



ASCUS Meeting Update

ADE School Finance

12/09/2022

Agenda

- Meet the Analysts
- Important Dates
- Data Collection
- Reminders
- New Gifted Reports
- CTED
- Instructional Time Models
- Questions?





Meet the Analysts



Important Dates



Data Capture Date

- Data Capture is the 15th of every month
- Weekend Capture Dates are still valid
- Correction time period following the Data Capture Date
- Payments will be made on the 15th business day of the following month.
 - Data capture and payment dates have been published on the School Finance website



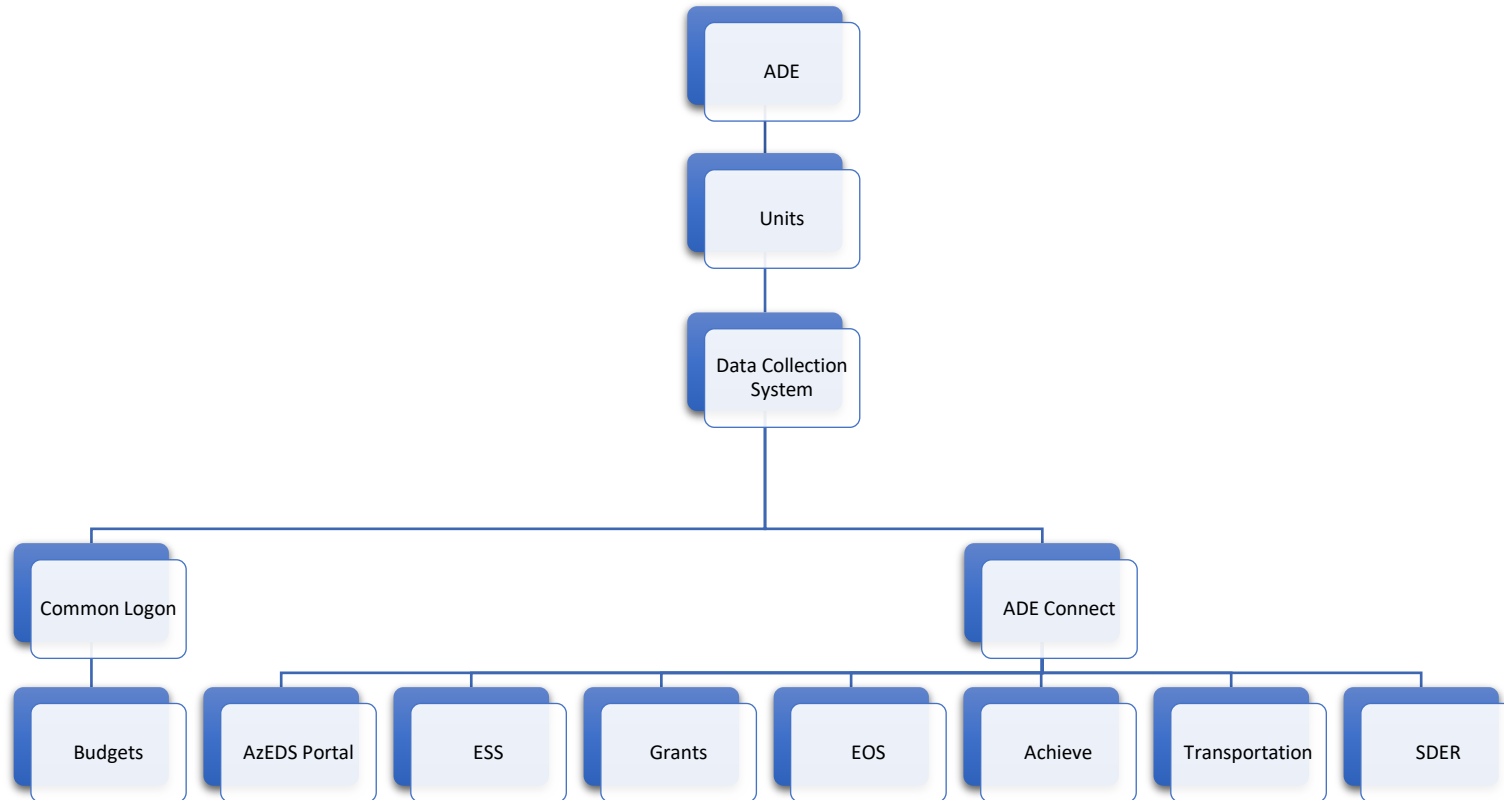
Route Miles

- Open on January 9th
- Closes March 20th
- Due 12 days after the 100th day of school

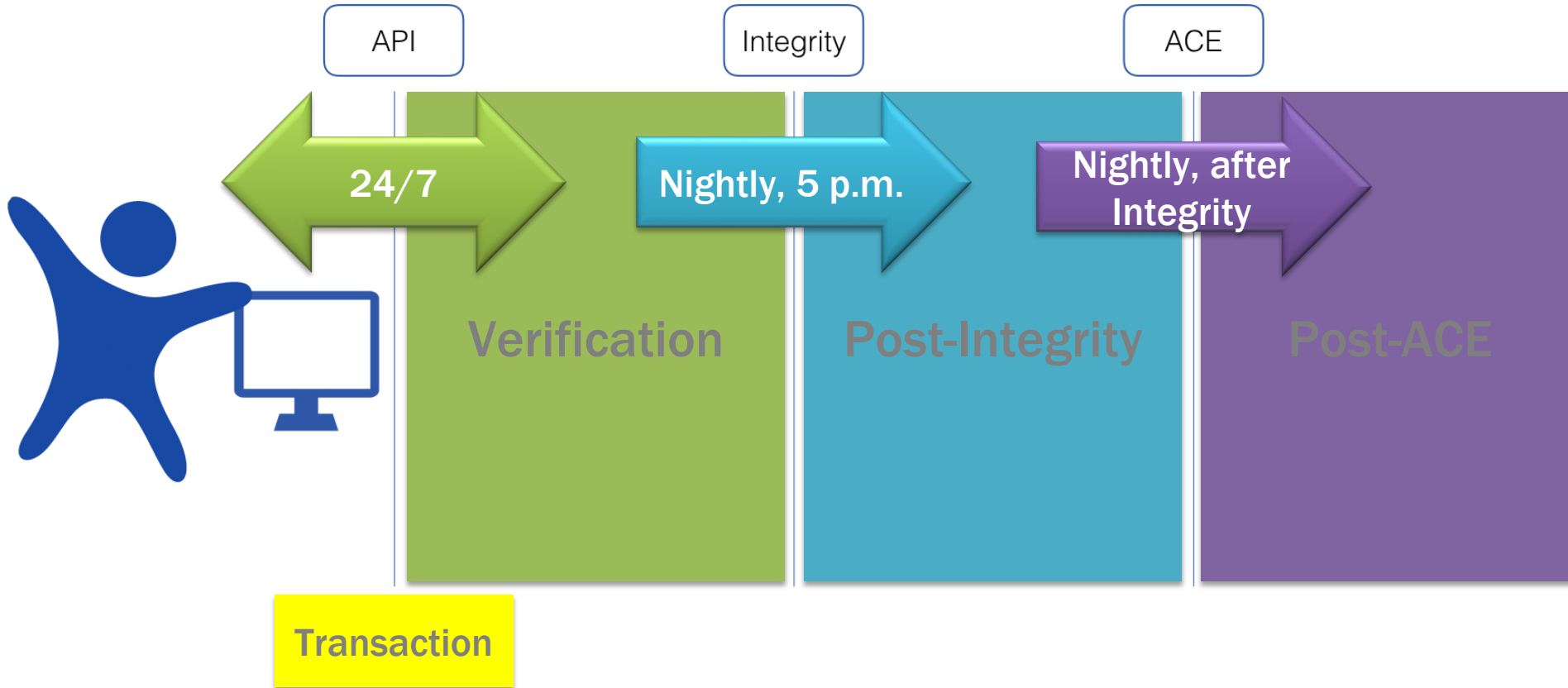


Data Collection

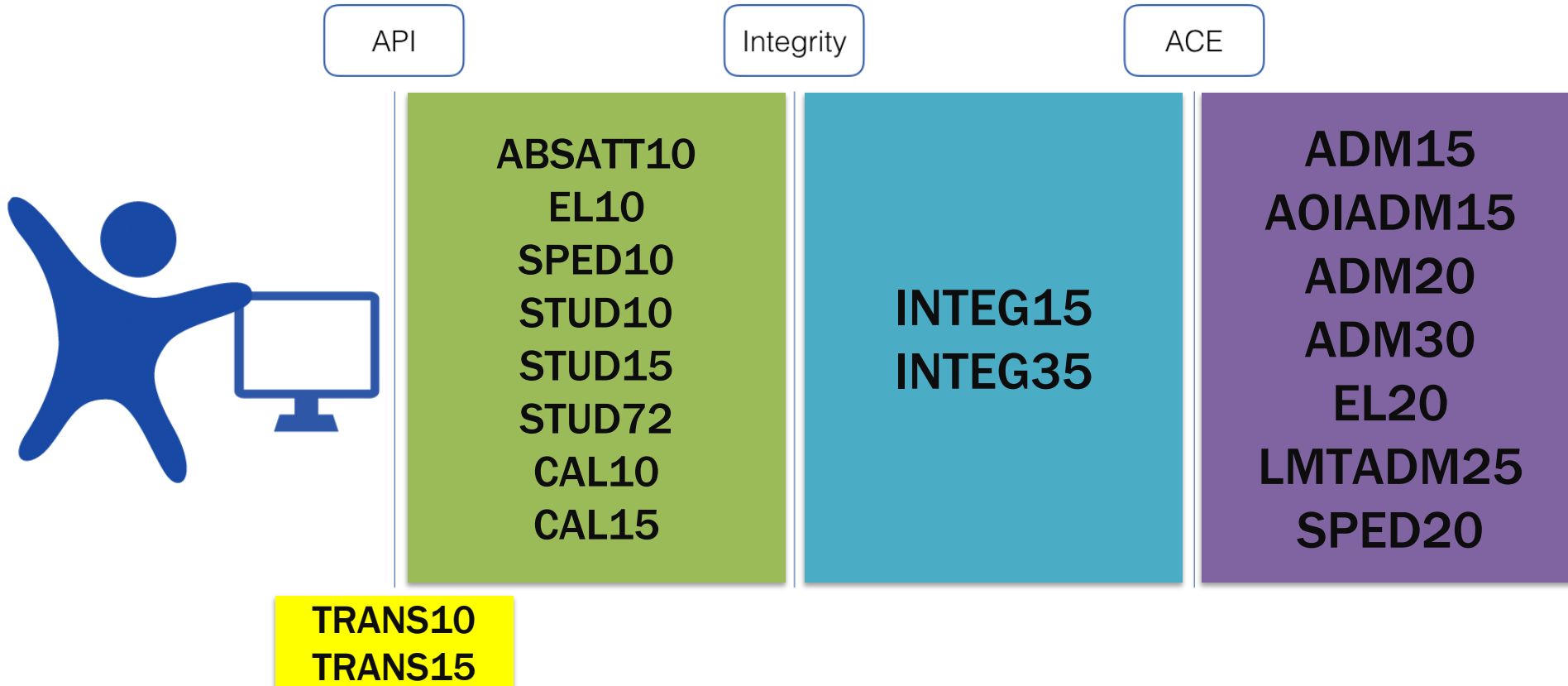
Data Collection



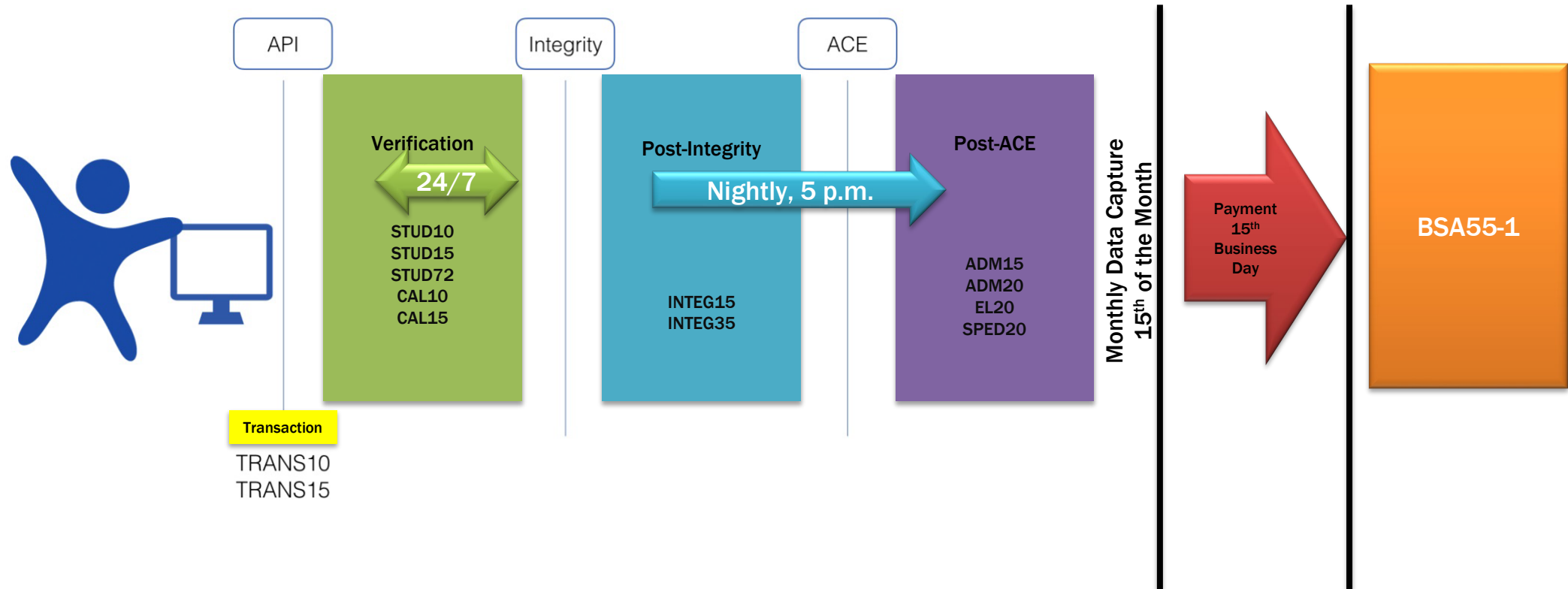
AzEDS Process



AzEDS Process



AzEDS Process



Resources

- School Finance Training Videos -
<https://www.azed.gov/finance/training-videos>
- Instruction Manuals –
<https://www.azed.gov/finance/instruction-manuals>
- Guidance Documents –
<https://www.azed.gov/finance/school-finance-external-guidelines>
- Hot Topics -
<https://www.azed.gov/blog/finance>



Reminders

- **Help Desk**

- Used for all School Finance Requests
- Please be sure to use the correct template
- Please respond in the conversations to ensure a new ticket is not created
- Please allow 5 business days for a response



• Splits/Merges

- Necessary when 1 student has multiple SSID or 2 students are sharing the same SSID.
- Please submit only 1 split or merge per Help Desk ticket
- Working through a massive backlog
- Splits/Merges are processed in the order in which they are received
- Analysts are consistently processing more splits/merges than received



- **A.R.S. §15-915 Requests**
- Prior Year Data Correction Requests will be processed in the order in which they were received
- Current count of open requests is 87
- Each request can take a couple months to complete
- Integrity Error 10140 is retroactive
 - If you open a 15-915 request, you will need to correct these errors



- **Integrity**

- Reconcile LEA data to AzEDS reports before monthly data capture
- Please be sure to check your AzEDS reports for integrity errors especially those that affect ADM
- Not all integrity errors belong to School Finance



Integrity Rules

- 10XXX and 20XXX – ADM Rules – sfanalyst@azed.gov
- 21XXX – Accountability Rules – achieve@azed.gov
- 30XXX – ELL Rules – OELAS@azed.gov
- 40XXX – SPED Rules – ESSinbox@azed.gov
- 50XXX – Support Program Rules – varies contact the support program
- 51XXX – Data Quality Validation Rules – varies contact the program area
- 60XXX – STC Rules – achieve@azed.gov
- 80XXX – DRP Rules – EDI@azed.gov
- 81XXX – PCCP Rules – sfanalyst@azed.gov
- 90XXX – Instructional Calendar Rules – sfanalyst@azed.gov



New Gifted Reports

GIFT10 & GIFT11

- Gifted Needs were removed from SUPP10 & SUPP11 for FY23
- Gifted Needs are still in the SUPP10 & SUPP11 for FY22 and prior
- New GIFT10 & GIFT11 reports were designed with the same layout as SUPP10 & SUPP11
- These reports are found under Support Program heading in AzEDS Portal

Student Detail
Accountability
English Learner
Special Education
Student-Teacher-Course Connection
<u>Support Program</u>
CCLC10 - 21st CCLC Attendance Verification Report
CCLC15 - 21st CCLC District Attendance Count Report
CCLC20 - 21st CCLC Student Attendance Count Report
GIFT10 – Gifted and Talented Program Data Verification Report
GIFT11 – Gifted and Talented Need Data Verification Report
SUPP10 - Support Program Data Verification Report
SUPP11 - Support Program Need Data Verification Report
SUPP72 - Income Eligibility 1 and Income Eligibility 2 Student Indicator Report
ADM
Calendar

Examples of GIFT10 & GIFT11

1 of 1 Find | Next

GIFT10 [Redacted]

Fiscal Year: 2023 Gifted and Talented Program Data Verification Report Page: 1 of 1

School Year: 2022 - 2023 Report Date: 11/17/2022 04:24 PM

School CTDS: [Redacted]

School Name: [Redacted]

District Student ID	State Student ID	Last Name	First Name	Middle Name	Gender	Service Entry	Service Exit
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	F	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	F	08/08/22	05/24/23

School - Total Unduplicated Students: 9 Total Records: 9

District - Total Unduplicated Students: 9 Total Records: 9

1 of 4 Find | Next

GIFT11 [Redacted]

Fiscal Year: 2023 Gifted and Talented Need Data Verification Report Page: 1 of 4

School Year: 2022 - 2023 Report Date: 11/17/2022 04:31 PM

School CTDS: [Redacted]

School Name: [Redacted]

Need: Language Arts (Verbal) Giftedness

District Student ID	State Student ID	Last Name	First Name	Middle Name	Gender	Need Entry	Need Exit
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	F	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	M	08/08/22	05/24/23

Need - Total Unduplicated Students: 4 Total Records: 4

ADE SCHOOL FINANCE



CTED

CTED

- A.R.S. §15-393 changed the ADM calculation for students enrollment in a CTED to be based on total scheduled hours of instruction and/or total community college credits enrolled.
- CTED Integrity Rules are active
 - Currently set up as warnings
 - 10143 and 10144 will become errors when CTED ADM rules become active
 - 10141, 10142, 10145 and 10146 will remain as warnings
- New columns in STUD10 & STUD72 for CTE data

CTED ADM Calculations

- Must be in ADE-Approved CTE Courses
- CTE Courses offered at a Community College
 - 0.25 ADM for every 3 hours of enrollment in CTE Courses
- CTED Satellite, CTED Centralized, CTED Leased-Centralized
 - ADM equal to reported instructional hours of enrollment / 600
- New CTED ADM reports will be available when the CTED ADM Calculations are activated

CTED ADM Calculations

CTE courses at Community College

Enrolled Community College Credits	ADM
3	0.25
6	0.50
9	0.75

CTED Satellite, CTED Central Campus, CTED Leased Central Campus

Enrolled Instructional Hours	ADM
150 hours	0.25
300 hours	0.5
450 hours	0.75
600 hours	1.0

CTED ADM Calculations

- ADM limiting still applies
- ADM for students enrolled in satellite campuses limited to 1.25
- ADM for students enrolled in Central Campus, Leased Central Campus and Community Colleges limited to 1.75
- Same calculation for limiting applies, the Maximum Membership Days in calculation is adjusted to 125 or 175 depending on CTED Enrollment Type.



Instructional Time Models

Instructional Time Models

- H.B. 2862 allows school districts and charters to adopt an ITM to determine the manner in which instructional hours are provided to students
 - Remote courses, Project-based learning, Mastery-based learning, Weekend courses, Evening courses
- Adopting an ITM requires public hearings
- Instructional hours may be delivered in any day, week, or course length increments adopted in the ITM
- Instructional hours may be delivered through any combination of direct instruction, project-based learning, independent learning, and mastery-based learning.

ITM Attendance

- Attendance policies must be aligned to reflect the instructional time and hour policies prescribed in the adopted ITM.
 - LEAs must describe their plan for tracking student attendance in the submitted ITM.
 - The LEA shall describe in its ITM the criteria for being marked as present or absent for each day. If a student does not meet the criteria laid out in the ITM, they should be marked absent.
 - LEAs have flexibility to design attendance tracking procedures to connect their ITM to existing attendance systems. In designing attendance tracking procedures, districts and charters should consider which activities best represent student participation/engagement in remote instruction, independent learning, mastery-based learning, or project-based learning.
 - LEAs are not required to report minutes logged for students participating in an ITM. However, documentation must be maintained for students participating in an ITM to support the reported attendance.

ITM Attendance

- Attendance tracking methods MAY include:
 - Communication with a teacher, such as via telephone, ZOOM, MS Teams, or other digital meeting software;
 - Student participation in a virtual meeting or classroom session (ZOOM, MS TEAMS, Google Meets, etc.);
 - Daily assignments completed and submitted by the student; or
 - Time spent working on projects with a method for reporting participation during a given timeframe
 - Completion of a project

ITM Funding Impact

- School Year 2022-2023 and beyond up to 40% of total instructional time can be in remote setting without impact to funding.
- For instructional time in excess of these thresholds a 5% reduction in Base Support Level will be assessed for the instructional time that exceeds the threshold
- ADE is also directed to report to the State Board of Education or the State Board for Charter Schools any school over the threshold and they will determine whether the school must apply to become an AOI.

Resources

- Guidance and FAQ are available on the School Finance Website

<https://www.azed.gov/finance/instructional-time-model-itm-faq-and-template-updated-8312021>

- Guidance has remained the same through FY23



Questions

