



Educator & School Excellence

FY24 Affirmation of Consultation (AOC) ESEA Equitable Services with Private Nonprofit School

Local Education Agency _____ CTDS _____

Private Nonprofit School _____ CTDS _____
if applicable

LEA's "reasonable" **deadline** for receiving the AOC and required data: _____

Private School Official: the following step must be completed prior to consultation

The private nonprofit school has submitted the Notice of Intent to Participate along with relevant data to the LEA. *Data provided by the private school with their Intent to participate must be based on the school year preceding funding (2022-2023 SY).*

Timely and meaningful consultation is an essential requirement involving discussions between public and private school officials on key issues affecting eligible private school children and educators' participation in equitable services. Consultation must be consistent and ongoing between the LEA and private nonprofit school officials throughout the school year to ensure all statutory requirements are being met. As part of the consultation process, the LEA and private nonprofit school officials must work to come to an agreement on the most effective way to support eligible students and staff. Consultation must occur before the district makes any decisions that may potentially affect opportunities available to eligible private school participants. District officials must take into consideration the views of private school officials on the design and implementation of the program. If a district disagrees with the views of private school officials, the district must provide the private school, in writing, the reasons why the district disagrees. The district makes the final determination.

Upload completed form into EMAC by September 30th

LEA Official: Complete based on the NIP data received from the private nonprofit school. Consultation must occur prior to any transfer of funds.

Title I-A			Title I-C			Title II-A			Title III-A			Title IV-A		
Yes	No	NA												
Transferred			Transferred			Transferred			Transferred			Transferred		
Yes	No	NA												
PNP Allocation			PNP Allocation			PNP Allocation			PNP Allocation			PNP Allocation		
Family Engagement														

Required Documentation

- ✓ Written Affirmation that meaningful consultation has occurred
- ✓ Reason for disagreement if an LEA disagrees with the views of the private school officials (not a restatement, but a rationale for the decision)

Yearlong Ongoing Consultations Must Include

- ✓ Transfer of funds and implications for the private school
- ✓ Whether to provide equitable services school-by-school using proportionate share or by pooling funds
- ✓ The size and scope of the equitable services for each program including amount available and how that amount is determined
- ✓ Administrative costs
- ✓ Indirect costs
- ✓ Carryover
- ✓ The multiple methods or sources of data to determine student academic need
- ✓ How the educators' needs will be identified
- ✓ How and when the LEA will make decisions about the delivery of services, including a thorough consideration and analysis of the views of the private school officials
- ✓ How and when decisions about delivery of services will be made, including consideration and analysis of the views of the private school officials
- ✓ How the private school will be notified of those decisions
- ✓ What services will be offered
- ✓ Whether the LEA will provide services directly or through a separate government agency, consortium, or entity or through a third-party contractor
- ✓ How, where, and by whom the services will be provided
- ✓ How and when services will be assessed
- ✓ How assessment results will be used to improve services
- ✓ LEA's complaint procedures

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Yearlong Ongoing Consultations Should Include

- ✓ LEA's procurement procedures including necessary documentation
- ✓ LEA's timeline for generating a PO
- ✓ LEA's timeline for writing grant revisions
- ✓ LEA's plan for monitoring the program(s)

Program Eligibility (2023-2024 SY)

Title I-A	Title I-C	Title II-A	Title III-A	Title IV-A
Student Eligibility	Student Eligibility	Program Eligibility	Student Eligibility	Program Eligibility
<ul style="list-style-type: none"> ✓ Must live in a Title I boundary of the LEA ✓ Must be academically at-risk based on two agreed upon criteria 	<ul style="list-style-type: none"> ✓ Must meet statutory and regulatory definitions of a migratory child ✓ Must be recorded by the State on the national Certificate of Eligibility 	<ul style="list-style-type: none"> ✓ May be used school-wide ✓ May include private school instructional staff, principals and/or other school leaders 	<ul style="list-style-type: none"> ✓ Must be identified as an EL student 	<ul style="list-style-type: none"> ✓ May be used school-wide ✓ May be used for private school students, instructional staff, principals and/or other school leaders
Teacher/Parent Eligibility			Parent Eligibility	
<ul style="list-style-type: none"> ✓ Must be a teacher or parent of an eligible Title I-A student 			<ul style="list-style-type: none"> ✓ Must be a parent of an eligible Title III-A student 	

Private School Official: Please check each box indicating agreement.

The required topics stated above were discussed and considered

Private nonprofit school officials have provided accurate data

Educational services began or are planned to begin on _____ (date)

The LEA has provided procedures and timelines required for expending funds or receiving services

An agreement has been made for the implementation of each applicable program

Timely and meaningful consultation has been provided thus far

I understand that is our responsibility to work with the LEA to ensure funds are expended during this funding period. This includes timely response to LEA's requests, notifying the LEA of any conflict causing a disruption or lapse in service, any change in eligibility and ongoing communication about all agreed upon programs.

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Private School Official Continued: For any unchecked box in the previous section, please provide an explanation. Add any additional notes as needed.

LEA Official:

I understand that it is our responsibility to work with the private nonprofit school to ensure funds are expended during this funding period. This includes timely response to private school's requests, notifying the private school of any conflict causing a disruption or lapse in service, budget reconciliation updates, grant revisions and ongoing communication about all agreed upon programs.

LEA Optional Notes:

Private School Official: _____
Name/Title

Signature _____ Date _____

LEA Use only: _____
Name/Title

Date(s) Consultation/Required Topics Discussed: _____

Method(s) of Consultation: _____

After 3 Good Faith Attempts, the LEA received no response (attach evidence)

Signature _____ Date _____

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