



Written Notification of McKinney-Vento Eligibility Decision (ADE Sample form)

(Date) _____

This letter shall serve as written notification of the decision made regarding McKinney-Vento eligibility, school selection and enrollment determination, in compliance with the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11432(g)(3)(E)(ii)).

Name of Parent(s)/Guardian(s): _____

Name of Student(s): _____

- ☐ It has been determined that your situation qualifies the student(s) noted in this letter as McKinney-Vento eligible based on the following:
- ☐ The student(s) qualifies for McKinney-Vento services, and it is in the best interest of the student(s) to remain in the School of Origin, (Enter the school district and school name in this section.).
 - ☐ The student(s) qualifies for McKinney-Vento services and are not in the physical care of a parent or legal guardian due to hardship, which meets the definition of an Unaccompanied Homeless Youth.
 - ☐ The district will provide transportation. The McKinney-Vento Homeless Liaison will arrange this.
 - ☐ The district will not provide transportation based on the following. If you disagree, you have the right to dispute this decision. Please contact the McKinney-Vento Homeless Liaison within seven (7) business days of receiving this notification. (Provide details surrounding the decision.).
- ☐ The student(s) qualifies for McKinney-Vento services, but it may not be in the best interest of the student(s) to remain at their School of Origin, (Enter the school district and school name), and will be supported in enrolling in their new Local Attendance Area School, (Enter the school district and school name). This determination was based upon the following factors: (Provide an explanation of the decision. If it was based on the outcome of a BID meeting provide those details in this section, including the date).

If you disagree with this determination, you have the right to dispute this decision. Please contact the McKinney-Vento Homeless Liaison within seven (7) business days of receiving this notification.

- ☐ It has been determined that your situation does NOT qualify the student(s) noted in this letter as McKinney-Vento eligible. If your living situation changes, you may re-apply. The student(s) listed above has the right to enroll or remain enrolled in the requested school pending the resolution of the dispute. The decision was based on the following:
- ☐ The current primary nighttime residence is considered fixed, regular, and adequate.
 - ☐ The current living situation reported is considered a choice or preference and not due to hardship.
 - ☐ The student is in the company of a parent or legal guardian.
 - ☐ Other: (Provide an explanation of the decision.).

If you disagree with this determination, you have the right to dispute this decision. Please contact the McKinney-Vento Homeless Liaison within seven (7) business days of receiving this notification.

Please see the accompanying document, ***Rights of Homeless Students***, for additional information regarding our commitment to the educational rights of homeless children, youth, and unaccompanied homeless youth.

If you disagree with eligibility regarding school placement and/or services, you have the right to dispute the decision. Please contact the McKinney-Vento Homeless Liaison within seven (7) business days of receiving this notification.

Thank you,

McKinney-Vento Homeless Liaison Name _____

LEA Name _____

Email address _____

Phone _____

Enclosure: Rights of Homeless Students