



Exceptional Student Services

Memorandum

To: Special Education Administrators
From: Operations
cc: Student Information System Administrators
Date: December 14, 2022
Re: Discipline Data Submissions

For fiscal year 2024, Exceptional Student Services (ESS) will begin collecting discipline data through AzEDS instead of the ESS Discipline Data Collection (DDC) application. Discipline data for students is required to be collected under the Individuals with Disabilities Education Act (IDEA), sections 616 and 618.

ESS has worked with the AzEDS IT team to create reports that will assist public education agencies (PEAs) in the review of their discipline data and resolving integrity rules for their data submissions. These reports will launch within the next few months and will be identified as the DISC10, DISC72, and INTEG55. ESS will send out more information on these reports soon.

Beginning in the next fiscal year, ESS will require Public Education Agencies (PEAs) to report any instance in which a PEA removes a child with a disability his/her educational placement for disciplinary purposes. ESS requires PEAs to indicate both the violation from a list of general categories and the action taken against the student. Integrity rules will run on currently submitted discipline data as this is a pilot year for discipline data in AzEDS. Select PEAs will assist ESS in troubleshooting transactions this fiscal year to work through technical issues.

The system of record for fiscal year 2023 (school year 2022–2023) will remain within the ESS DDC collection application and the Special Education Data Dashboard. The DDC application will be available for PEAs to review prior year submissions, but the information will be static with no further revisions allowed to prior year data.

For any questions related to special education discipline data submissions, please [contact ESS Data Management](#).