



Exceptional Student Services

Reporting Parentally Placed SPED Students Receiving Services on an Individual Service Plan to AzEDS

Updated April 2024



ARIZONA DEPARTMENT OF
EDUCATION

Parentally Placed Students on an Individual Service Plan (ISP)

School districts can find requirements for services plans in [20 U.S.C. §§ 1412\(a\)\(10\)\(A\)\(i\)](#) and (vi) and [34 C.F.R. §§ 300.132\(b\)](#) and [300.138\(b\)](#).

Guidance can be found in the Office of Special Education Programs document on [Questions and Answers on Serving Children with Disabilities Placed by Their Parents in Private Schools](#)

Reporting Parentally Placed K–12 Students on an ISP in AzEDS

All school districts must report any K–12 students enrolled by parents or guardians in regular non-profit parochial, other nonprofit private schools, or homeschool who receive special education **and** related services under an ISP. There is no entitlement to special education and related services. However, the school district must expend a proportionate amount of federal funding on students in this type of private placement.

The following guidance **does not** apply to students placed in their home or in a special-education-approved private day school based on an Individualized Education Program team decision; this guidance only applies to students with an ISP.

The school of attendance would be the public school that they would typically attend if the child were enrolled through the appropriate school district. The data must be reported in AzEDS via a school district's student information system.

The reporting is as follows:

- **Need:** Report the Need as defined in the ISP
- **LRE/Program:** J – Private School placement, enrolled by parent
- **Full-Time-Equivalency:** Report the approximate time of services the student is provided compared to all other students, which can be reported in .25 increments
- **Tuition Payer Code 2:** Privately paid tuition, no tuition charged
- **Site Enrollment:** Report the grade appropriate public school site the student would attend if enrolled in the district. If the student lives outside the geographic boundary, report enrollment at the grade-appropriate public-school site that is closest to the private school. **Do not** report the student at an Arizona Online Instruction (AOI) school.
- **Resident School ID:** Report the Resident School ID the same as Site Enrollment

Reporting Parentally Placed Preschool Students on an ISP in AzEDS

Parentally Placed Preschool students are not eligible for proportionate share and should not be reported to AzEDS. Please refer to the [Proportionate Share Code Removal memo](#) and the [Tuition Payer Code memo](#) that detail this information.

Frequently Asked Questions

Q: Does reporting a privately placed student on an ISP affect the count for A-F letter grades, graduation rates, or daily attendance/ADM?

A: These students are not publicly enrolled, and therefore are not accountable to metrics for public enrollment. For more information on A-F letter grades or graduation rates contact the Accountability department. For questions on daily attendance/ADM, please contact School Finance.

Accountability: [Welcome to Accountability & Research | Arizona Department of Education \(azed.gov\)](#)

School Finance: [Welcome to School Finance | Arizona Department of Education \(azed.gov\)](#)