs budget)

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Trend #1 | School Names | CNA Principle | Primary Need | Root Cause/s | Need Statement | Desired Outcome | Process or impact SMART Goals |
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| Trend #2 | School Names | CNA Principle | Primary Need | Root Cause/s | Need Statement | Desired Outcome | Process or impact SMART Goals |
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Add charts as needed

1. List strategies and actions steps to be funded to address the LEA trends in question #4. Also provide how you will monitor and evaluate these actions. These strategies and action steps should be in the LEA IAP.

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| Trend | Strategy | Action Step | Monitoring measures | Evaluation Measures |
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1. Based on the 2023-24 schools’ CNAs and leading and lagging indicator data analysis, what are the primary needs, root cause, desired outcomes and goals relative to each identified subgroup’s low achievement **unique to individual schools**. NA if not funding unique needs.

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| School | Subgroup | Need  | Root cause | Desired outcome | Process Goal | Impact goal |
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| School | Subgroup | Need  | Root cause | Desired outcome | Process Goal | Impact Goal |
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| School | Subgroup | Need  | Root cause | Desired outcome | Process Goal | Impact Goal  |
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Add charts as needed

1. List strategies and action steps to be funded to address unique school subgroup needs in question #6. Also provide how you will monitor and evaluate these actions. These strategies and action steps should be in the school’s IAP.

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| School | Subgroup/Need | Strategy | Action Step | Monitoring measures | Evaluation Measures |
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It is the LEA’s responsibility to support and monitor each school with low achieving subgroups, per ESSA statute.

Describe the LEA plan to communicate expectations and hold all identified TSI schools accountable for the implementation of the IAP’s TSI strategies, action steps and goals to increase achievement for identified subgroups.

1. Communication Plan

Describe how the LEA will communicate current TSI status with each identified school, share data, and establish TSI expectations. Include what communication strategies the LEA will use, who is responsible, timeline/frequency of communication, monitoring and evaluating measures of success of communication strategies.

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| Communication Strategy | Responsible person/s | Timeline | Measures of success (How will you know the communication strategies are working) |
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Add lines as necessary

1. Accountability Plan

Describe how the LEA will hold identified schools responsible for TSI action items, implementation of grant funded strategies, action steps and goals to raise achievement. Be specific on the methods the LEA will use, who is responsible, timeline and frequency as well as how the accountability methods will be monitored and evaluated for success.

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| Accountability PlanStrategies/methods | Responsible person/s | Timeline | Measure of success(How will you know the accountability strategiesare working) |
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Add lines as necessary

1. Proposed budget with required detailed narrative in GME is directly and tightly aligned to the CNA, RCA and IAP.
* Be sure that the requests for funds are allowable. Out of state travel and large capital items are generally not allowed. Check with your specialist if you have a question or need assistance building your budget.
* Positions require job description and further details in related documents.
* Proposed expenditures are reflected in the IAP and directly aligned to the CNA summary page and RCA.
* Proposed expenditures have adequate narrative details.
* Proposed expenditures are in correct function and object codes.
* Math is correct.

**Budget**

* Use this chart to determine maximum allocations based on total school enrollment.

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| --- | --- |
| School enrollment | Maximum Allocation |
| Up to 350 | $15,000 |
| 351-600 | $20,000 |
| 601-900 | $25,000 |
| >900 | $30,000 |

* + Allocation will be in District Level Programs only; you will **not** be creating dropdowns for each school.
	+ Indicate specific school expenditures in the budget narrative (similar to the ESEA Consolidated Application, see example below).

Grant narrative example

Purchase Conscious Discipline Materials to support SEL needs of identified subgroups (Economically disadvantaged and students with disabilities) **Total $3,931.00**

LEA Leadership Team

5 Conscious Discipline Books $ 145.00

Sunshine School

1 E-Course site license $ 779.00

1 Premium Resources $ 70.00

42 Conscious Discipline Books $1,218.00

Total $2,067.00

Lizard School

1 E-Course site license $ 779.00

1 Premium Resources $ 70.00

30 Conscious Discipline Books $ 870.00

Total $ 1719.00

* Items must support improved subgroup achievement, be evidence-based, and aligned to CNA and identified root causes.
* Proposed expenditures must be **specific.** Amounts for **general items will be disallowed and that funding forfeited.**
* Be sure that the requests for funds are allowable. Out of state travel and large expenditures for capital items are generally not allowed. All positions require job description and additional data and planning. Check with your specialist if you have questions or need assistance building your budget.

**Targeted Support and Improvement LEA Programmatic Assurances**

The LEA assures for each TSI School:

* + Complete and submit a School Comprehensive Needs Assessment (CNA) in GME.
	+ Complete and submit a thorough root cause analysis (RCA) for CNA identified primary needs and upload fishbones into GME.
	+ Complete SIAP with all required sections in GME.
	+ Each SIAP includes meaningful evidence-based interventions to improve student achievement.
	+ Monitor and update the SIAP quarterly by evaluating data, adding, deleting, or retiring strategies and action steps.
	+ Complete an analysis of TSI School CNAs and RCAs conducted by LEA leadership.
	+ The LIAP includes strategies and action steps to address and support TSI schools’ trend needs and root causes for those needs.
	+ The LIAP has all required sections in GME.
	+ The LIAP includes meaningful evidence-based interventions to address subgroups and improve student achievement.
	+ Monitor, evaluate data, update, retire or add strategies and action steps to the LIAP in GME at least quarterly.
	+ Systems, processes, and procedures, including operational flexibility are in place to actively to support Targeted Support and Improvement Schools.
	+ Effective organization of time for weekly professional learning communities (PLCs).
	+ A balanced assessment system including common interim/benchmark assessments administered at least three times a year.
	+ Implement written evidence and standards-based curriculum including materials.
	+ Use of an observation and feedback protocol implemented with fidelity.
	+ An LEA contact person who will oversee implementation activities, maintain contact with School Support and Improvement (SSI) staff
	+ Written procedures to implement the requirement to minimize the time elapsing between receipt and expenditure of federal funds. (To be provided if requested)
	+ Written procedures for determining the allowability of costs. (To be provided if requested)
	+ Submit monthly reimbursement requests.
	+ Written methodology to distribute state and local funds to its schools without regard to schools’ Title l status or funding. (To be provided if requested)
	+ I understand that at any time during the grant period, funds can be frozen or forfeited with evidence of use; misuse of funds or lack of evidence of IAP implementation on the part of the school and/or LEA.
	+ I understand if the conditions herein are not adhered to or sufficient progress is not being made, a corrective action plan will be written and implemented.