

Targeted Support and Improvement (TSI) Grant

FY23



**School Support
& Improvement**





TSI Grant Purpose



To provide LEAs funding to plan and develop strategies and action steps in the LEA and school Integrated Action Plans to increase achievement of identified subgroups





LEAs with schools identified as Targeted Support and Improvement (TSI/aTSI) Schools

Identified in fall of 2022

LEAs must be in fiscal and programmatic compliance with all state and federal requirements

For profit charter schools are NOT eligible



Additional Notes...

- This is a **competitive grant**.
- Complete a detailed application.
 - LEAs will apply on behalf of all of their TSI school(s) in **one** online LEA-level application in GME
- Include all required elements and documentation.
- LEAs with TSI schools are eligible to apply for funds based on the enrollment of their TSI school(s). The total maximum budget an LEA may apply for is the sum of their TSI school allocations. The total allocation is determined by allowable expenses and the evidence-based strategies and action steps in the IAP and is not an automatic allocation.
- Application is scored using a scoring rubric.
- 70% of points are required for funding.

School Size	Allocation
Up to 350	\$ 15,000
351-600	\$ 20,000
601-900	\$ 25,000
>900	\$ 30,000





Grant application opens Nov. 28, 2022

Grant application closes Jan. 13, 2023

LEAs notified of award or non-award by Feb. 7, 2023

Grant funds are available Feb. 7, 2023

Project ends September 30, 2023

Nov 2022

Jan 2023

Feb 2023

Feb 2023

Sept 2023

TIMELINE



Complete all required sections in GME

[-]	History Log History Log Create Comment
[-]	Allocations Allocations
[-]	Funding Disclaimer Funding Disclaimer
[-]	FFATA & GSA Verification FFATA & GSA Verification
[-]	Program Information / Instruction Program Information / Instruction
[-]	Contacts LEA/Charter Holder Contact Information School/Site Contact Information
[-]	Assurances Assurance of Application Completion Program Assurances
[-]	Program Narrative Questions - LEA District / Charter Holder Level Program Narrative Questions - LEA District / Charter Holder Level
[-]	Related Documents - LEA District / Charter Holder Level Related Documents - LEA District / Charter Holder Level
[-]	Capital Outlay Worksheet - (Targeted Support and Improvement Grant) Capital Outlay Worksheet
[-]	Targeted Support and Improvement Grant District Level ▾ Budget Budget Overview Budget Overview Plus/Minus Targeted Support and Improvement Grant School Allocations
[-]	Substantially Approved Dates Substantially Approved Dates
[-]	New Applicant Summary New Applicant Summary
[-]	Targeted Support and Improvement Grant Checklist





Overview of the TSI Grant Application in GME

FFATA & GSA Verification

LEA/Charter Holder Contact Information

School/Site Contact Information

Assurances

Program Narrative Questions – LEA/Charter Level

These sections will only need to be completed **once** by the LEA for the grant on behalf of all TSI schools included in the application





FFATA and GSA Verification

- Be sure to submit your FY23 General Statement of Assurance in GME
- Ensure your SAM.gov information is up to date
- Provide a short description of your grant funded project





Contact Information



LEA/Charter Holder Name

LEA NCES ID#, CTDS#, Entity ID#

Board President

Superintendent

Federal Programs Director

All TSI school names, principals, emails



Assurances in GME

Program Assurances

Checking each box indicates "Yes, the LEA ensures the action described"

The LEA assures for each TSI School it will/has:

- Complete and submit School Comprehensive Needs Assessment (CNA) in GME

* Yes

- Complete and submit a thorough root cause analysis (RCA) for CNA identified primary needs and upl

* Yes

- Complete SIAP with all required sections in GME

* Yes

- Each SIAP includes meaningful evidence-based interventions to improve student achievement

* Yes

- Monitor and Update the SIAP quarterly by adding, deleting or retiring strategies and action steps

* Yes

All assurances are required to be eligible to receive funding through the TSI grant. Each assurance must be checked in this section.

This section will be completed **once** by the LEA on behalf of all TSI schools included in the application





Program Narrative Questions

USE THE RUBRIC!





Narrative Questions

1. List all identified Targeted Support and Improvement Schools, current enrollment, principal, and the identified subgroup(s). Add additional lines as needed to account for all TSI schools.

School Name	School Enrollment	Principal	Identified Subgroup/s

2. List the LEA aTSI planning and monitoring team members with their titles.

3. Describe how you will use grant funded off contract pay for staff to complete data analysis and support development of the LEA plan of support including the identified schools' FY24 CNA-RCA-IAP process and identifying LEA trends and schools' unique needs.





Narrative Questions

4. Describe the LEA plan to communicate expectations and hold all identified TSI schools accountable for the implementation of the IAPs TSI strategies, action steps and goals to increase achievement for identified subgroups.

A. Communication Plan

Describe the LEA plan to communicate current TSI status with each identified school, share data, and establish TSI expectations. Include what communication strategies the LEA will use, who is responsible, timeline/frequency of communication, monitoring and evaluating measures of success of communication strategies.

Communication Strategy	Responsible person/s	Timeline	Measures of success (How will you know the communication strategies are working)

Add lines as necessary





Narrative Questions

B Accountability Plan

Describe how the LEA will hold identified schools responsible for aTSI action items, implementation of grant funded strategies, action steps and goals to raise achievement. Be specific on the methods the LEA will use, who is responsible, timeline and frequency as well as how the accountability methods will be monitored and evaluated for success.

It is the LEA's responsibility to support and monitor each school with low achieving subgroups, per ESSA statute.

Accountability Plan Strategies/methods	Responsible person/s	Timeline	Measure of success (How will you know the accountability strategies are working)

Add lines as necessary





Narrative Questions

5. Proposed budget with required detailed narrative in GME is accurate; line items and codes are correct, math is correct. TSI funding tags are accurate in IAP. Complete a *proposed* budget in GME. Be sure to include sufficient details in the narrative.

- This is a planning grant that will fund off contract pay and benefits. (6100/2100; 6200/2100)
- No general supplies are allowable, however supplies specific to planning activities are allowable.
- Proposed expenditures have adequate narrative details.
- Math is correct.





Budget Reminders

- Be sure that the requests for funds are allowable. Check with your specialist if you have a question or need assistance building your budget.
- All allocations will be kept at the District level and dollar amounts for each school should be indicated in budget narrative.

6100 Salaries

Function Code 1000 (direct instructional contact with students)
<i>Board adopted salary or hourly rate</i>

Detail needed: # of staff x # of hours x hourly rate = total: FTE x salary = total

****Stipend amounts are not allowed – must break down hours x hourly rate***



Examples:

6100 Off-contract pay for school teams

School A: 6 hours x \$25 X 5 Team members = \$750

School B: 6 hours x \$25 x 8 Team members = \$1200

6200 Off-contract pay benefits for school teams

School A \$750 x 22%= \$165

School B \$1200 x 22% = \$264

6600

Supplies (chart paper, post-its, markers) for planning activities (see Amazon quote in related documents) \$150



Even More on Budgets in GME



The 'District Level' selection only **automatically aggregates** the budget information from all 'School Level' budgets.

<input type="checkbox"/>	Targeted Support and Improvement Grant
	District Level
	Budget
	Budget Overview
	Targeted Support and Improvement Grant School Allocations

In order to create a budget for District-Level activities, you will need to create a new 'School' labeled as your District name (*it's considered a 'School Level' budget in the system*). For example: **Arizona Unified School District - District Level Program(s)**

<input type="checkbox"/>	Targeted Support and Improvement Grant
	Arizona Unified School District - District Level Program(s)
	Budget
	Budget Overview
	Targeted Support and Improvement Grant School Allocations
	Related Documents





Allowable Expenditures

All Targeted Support and Improvement School activities funded with Title I 1003(a) School Improvement funds must be reasonable and necessary and directly related to the implementation of the LEA and School Integrated Action Plans (IAPs).

- Pay for off contract work (above and beyond duties necessary to job function); committees, professional learning activities, research specific to subgroup achievement
 - *Board approved hourly rate paid, must be reasonable*
 - *Requires time and effort logs*
- Specialized supplies **directly** related to the planning are allowable



Expenditures Not Allowed

Performance incentive pay or stipends

Large capital outlay items

Miscellaneous office supplies

Student rewards/incentives

Out of state travel is generally not allowed.

*COVID related expenses including technology need to be addressed using ESSER funding sources.



Amounts for general items or placeholders TBD will not be allowed



LEA Budget Based on School Allocation(s)

The amount an LEA can apply for to create their proposed budget is determined by the size of their TSI school(s) included in their grant application.

The total actual allocation is determined by allowable expenses and the evidence-based strategies and action steps in the IAP.

It is not automatic.

School Size	Allocation
Up to 350	\$ 15,000
351-600	\$ 20,000
601-900	\$ 25,000
>900	\$ 30,000

EXAMPLE:

Arizona Unified School District has 3 TSI schools:

School	School Size	Allocation Cap
ABC Elementary	86	\$15,000
DEF Middle School	175	\$15,000
GHI High School	409	\$20,000

The potential total amount of funds this district could apply for would be **\$50,000**





Required Related Documents

Upload to the Related Documents – LEA District/Charter Holder Level area

SIGNATURE PAGE

Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the grant application.

Signature _____

Board President _____ Date _____

Signature _____

Superintendent _____ Date _____

Signature _____

Charter Holder _____ Date _____

Required Documents		
Type	Document Template	Document/LINK
Signature Page [Upload at least 1 document(s)]	Signature Page	Upload Signature Page





Prior to Grant Submission



Ensure all GME requirements are completed

Ensure program narrative questions are answered completely and with specific details

- Use the scoring rubric to verify you have included the required details

Ensure the proposed budget includes only approvable expenditures for planning

Reach out to your program specialist for feedback





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TIMELINE





Grant Office Hours

December 15, 2022: 9:00-10:00 and 3:00-4:00

December 28, 2022: 9:00-10:00

January 5, 2023: 9:00-10:00 and 3:00-4:00





School Support & Improvement

For more information and resources regarding
School Improvement, please visit:

<http://www.azed.gov/improvement>

Devon Isherwood (Deputy Associate Superintendent)

602-364-0379

Christina Aldrich (Director)

602-364-2202

Russel Potter (Data Specialist)

602-542-3281

Education Program Specialists

Sarah Barnes 520-770-3062

Colleen Clark 928-637-1882

Tony Cuevas 928-637-1899

Kelly Curtin 602-542-3370

Michael Hansen 602-542-0836

Chelle Kemper 602-364-1980

Serena Lobo 602-542-3123

Lucedes McBroom 520-770-3790

Becca Moehring 602-542-3058

Ken Rausch 602-364-4992

Cindy Robinson 602-364-4115

Andrew Ward 602-364-1782

Amanda Wilber 602-542-3069

Jennifer Zorger 602-542-8788

Email: firstname.lastname@azed.gov

