



Exceptional Student Services

October 1 Data Collection Overview

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What is the October 1 Data Collection?

- Students enrolled and receiving SPED services on October 1
- Students ages 3 – 21
- Data collected by District of Residence (DOR)
- Unduplicated count by Federal Primary Need Indicator (FPNI)
- Personnel Data for teachers, paraprofessionals, and related service providers.

Why is October 1 Data Required?

- Individuals with Disabilities Education Act (IDEA) 2004, Section 618
- Used to verify the unduplicated count of students receiving SPED services on October 1
- ADE is required to submit data to the Office of Special Education Program (OSEP)
- Used to determine base funding for Federal Part B allocations distributed to State and PEAs
- Adjustments for new or expanding charter schools

Who Submits October 1 Student Count Data?

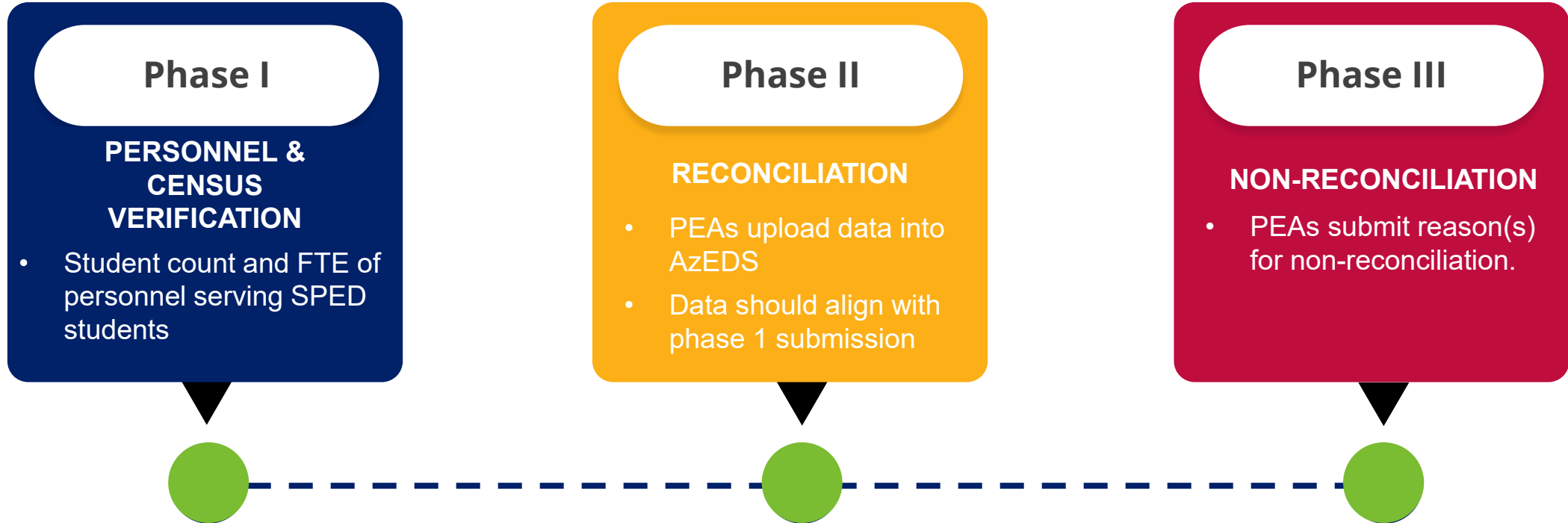
- Public School Districts
- Public Charters
- Secure Care Facilities
 - AZ Department of Corrections
 - AZ Department of Juvenile Corrections
 - County Juvenile Detention Centers
 - County Jails

Students identified as fee-for-service or vouchered to ASDB are to be counted, verified and reconciled by the DOR for the October 1 count. .

Who/What's Required: Personnel Count

- Personnel data is reported by PEAs, approved private day schools, and approved residential treatment centers that provides SPED services.
- Personnel serving students with disabilities ages 3-21 regardless of funding source (i.e., Part B of IDEA, State, or local).
- Report full-time equivalent (FTE) personnel employed and contracted to provide special education and related services on or about October 1 of the reporting year.
- ASDB will be responsible for reporting their personnel by FTE within the ODC application.

October 1 Data Collection Flow Chart



Phase I: Verification of data is due by **April 12, 2023**
Phase II: Reconciliation of data is due by **April 12, 2023**
Phase III: Non-Reconciliation of data is due by **November 16, 2022**

What if I fail to submit my count?

- May result in withholding of IDEA federal funds
- Late submissions may impact PEA Determination*
 - ESS DM oversees the validity and timeliness of 4 data points:
 1. Verification Count Submission (Phase I)
 2. Verification counts reconcile with final data extracted from AzEDS (Phase II)
 3. Submission of SEDD (Special Education Data Dashboard) data components.
 4. Submission of discipline data through Discipline Data Collection (DDC) application

*Based on current rubric that uses 2-year lag data. Rubric is subject to change in future years.

Where is the ODC data submitted?

- ESS ODC Application
 - ADEConnect -> ESS Portal -> ODC app
 - Accessible via ADE homepage or SIS
- ADEConnect Access
 - Contact your PEA's entity administrator
 - Select roles/permissions
 - LEA USER: can enter, review data in ODC app
 - LEA SIGNER: same as LEA user; however should only be assigned to SPED Director, Business Manager, CEO, or Superintendent of the PEA. Responsible for validating and signing off on data submitted to ADE

SUPPORT & RESOURCES

ADEConnect Support:

(602) 542-7378

<https://helpdesk.azed.gov>

ESS Data Management:

(602) 542-3962

ESSDataMgmt@azed.gov

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Thank You

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