Avoiding Duplicate Student Accounts in essential education

1 Under "Administration" tab, select "Students"

| Dashboard | Reports | ~~nt Maps~~ | Training | Free Resources | Administration | Product (GED Academy) |

| School Information | Teachers | Classes | Students | TABE Integration | Essays | Messages | What's New? |

Search Students   **+ Add Student**

ⓘ View all

How to Add a Student

2 Under "Active" filter, select "All" to see both current and past students

Filter By

School
Please select...

Class
Please select...

Course
Please select...

Teacher
Please select...

Active
All

And/Or Search By

Last Name
Last Name 🔍

First Name
First Name 🔍

Username/Email
Username/Email 🔍

Phone Number
Phone Number 🔍

Show 10 per page

3 Further search by name and/or email, or click "Submit" to look through a list of all students

Submit