



ESS Claims: High-Cost Child and Extraordinary Special Education Needs

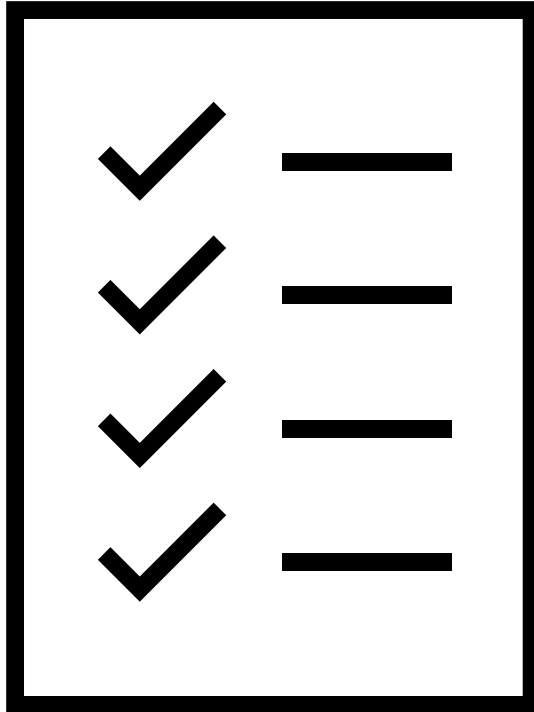
ESS Program Management

October 11, 2022



**Exceptional
Student Services**

Agenda



- High-Cost Child Claims
- Extraordinary Special Education Needs Fund
- Which Fund Should I Choose?
- Considerations for Funding Approval

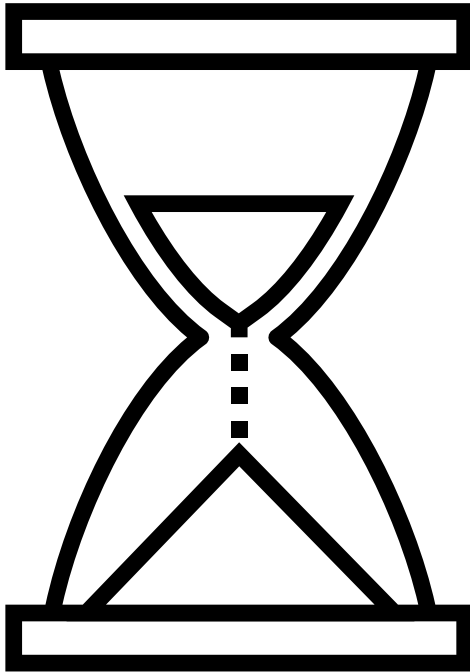


Program Management

The Exceptional Student Services (ESS) Program Management team distributes Individuals with Disabilities Education Act grant monies to eligible Public Education Agencies (PEA) throughout Arizona. The grant application process is facilitated through the Grants Management Enterprise (GME) system. Grants are approved, amended, and financially monitored through this system. Programmatic monitoring for IDEA grants is facilitated between the program management team and the program support and monitoring specialist in ESS.



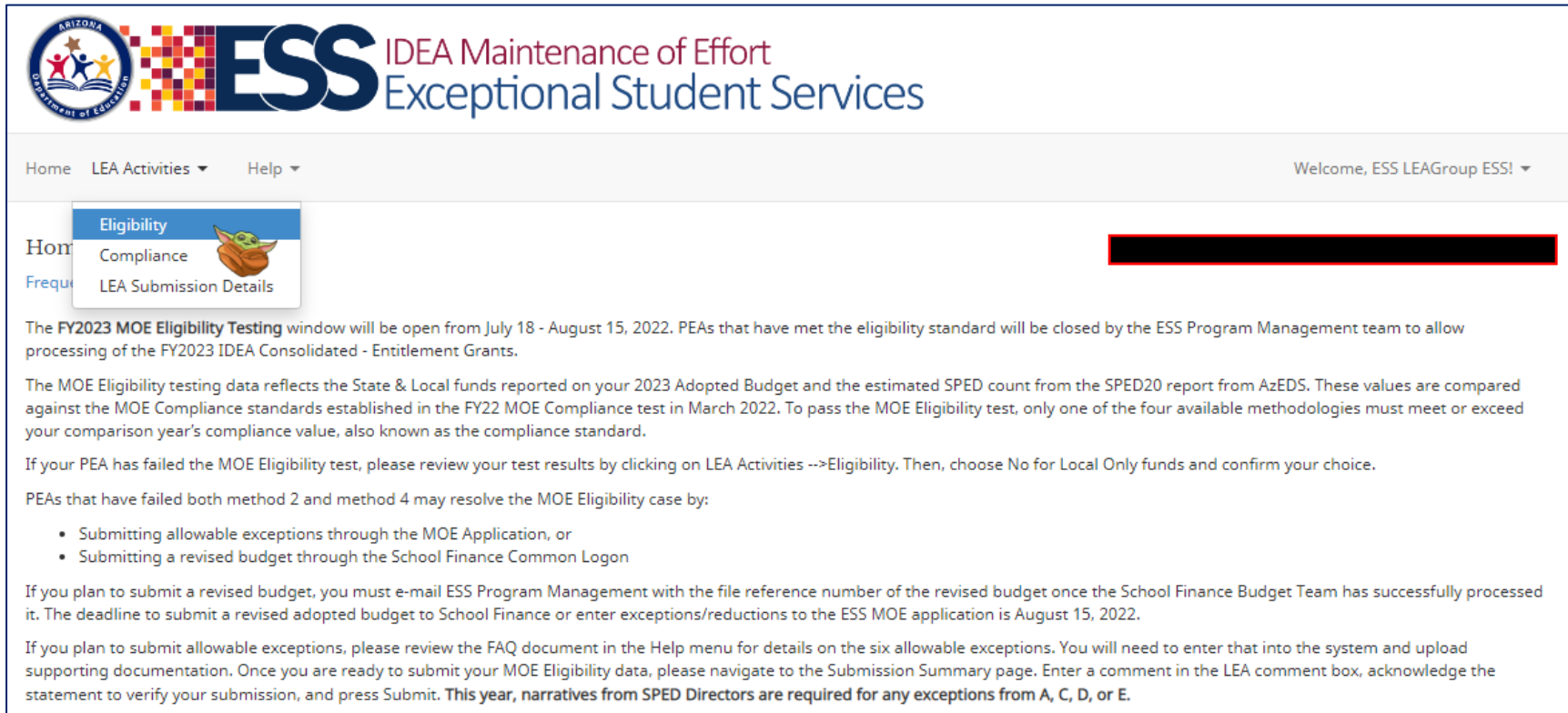
How Does a PEA Prioritize Spending?



1. State and local funds
(M&O funds that are used to calculate Maintenance of Effort)
2. IDEA Preschool carryover
3. IDEA Basic carryover
4. ARP-IDEA Preschool
5. ARP-IDEA Basic
6. IDEA Preschool current year allocation
7. IDEA Basic current year allocation
8. Additional ESS Special Education Funds
(High-Cost Child or Extraordinary Special Education Needs)



Finding the MOE Compliance Standards in the ESS MOE Application



Arizona Department of Education

ESS IDEA Maintenance of Effort
Exceptional Student Services

Home LEA Activities ▾ Help ▾

Welcome, ESS LEAGroup ESS! ▾

Eligibility
Compliance
LEA Submission Details

Home
Frequently Asked Questions

The **FY2023 MOE Eligibility Testing** window will be open from July 18 - August 15, 2022. PEA's that have met the eligibility standard will be closed by the ESS Program Management team to allow processing of the FY2023 IDEA Consolidated - Entitlement Grants.

The MOE Eligibility testing data reflects the State & Local funds reported on your 2023 Adopted Budget and the estimated SPED count from the SPED20 report from AzEDS. These values are compared against the MOE Compliance standards established in the FY22 MOE Compliance test in March 2022. To pass the MOE Eligibility test, only one of the four available methodologies must meet or exceed your comparison year's compliance value, also known as the compliance standard.

If your PEA has failed the MOE Eligibility test, please review your test results by clicking on LEA Activities --> Eligibility. Then, choose No for Local Only funds and confirm your choice.

PEA's that have failed both method 2 and method 4 may resolve the MOE Eligibility case by:

- Submitting allowable exceptions through the MOE Application, or
- Submitting a revised budget through the School Finance Common Logon

If you plan to submit a revised budget, you must e-mail ESS Program Management with the file reference number of the revised budget once the School Finance Budget Team has successfully processed it. The deadline to submit a revised adopted budget to School Finance or enter exceptions/reductions to the ESS MOE application is August 15, 2022.

If you plan to submit allowable exceptions, please review the FAQ document in the Help menu for details on the six allowable exceptions. You will need to enter that into the system and upload supporting documentation. Once you are ready to submit your MOE Eligibility data, please navigate to the Submission Summary page. Enter a comment in the LEA comment box, acknowledge the statement to verify your submission, and press Submit. **This year, narratives from SPED Directors are required for any exceptions from A, C, D, or E.**

Log into ESS Maintenance of Effort application in ESS Portal of ADE Connect. Choose LEA Activities Eligibility to view test results



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MOE Eligibility Test Results

Eligibility Test Results

Closed (Met)

In order to meet the MOE eligibility requirement in this fiscal year the district/charter must budget, at least the same total or per capita amount, of local funds or state and local funds, as it spent during the most recent year for which information is available.

	Overall	Method 1 Local Cost	Method 2 2021 State and Local Cost	Method 3 Local Per Capita Cost	Method 4 2021 State and Local Per Capita Cost
2023 Amount		N/A	\$108,000.00	N/A	\$3,535.19
Comparison Year Amount		N/A	\$103,244.00	N/A	\$3,310.33
Difference		N/A	\$4,756.00	N/A	\$224.85
2023 SPED Count				N/A	x 30.5500
Total Difference		N/A	\$4,756.00	N/A	\$6,869.32
Status	Met	N/A	Met	N/A	Met

Continue

The highlighted portion will tell you which AFR year was used to establish the Comparison Year Amount (Compliance Standard). Method 2 and Method 4 may have different years. Click on Blue text to see full calculation of each method.



2022 AFR Packages Available

Districts

B. M&O SPECIAL EDUCATION PROGRAMS BY TYPE (A.R.S. § 15-761)		
	PROGRAM 200 & 300 BUDGET	PROGRAM 200 & 300 ACTUAL
1. Total All Disability Classifications		
2. Gifted Education	0	
3. Remedial Education	0	
4. ELL Incremental Costs	0	
5. ELL Compensatory Instruction	0	
6. Vocational and Technological Education (non-CTED)	0	
7. Career Education	0	
8. Career Technical Education (CTED programs in 300 range)	0	
9. Total (lines 1-8)	0	0
10. IEP required pupil transportation costs coded within Program 400	0	

Charters

C. Special education programs by type		
	Program 200 budget	Program 200 actual
1. Total all disability classifications	0	
2. Gifted education	0	
3. ELL incremental costs	0	
4. ELL compensatory instruction	0	
5. Remedial education	0	
6. Vocational and technical education	0	
7. Career education	0	
8. Total (lines 1-7)	0	0
9. Expenses incurred for transporting students with disabilities (as defined in A.R.S. §15-761) unique to the	0	

The MOE Compliance Test will use the data from Page 8 of the Districts' AFR and page 7 from the Charters' AFR. Your PEA's All Disability Classifications and IEP-Required Transportation costs must be equal to or greater than your FY22 MOE Compliance Standards.



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HCC and ESEN Claims

- A school district or charter school is eligible to apply for an ESS Claim if it demonstrates that a student receiving special education services has incurred costs in the current year that are equal to or greater than three times the per-pupil funding average.
- A student whose costs exceed \$27,294 per year would meet the minimum threshold to be considered for HCC or ESEN funding.
- \$151.63 per day for 180-day calendar, approximately \$2,729 per month.





High-Cost Child Claims



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Purpose of High-Cost Child Claims

The Individuals with Disabilities Education Act (IDEA) allows states to use 10% of their Part B funds reserved for state-level activities to establish and make disbursements from a high-cost fund to public education agencies (PEA) for students meeting the criteria of high-risk.

ADE/ESS has determined that any student with disabilities whose costs exceed three times the per pupil average is eligible for High-Cost funding.



Excess Costs for HCC Consideration

The cost of the student must exceed three times the normal amount expended on a child in Arizona of \$ 9,098 (National Center for Education Statistics).

Annual Amount	Daily Rate	Calendar Days
\$ 27,294	\$151.63	180 days
	\$181.54	144 days
	\$136.47	200 days
	\$108.31	252 days

The amount available for FY2023 HCC funding is \$3 million.



Fiscal Year 2023 HCC Application Review Process

PEAs are encouraged to submit multiple claims, but will be limited to approximately \$100,000 in awarded claims depending on available funds. For HCC applications, PEAs are able to request the full reimbursement of costs incurred by the student.

PEAs must prioritize the 4-6 most expensive students to submit for HCC.

Applications will be reviewed for completeness upon submission and one claim per PEA will be approved for each round of submission.



High-Cost Child Submission Deadlines

Round for Funding Approval	Submission Deadline
1 st	October 28, 2022
2 nd	January 27, 2023
3 rd	March 31, 2023
4 th	May 26, 2023

- The HCC Claims are competitive funding applications.
- PEAs shall not exceed \$100,000 for claims approved using IDEA Set-Aside funds.
- PEAs should submit no more than 6 HCC claims in a fiscal year.



HCC Item Checklist for Applications

The following information are required for a PEA to submit a claim for reimbursement:

- State Student ID
- Current IEP
- Invoices showing costs for the High-Cost Child
 - If providing multiple invoices from vendors or payroll information for personnel working directly with a student, ESS PM request the PEA submit a summary invoice to reflect all costs in addition to the original invoices/receipts (See next slide for summary claim template).
- Narrative on PEA letterhead describing the fiscal burden of the student's excess costs to the PEA



Example of Summary Claim Template

Student Name:		Pebbles Rubble		SSID:		12345678							
Claim Start Date:		7/1/2022		Claim End Date:		9/30/2022							
Record the monthly expenses for the student's claim by expense type. Use the subtotals below to submit your requested claim amount.													
Expense Types													
Month	Tuition	1:1 Aide (Paraprofessional)	Transportation	Related Services (PT, OT, Speech, Counseling)	Nursing	Fees	Other*		Total				
July	\$ 2,700.00	\$ 1,600.00	\$ 1,400.00	\$ 300.00			\$ 4,000.00	July Total		If Other, please describe expense(s).			
								\$10,000.00		ASL Intrpreting Services			
August	\$ 2,700.00	\$ 1,600.00	\$ 1,400.00	\$ 300.00			\$ 4,000.00	August					
								\$10,000.00					
September	\$ 2,700.00	\$ 1,600.00	\$ 1,400.00	\$ 300.00			\$ 4,000.00	September					
								\$10,000.00					
October								October					
								\$ -					
November								November					

<https://bit.ly/ESSClaims>



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HCC Claim Example

New for 2023 HCC Applications

The following information will be required for a PEA to submit a claim for reimbursement:

- Current IEP
- Invoices showing costs for the High-Cost Child
- Narrative on PEA letterhead describing the burden of the student's excess cost to the PEA

High Cost Child Claim Details

Application ID: [REDACTED]
District: [REDACTED]
SSID: [REDACTED] Student Name: [REDACTED] Birth Date: [REDACTED]
*IEP Date: [REDACTED]
*Requested Claim Amount: [REDACTED]
Claim Date Range: *Start: 8/1/2022 *End: 10/31/2022
Comments:
PEA Contact Details:
*Phone: [REDACTED]
Alternate Contact Name: [REDACTED] Alternate Email: [REDACTED] Alternate Phone: [REDACTED]

PEA Contact Details must include the phone number of the person submitting the claim.

Alternate Contact Information should be the SPED Director or Business Manager.

[Quick Reference Guide](#) will be updated by November 2022.



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Supporting Documentation

Select Document Type(s):*

☐ IEP ☐ Invoice ☐ Other

[Choose Files](#) No file chosen

Attachments:

<input type="checkbox"/>	Document Name	Document Type	Uploaded On
<input type="checkbox"/>	HC Region Meeting Minutes to Review 2022-2023 IEL.pdf	Other Invoice IEP	10/5/2022 10:54:21 AM
<input type="checkbox"/>	HC Region Meeting Minutes to Review 2022-2023 IEL.pdf	Other Invoice IEP	10/5/2022 10:54:21 AM
<input type="checkbox"/>	HC Region Meeting Minutes to Review 2022-2023 IEL.pdf	Other Invoice IEP	10/5/2022 10:54:21 AM
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<input type="checkbox"/>	HC Region Meeting Minutes to Review 2022-2023 IEL.pdf	Other Invoice IEP	10/5/2022 10:54:22 AM

- Claim date should not extend beyond the month of submission.
- An IEP and Invoice is required for every submission.
- The supporting documentation may be combined into one PDF file so long as all components are present: IEP, invoices, and narrative.
- [ESS Summary Claim template](#) is recommended.

Frequent Reasons the HCC Claim was returned by the HCC Specialist

- Invoice dates do not match claim request date
- Date on claim doesn't match submission date
- Individual invoices do not add up to requested claim amount
- AzEDS data for student's LRE or private placement doesn't match IEP
- PEA submitted more than \$100,000 of claims and is not eligible for additional approvals



Review Process – High-Cost Claims

Review Rubric

Teams: ESS Program Management HCC Specialists,
ESS Director of Operations, ESS Deputy Associate Superintendent

Eligibility

- ✓ SSID validated in AzEDS
- ✓ Provide document attachments
- ✓ Request within the dollar caps for the PEA

Documentation

- ✓ Current IEP
- ✓ Accurate invoices or journals for claim period (Summary Invoices are appreciated)

Content

- ✓ PEAs must submit a narrative to describe the justification of excess costs
- ✓ Claimed costs meet allowability rules for IDEA Consolidated – Entitlement Grant



Previously Approved HCC Claims

- Tuition and fees to approved-private day schools (tuition, related services, transportation)
- Interpreters for HI students
- Contracted nursing
- Additional instructional personnel (1:1 aides, new SC classroom teacher)
- Related service providers



Does applying for the HCC affect Maintenance of Effort (MOE)?

MOE Exception E

Students who have been deemed eligible as part of the IDEA HCC can be listed in the ESS MOE application as a valid exception for reducing the obligation a public education agency must meet for Maintenance of Effort. Any students submitted into this field will be validated against information submitted to AzEDS and the HCC funding application.

Contact essprogmgmt@azed.gov to review MOE Data for more information. [MOE Compliance webinar](#) will be held on March 1, 2023.





Extraordinary Special Education Needs Fund



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Purpose of the Extraordinary Special Education Needs Fund, A.R.S. 15-774

- New appropriation [passed by the Arizona legislature](#) to allow claim reimbursement for high costing special education students (July 2021)
- A. The extraordinary special education needs fund is established consisting of legislative appropriations, gifts, grants and donations. Monies in the fund are continuously appropriated and are exempt from the provisions of section 35-190 relating to lapsing of appropriations. The department of education shall administer the fund. The department may retain up to two percent of the monies in the fund for the purposes of administering the fund.
- B. The department of education shall award monies from the fund to school districts and charter schools with eligible claims. A school district or charter school is eligible to receive monies from the fund if the school district or charter school demonstrates to the department that a student receiving special education services has incurred costs in the current year of at least the statewide per pupil funding average multiplied by three.



A.R.S. 15-774

C. A school district or charter school may apply to the department of education for an extraordinary special education needs claim from the fund. The department of education shall prescribe the format of the application, which shall do all of the following:

1. Demonstrate extraordinary needs, including describing and documenting student services required and showing that the district or charter school is not able to absorb the costs of these services.
2. Demonstrate total costs incurred in the current year by the student for whom the school district or charter school is applying. A school district or charter school may submit a claim for up to the full fiscal year if the expense incurred at the time of filing will continue to be incurred in subsequent quarters until the end of the same fiscal year. Total costs submitted shall be itemized and attributable to the student for whom the claim is being submitted. A school district or charter school may submit a claim for expenses incurred as a result of an independent educational evaluation.
3. Evidence that before applying for monies from the fund the school district or charter school made sufficient efforts to seek but has not received funding to cover the costs of extraordinary needs applied for pursuant to paragraph 1 of this subsection from all other sources, including federal and other state sources of funding.

ARS 15-774 (continued)

D. The department of education shall evaluate claim requests on a quarterly basis. If there are insufficient monies in the fund to fund all eligible claims within a given quarter, the department shall prioritize funding based on the difference in the claim amount submitted by the school district or charter school and the total funding the school district or charter school has received for that student. If a school district or charter school submits a claim with insufficient information, the department may notify the school district or charter school to revise its claim within two weeks.

E. If a school district or charter school incurs an additional expense for a student who received funding for a claim from the fund in the same fiscal year, the school district or charter school may revise the claim and may receive funding at the end of the quarter in which the claim is submitted, subject to available monies in the fund. The department shall prioritize revisions in the same manner as other claims pursuant to subsection D of this section.

G. On or before December 15 of each year, the department of education shall submit a report that outlines all of the following to the governor, the president of the senate, the speaker of the house of representatives, the joint legislative budget committee and the governor's office of strategic planning and budgeting and provide a copy of this report to the secretary of state:

1. The number of extraordinary special education needs claims that were funded in the previous year.
2. How school districts and charter schools used claim monies.
3. The total number of claims received in the previous year.

ESEN Item Checklist for Applications

The following information are required for a PEA to submit a claim for reimbursement:

- **Current IEP**
- **Claim Summary Template**
- **Invoices** or accounting documentation matching costs for the ESEN claim summary template
- **Narrative** on PEA letterhead describing the fiscal burden of the student's excess cost to the PEA and what funds have already been used to pay for a portion of the student's costs.



ESEN Claim Screen

Extraordinary Special Education Needs Claim Details

Application ID: [REDACTED]

District: [REDACTED]

SSID: [REDACTED] Student Name: [REDACTED] Birth Date: [REDACTED]

*IEP Date: [REDACTED]

*SPED State Funding received for the student during the claim period: \$8,100.00

*Requested Claim Amount: \$5,664.24

Expense Type	Amount
--------------	--------

Tuition:	\$8,444.24
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1:1 Aide:	
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Transportation:	\$5,320.00
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Related Services (PT, OT, Speech):	
------------------------------------	--

Nursing:	
----------	--

Fees:	
-------	--

Other:	
--------	--

Please describe Other Expenses:

Claim Date Range: *Start: 1/1/2022 *End: 3/31/2022

Comments:

PEA Contact Details:

*Phone: [REDACTED]

Alternate Contact Name: [REDACTED]

Alternate Email: [REDACTED]

Alternate Phone: [REDACTED]



Example of Summary Claim Template for ESEN

Student Name:		Pebbles Rubble		SSID:		12345678																
Claim Start Date:		7/1/2022		Claim End Date:		9/30/2022																
Record the monthly expenses for the student's claim by expense type. Use the subtotals below to submit your requested claim amount.																						
Expense Types																						
Month	Tuition	1:1 Aide (Paraprofessional)	Transportation	Related Services (PT, OT, Speech, Counseling)	Nursing	Fees	Other*	Total														
July	\$ 2,700.00	\$ 1,600.00	\$ 1,400.00	\$ 300.00			\$ 4,000.00	July Total	If Other, please describe expense(s).													
								\$10,000.00	ASL Intpreting Services													
August	\$ 2,700.00	\$ 1,600.00	\$ 1,400.00	\$ 300.00			\$ 4,000.00	August														
								\$10,000.00														
September	\$ 2,700.00	\$ 1,600.00	\$ 1,400.00	\$ 300.00			\$ 4,000.00	September														
								\$10,000.00														
Subtotal:	\$ 8,100.00	\$ 4,800.00	\$ 4,200.00	\$ 900.00	\$ -	\$ -	\$ 12,000.00	\$30,000.00														
	Tuition	1:1 Aide (Paraprofessional)	Transportation	Related Services (PT, OT, Speech, Counseling)	Nursing	Fees	Other*	Total Requested Claim Amount														
Enter the amounts listed on subtotal line for each expense type for the student's claim.																						
									If Claiming ESEN, the total claim will be: \$ 19,500.00													
									If Claiming HCCC, the total claim will be: \$ 30,000.00													



Calculating Monthly SPED Add-on Funding

Revised 08/2022					
Disability/Scenario (Assumes 1 ADM equivalent except PSD & KG)	Summary 1/2 ADM (KG/PS)	Monthly revenue for KG/PS	Summary UE-12th	Monthly revenue for 1st-12th	
Multiple Disabilities Severe Sensory Impairment	\$ 22,000.00	\$ 2,200.00	\$ 45,000.00	\$ 4,500.00	
Orthopedic Impairment (Self-Contained)	\$ 20,000.00	\$ 2,000.00	\$ 39,000.00	\$ 3,900.00	
MD-R, A-R, and SID-R	\$ 18,000.00	\$ 1,800.00	\$ 36,000.00	\$ 3,600.00	
MD-SC, A-SC, and SID-SC	\$ 18,000.00	\$ 1,800.00	\$ 36,000.00	\$ 3,600.00	
Emotionally Disabled (Private)	\$ 15,000.00	\$ 1,500.00	\$ 30,000.00	\$ 3,000.00	
Visual Impairment	\$ 15,000.00	\$ 1,500.00	\$ 30,000.00	\$ 3,000.00	
Hearing Impairment	\$ 15,000.00	\$ 1,500.00	\$ 30,000.00	\$ 3,000.00	
Moderate Intellectual Disability	\$ 14,000.00	\$ 1,400.00	\$ 28,000.00	\$ 2,800.00	
Preschool Severe Delay	\$ 12,000.00	\$ 1,200.00	\$ 24,000.00	\$ 2,400.00	
Orthopedic Impairment (Resource)	\$ 11,000.00	\$ 1,100.00	\$ 22,000.00	\$ 2,200.00	
DD, ED, MIID, SLD, SLI, and OHI	\$ 3,000.00	\$ 300.00	\$ 6,000.00	\$ 600.00	
To determine how much your student generates in SPED state aid, use the find the disability category and the grade level. You'll multiply the monthly revenue by the number of months in your claim.					
# of months in Claim Period:		x monthly rate	=	\$	-
Example	3.5	x monthly rate	3000	=	\$ 10,500.00



Reporting Requirements for ADE/ESS

1. The number of extraordinary special education needs claims that were funded in the previous year.
2. How school districts and charter schools used claim monies.
3. The total number of claims received in the previous year

PEAs can assist in these reporting requirements by utilizing the Claim Summary Template to help track common expense types for ESEN claims. If one of the expense types doesn't apply to the student's claim, the PEA must provide description in the Other field.



Fiscal Year 2023 ESEN Application Review Process

PEAs are encouraged to submit multiple claims, but will be limited to approximately \$250,000 in awarded claims depending on available funds. For ESEN applications, PEAs are able to request the **excess costs generated by the student, not the full amount.**

PEAs must prioritize the 12-16 most expensive students to submit for ESEN.

Applications will be reviewed for completeness upon submission and up to 4 claims per PEA will be approved for each round of submission. To ensure payment of state funds, the ESEN claims close on May 26, 2023



ESEN Submission Deadlines

Round for Funding Approval	Submission Deadline
1 st	August 26, 2022
2 nd	November 25, 2022
3 rd	February 24, 2023
4 th	May 26, 2023

- The ESEN funds are competitive funding applications.
- PEAs may be approved for up to four claims in each of the rounds of funding approval.
- PEAs shall not exceed \$250,000 for total claims approved using State ESEN funds.



Review Process – ESEN Fund Applications

Review Rubric

Teams: ESS Program Management Specialists,
ESS Director of Operations, ESS Deputy Associate Superintendent

Eligibility

- ✓ SSID validated in AzEDS
- ✓ Provide document attachments
- ✓ Request within the dollar caps for the PEA

Documentation

- ✓ Current IEP
- ✓ Accurate invoices or journals for claim period (Summary Invoices are appreciated)
- ✓ Student's costs must deduct portion of state aid generated by the student's SPED ADM

Content

- ✓ PEAs must submit a narrative to describe the justification of excess costs
- ✓ Claimed costs meet allowability rules for IDEA Consolidated – Entitlement Grant



Does applying for the ESEN affect Maintenance of Effort (MOE)?

- MOE, Exception E, does not apply for students who are approved for ESEN claims as these funds are not federal IDEA funds.
- PEAs must ensure they are still able to meet MOE Compliance thresholds with the use of this funding source.

Contact essprogmgmt@azed.gov to review MOE Data for more information. [MOE Compliance webinar](#) will be held on March 1, 2023.



How do I determine which fund is best to request reimbursement for my student?

- Does the PEA need to take a reduction for MOE?
 - Does the PEA wish to be reimbursed for total cost incurred by the student?
 - Is the total cost less than \$100,000?
- Choose High-Cost Child.
- Can the PEA still meet MOE Compliance without using Exception E?
 - Were the costs previously paid for by IDEA grant?*
 - Is the PEA asking for excess cost reimbursement above state aid?

Choose ESEN.



Federal HCC and State ESEN and the IDEA Maintenance of Effort

As a reminder, only the students approved for HCC funds may be eligible to take MOE Exception E if the PEA has originally paid for the student's costs using SPED 200 M&O funds.

For costs paid by the IDEA grant, the PEA would need to consider freeing up IDEA grant funds after ESEN/HCC reimbursements have been received in FY23.

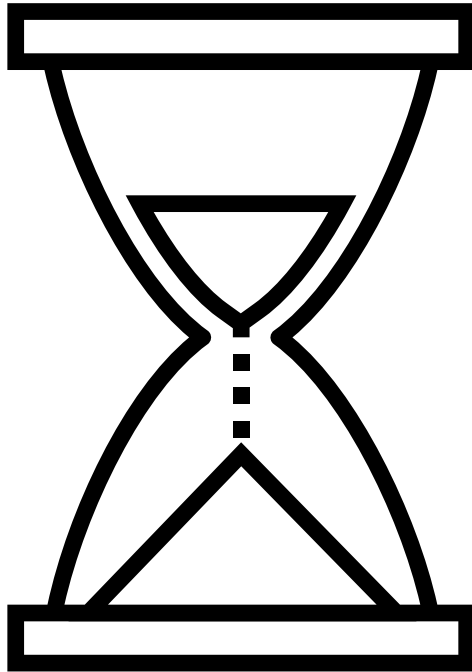
[E-mail your ESS Program Management specialist](#) for assistance.



HCC vs ESEN

	HCC	ESEN
Available funds in FY23	\$3 Million	\$5 Million, \$3.3 Million Remaining
Max approved for each PEA	\$100,000	\$250,000
Approval periods	4 rounds in 2022-2023	
MOE Exception E applies	Yes	No
PEA can reimburse total cost of student	Yes	No (PEA must deduct state aid generated by student from claim request)
ADE Reporting Requirements to Legislature	N/A	Annually on 12/15 <ul style="list-style-type: none"> • # of claims funded in prior year • How PEAs spent money • # of claims requested in prior year
Eligible PEAs	IDEA Eligible PEAs (districts, secure care, and non-profit charters)	Districts and Charters, including for-profit charters

How Does a PEA Prioritize Spending?



1. State and local funds
(M&O funds that are used to calculate Maintenance of Effort)
2. IDEA Preschool carryover
3. IDEA Basic carryover
4. ARP-IDEA Preschool
5. ARP-IDEA Basic
6. IDEA Preschool current year allocation
7. IDEA Basic current year allocation
8. Additional ESS Special Education Funds
(High-Cost Child or Extraordinary Special Education Needs)



PEA Next Steps

- Prioritize highest cost students in your PEA
- Determine which fund(s) you will apply for and prepare items needed for application checklist
- Review Quick-Reference Guide in November 2022 for screen shots and instructions
- Submit first claims by October or November 2022
- Submit 4-6 claims not to exceed \$100,000 for HCC claims, and 12-16 claims not to exceed \$250,000 for ESEN fund
- Review any requests for edits or data validation by ESS Program Specialists



FY23 ESS Program Management Webinar Series

Training

FY23 Webinar Series

Join the ESS Program Management team at the FY22 webinar series. Webinars will take place via Zoom from 11:00 a.m. to 12:00 p.m. on the 2nd Tuesday of each month (unless indicated otherwise). Click on the webinar title to register for the webinar. Please register 72 hours in advance if you require ADA Accommodations for the virtual webinar event.

- October 11 - [ESEN and High-Cost Child Claims](#)
 - Join the ESS Program Management team to learn about additional state and federal funding opportunities for high-cost students in your public education agency. The Extraordinary Special Education Needs Fund and IDEA High-Cost Child Claims can be accessed through the ESS Portal of ADEConnect.
- November 1 - [Proportionate Share and the October Data Collection](#)
 - Public school districts are required to count and report the number of parentally placed private school students attending non-profit elementary and secondary schools within their district boundaries. Districts are also required to count the number of eligible special education students attending these schools and homeschool programs. This session will focus on how those counts are used to calculate the district's proportionate share obligation and how federal funds must be used toward the provision of equitable services under the IDEA.
(Charter schools are not responsible for Proportionate Share or the private school count.)

The FY23 webinar series has been posted to the [ESS Program Management website](#).

[Sign up for our listserv.](#)

Today's session can be downloaded from: <https://bit.ly/23ESSClaims>



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Register for Webinars and Office Hours

FY23 Webinar Series

Join the ESS Program Management team at the FY22 webinar series. Webinars will take place via Zoom from 11:00 a.m. to 12:00 p.m. on the 2nd Tuesday of each month (unless indicated otherwise).

October 11 - [ESEN and High-Cost Child Claims](#)

November 1 - [Proportionate Share and the October Data Collection](#)

December 13 – [TBD](#)

January 10 – [IDEA Allowable Costs](#)

February 14 – [FY24 IDEA Funding Application](#)

March 1 – [IDEA Maintenance of Effort](#)

April 11 – [TBD](#)

May 9 – [Fiscal Year Wrap-Up](#)

ESS Office Hours

ESS Program Management will also host Office Hours each quarter at 1:00 p.m. PEAs are invited to attend these informal Zoom meetings to bring questions directly to their program specialist.

- [November 15, 2022](#)
- [January 17, 2023](#)
- [March 21, 2023](#)
- [April 18, 2023](#)
- [May 16, 2023](#)



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Contact Us

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