



## APR 101

21st CCLC Annual Performance Report Series  
Reporting for the 2022-2023 Program Year  
January 23<sup>rd</sup> and 24<sup>th</sup>, 2023

# APR 101, 2022-2023 Program Year

## Welcome!

**Please Enter your Name,  
Role with 21<sup>st</sup> CCLC, and  
School/District in the  
Chat box**

**For fun: Answer in the  
chat- Where was this  
picture taken?**



APR 101



# Agenda

- APR Series
- What is the APR
- Data Reporting
- Where to Focus Now
- Unique Scenario
- Timeline
- QA



APR 101



## 2022-2023 APR Series

## The APR Series for 2022-2023

This series will be *ongoing*

- Today- introduction to the report for those new to 21<sup>st</sup> CCLC or returning after a couple years off
- Start monthly meetings to go more in depth into material in the APR
- Will offer APR system trainings throughout the Spring



# Introduction to the Annual Performance Report

# What is the Annual Performance Report?

## The Annual Performance Report...

- ✓ Is the Federal Reporting each 21<sup>st</sup> CCLC funded center completes related to their programming *each year*
- ✓ Helps us (as recipients of this federal funding) tell the story of 21st CCLC to Congress
- ✓ MISSION CRITICAL for continued 21st CCLC funding

# What's the APR (cont)

## How is the APR determined?

**GPRA**= Govt  
Performance and  
Results Act

Identifies Outcomes for  
**APR** and requires  
additional data collection  
as determined by ED



# What's included?

## What data is reported in the APR?

Data about what took place with the 21<sup>st</sup> CCLC funds (Process)

Data about the results of participation in the program (Outcomes)



# Where do Sites Report Data?

## 21<sup>st</sup> CCLC Data Reporting System

ADE built a system last year to collect this data from sites

Accessible through ADEConnect

System training in the coming months





# Process Data

# Let's Look at the Data Elements Collected

Want in Depth on  
each data  
element as we go  
along?

→ *21<sup>st</sup> CCLC  
Annual  
Performance  
Report: Reporting  
Guide v 2.0*



# Process Data

## Process Data

**Grantee Info**

**Partnerships**

**Activities**

**Staffing**

**Family Engagement**

**Participation**



# Process Data

## Process Data

### Grantee Info

### Partnerships

### Activities

### Staffing

### Family Engagement

### Participation

- Sites provide center level contact details
- Narrative section

#### Center Contact Details

Contact Person First Name

Contact Person Middle Name

Contact Person Last Name

Phone Number

Email

# Process Data

## Process Data

**Grantee Info**

**Partnerships**

**Activities**

**Staffing**

**Family Engagement**

**Participation**

- Sites report on all External Partnerships, including type and value of Partnership

<u>Partnership</u>	<u>Estimated Value of Partnership</u>	<u>Paid partially with 21<sup>st</sup> CCLC funds? Yes/No</u>	<u>Partnership Type</u>  1. Non-profit 2. For profit 3. Vendor 4. Volunteer
Partial Pay Ex 1: City of Tucson Parks and Rec	\$2,240	Yes	Non-profit
Partial Pay Ex 2: Parent Education Program, Inc.	\$1,061.92	No	Vendor
Ex 3: Raytheon	\$ 2,000	No	For profit, Volunteer

# Process Data

## Process Data

**Grantee Info**

**Partnerships**

**Activities**

**Staffing**

**Family Engagement**

**Participation**

- All classes offered reported into one of 14 categories
- Reported for Summer and Academic Year (Fall + Spring)

### Summer

Activity Type	How many participants attended this Activity during the term (Summer)?	How many total hours of this Activity did you offer during the term (Summer)?
Literacy Education	<input type="text" value="0"/>	<input type="text" value="0"/>
Science, Technology, Engineering, and Mathematics, including Computer Science	<input type="text" value="0"/>	<input type="text" value="0"/>
Academic Enrichment	<input type="text"/>	<input type="text"/>

# Process Data

## Process Data

**Grantee Info**

**Partnerships**

**Activities**

**Staffing**

**Family Engagement**

**Participation**

What are the 14 categories?

Science	Library Service Hours
Academic Enrichment	Use to Students who have Quant, Suspended, or Expelled
Well-rounded Education Activities, including credit recovery or attainment	Drug and Violence Prevention and Counseling
Healthy and Active Lifestyle	Career Competencies and Career Readiness
Cultural Programs	Services for Individuals with Disabilities
Telecommunications and Technology Education	Activities for English Learners
	Parenting Skills and Family Literacy

# Process Data

## Process Data

**Grantee Info**

**Partnerships**

**Activities**

**Staffing**

**Family Engagement**

**Participation**

- Identify who staffed by adding into one of 9 categories
- Identify if staff was paid through 21<sup>st</sup> CCLC funds or another source
- Reported for Summer and Academic Year (Fall + Spring)



# Process Data

## Process Data

**Grantee Info**

**Partnerships**

**Activities**

**Staffing**

**Family Engagement**

**Participation**

**Administrators**

**School Day Teachers**

**Other Non-Teaching School Staff**

**Subcontracted Staff**

**Parents**

**College Students**

**Community Members**

**High School Students**

**Other**

# Process Data

## Process Data

Grantee Info

Partnerships

Activities

Staffing

Family Engagement

Participation

FAMILY MEMBERS AND FAMILY ENGAGEMENT	Summer	Academic Year(Fall&Spring)
How many adult family members of the PreK-5th Grade students in your 21st CCLC program participated in your Family Engagement offerings?	0	0
How many adult family members of the 6th-12th Grade students in your 21st CCLC program participated in your Family Engagement offerings?	0	0
<b>Total</b>	<b>0</b>	<b>0</b>



# Process Data

## Process Data

### Grantee Info

### Partnerships

### Activities

### Staffing

### Family Engagement

### Participation

- Reported by ADE using 21<sup>st</sup> CCLC attendance data submitted to AzEDS
- Aggregate numbers, no student level data reported to feds
- Includes breakdowns by demographics, grade level, and hourly dosage band

# Process Data

## Process Data

**Grantee Info**

**Partnerships**

**Activities**

**Staffing**

**Family Engagement**

**Participation**

### Hours

Less than 15 hours

15-44 hours

45-89 hours

90-179 hours

180-269 hours

270 or more hours

# Process Data- Review

	What Reported	Who Reports	Reported by <b>terms</b> (Summer + Academic) or <b>whole year?</b>
<b>Grantee Info</b>	Basic Contact info, Narrative	<b>Site</b> (with some autofill from ADE)	Whole Year
<b>Partnerships</b>	Partnerships, including value and type	<b>Site</b>	Whole Year
<b>Activities</b>	Types of Classes/Activities offered in program	<b>Site</b>	By Terms
<b>Staffing</b>	Types of staffing/personnel	<b>Site</b>	By Terms
<b>Family Engagement</b>	Aggregate numbers of adult family members by grade bands	<b>Site</b>	By Terms
<b>Participation</b>	Aggregate student participation data by various breakdowns/demographics	<b>Site</b> puts attendance into SIS; SIS to AzEDS;  ADE into 21 <sup>st</sup> CCLC APR Data Reporting System	By Terms



# Outcome Data

# Who Reports Outcomes

## **All students grades 1-12 reported for Outcomes**

Outcomes for all students who participate 1 or more hours

Outcomes questions narrowed to scope of GPRA grades asked

- If GPRA measure only asks about grades 1-5, will only report this GPRA for grades 1-5

# What are the GPRAs?

GPRA 1- State Assessment	Percentage of students in grades 4–8 participating in 21st CCLC programming during the school year and summer who demonstrate growth in reading/language arts on state assessments.  Percentage of students in grades 4–8 participating in 21st CCLC programming during the school year and summer who demonstrate growth in mathematics on state assessments.
GPRA 2- GPA	Percentage of students in grades 7-8 and 10-12 attending 21st CCLC programming during the school year and summer with a prior-year unweighted GPA of less than 3.0 who demonstrated an improved GPA.
GPRA 3- School Day Attendance	Percentage of students in grades 1-12 participating in 21st CCLC during the school year who had a school day attendance rate at or below 90% in the prior school year and demonstrated an improved attendance rate in the current school year.
GPRA 4- In-School Suspension	Percentage of students in grades 1-12 attending 21st CCLC programming during the school year and summer who experienced a decrease in in-school suspensions compared to the previous school year.
GPRA 5- Teacher Survey	Percentage of students in grades 1-5 participating in 21st CCLC programming in the school year and summer who demonstrated an improvement in teacher reported engagement in learning.

# Outcomes Data- Review

	What Reported	Who Reports	Reported by <b>terms</b> (Summer + Academic) or <b>whole year?</b>
<b>Student Data to report Outcomes below:</b>	Student level Outcome reporting, broken down by grade level	ADE populates student list into System from attendance	Whole Year- Student Level
<b>Outcomes- State Assessment</b>	AzM2 growth data for reading and math, grades 4-8	ADE	Whole Year- Student Level
<b>Outcomes- GPA</b>	Student GPA last year and this year, grades 7-8 & 10-12	Site	Whole Year- Student Level
<b>Outcomes- School Day Attendance</b>	Student school day attendance rates last year and this year, grades 1-12	ADE	Whole Year- Student Level
<b>Outcomes- In-School Suspension</b>	Student In-School Suspension data last year and this year, grades 1-12	Site	Whole Year- Student Level
<b>Outcomes- Teacher Survey</b>	Student engagement in learning via School Day Teacher Survey, grades 1-5	Site	Whole Year- Student Level

# Spotlight on: Teacher Survey

## Teacher Survey for the APR

- 3 questions
- One survey per student who attends program 1 or more hrs
- Survey of school day teacher



# Teacher Survey- Questions

**1) While this student was in your regular school day class, assess their change in Class Participation.**

Did not need to  
improve

Improved

Remained the same

Decreased

**2) While this student was in your regular school day class, assess their change in Positive Classroom Behavior.**

Did not need to  
improve

Improved

Remained the same

Decreased

**3) While this student was in your regular school day class, assess their change in Positive Peer Relationships.**

Did not need to  
improve

Improved

Remained the same

Decreased

# Teacher Survey- When/how to collect?

- Templates on our website, can also put into online system
- Timelines and strategies up to school/district
- Ideas?
  - Survey Month
  - Trickle out
  - Start with summer or attendees who left



## 21<sup>st</sup> CCLC Annual Performance Report Teacher Survey- Teacher Reported Student Engagement



Student Name:

Please complete this survey for the student listed above in your school day classroom, reflecting on the entire time the student was in your class this year.

For each question, consider if the student did not need to improve in this engagement area (i.e., already satisfactory level of engagement for this question), showed improved engagement over time, remained at the same level of engagement throughout, or decreased in their engagement over time. *This survey is required to maintain federal grant funding for the 21<sup>st</sup> CCLC grant.* Thanks for your efforts.

1) While this student was in your regular school day class, assess their change in Class Participation.

- ☐ Did not need to improve
- ☐ Improved
- ☐ Remained the same
- ☐ Decreased

2) While this student was in your regular school day class, assess their



**What Do I Need to Focus on Today?**

# Getting Ready for Data Reporting

## How can I get ready to report APR Data?

Reporting window= open in April

Now is the time to start getting data organized

- Look at Reporting Guide
- Look at Templates and start to report for Summer 2022
- Confirm attendance is flowing into AzEDS accurately

# Where Do I Get Started?

- Determine APR data collection policies
  - Things to consider:
    - Grade levels served (not every Outcome for every grade level)
    - If applicable, Teacher Survey strategy
    - Who has/needs access to data- especially In-School Suspension Data
    - Who will be responsible for each aspect?
    - Review data you have- SOC a great resource!

# Unique Scenario- Multiple Cycles

***Unique Scenario:*** What if I finished out one cycle with summer program in June and started a new cycle in July?  
Do I have to report the June Summer? How?

- Only applies to you if:
  - You are in Cycle 18 (year 1) now (FY23)
  - You were in Cycle 14 (year 5C) in FY22
  - You offered a June 2022 Summer program before the end of the FY

# Unique Scenario- Multiple Cycles (cont.)

***Unique Scenario:*** What if I finished out one cycle with summer program in June and started a new cycle in July?  
Do I have to report the June Summer? How?

- Yes, required to report APR data for June program (two different cycles of funding)
- APR Reporting System will have two schools for you to report
  - A drop down to switch between Cycles.
- Ex- You report your Cycle 14 *and* Cycle 18 school as:
  - Coolest School Ever- 14 (Only June 2022 Summer Program)
  - Coolest School Ever- 18 (July 2022 through May 2023 Program)



# Timeline

# APR Due Dates for 2022-2023

## Due Dates for APR

- Remember, Data reported in two windows
  - Process Data- Overview of the Grantee, Partnerships, Activities, Staffing, Family Engagement
  - Outcome Data- Student Level Data
- Due Dates
  - Process Data- Due by June 16, 2023
  - Outcome Data- Due by September 15, 2023
    - You cannot report Outcomes Data until Attendance is complete!



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# Timeline for 2022-2023 APR Reporting

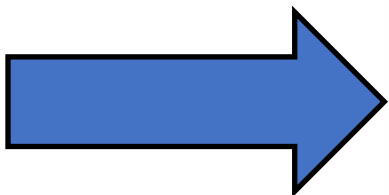
	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023
APR Series Meetings									x	x	x	x				x	x
Collect Data for Summer and Academic Year programs	Summer →			Academic Year →													
Training on data reporting system																	
Report Process Data for Summer + Academic Year Programs																	
Office Hours for APR Reporting										x	x	x	x	x	x	x	x
Report Outcome Data from sites for Summer Attendees + Academic Year Attendees																	

Due by  
6-16-23

Due by  
9-15-23

# APR Website

All documents,  
recordings, and  
materials on the APR  
section of our website



Arizona Department of Education  
Nita M Lowey 21st Century Community Learning Centers  
(21st CCLC), Title IV, Part B

## Annual Performance Report



Government Performance Results Act - GPRA. Changes to GPRA and federal reporting on the Annual Performance Report, beginning with the Summer 2021 term.

The US Education Department (ED) requires all 21st CCLC grantees to enter Summer and Academic Term data for submission to the U.S. Congress. The data collection template is provided by the ADE.

[21st CCLC Annual Performance Report: Reporting Guide v 2.0](#)

### ▼ APR Guidance and Templates

## APR Guidance Documents

GUIDANCE	DATE	LINKS TO GUIDANCE PDF/WORD DOCUMENTS
21st CCLC Annual Performance Report: Reporting Guide v 2.0	January 2023	<a href="#">21st CCLC Annual Performance Report: Reporting Guide v 2.0</a>
21st CCLC APR Data Reporting System Guide	August 2022	<a href="#">21st CCLC APR Data Reporting System Guide</a>
21st CCLC Student Attendance Guidance FAQ's	November 2022	<a href="#">Attendance FAQ</a>

# Next in APR Series

## Next APR Series Meeting

- End of February, tentatively February 28<sup>th</sup>
- Will share Feb date in next monthly calendar blast and share future dates via APR email and APR website

Reach out to us with Questions for next meeting  
[21stCCLC.DataInbox@azed.gov](mailto:21stCCLC.DataInbox@azed.gov)



**Questions?**



*Thanks!*



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