

PROFESSIONAL DEVELOPMENT GUIDING QUESTIONS

**Professional Development Plan**

**Question #1:** What is the LEA’s ongoing process for reviewing school CNAs to determine what professional development topics will be provided throughout the year? What data and analysis are utilized to make those decisions?

Answer:

**Documentation**

Provide a bulleted list of documents that serve as evidence of implementation of this process:

Action Step	Person(s) Responsible	Evidence

**Question #2:** What is the LEA’s ongoing process to ensure professional development is aligned with staff needs? What criteria are used to make those determinations?

Answer:

**Documentation**

Provide a bulleted list of documents that serve as evidence of implementation of this process:

Action Step	Person(s) Responsible	Evidence

**Question #3:** What is the LEA’s ongoing process to address the areas of high importance in the professional development plan? How are the areas of high importance determined?

*Answer:*

**Documentation**

*Provide a bulleted list of documents that serve as evidence of implementation of this process:*

Action Step	Person(s) Responsible	Evidence

**Meeting the Needs of Subgroups**

**Question #1:** How does the LEA ensure professional development provides the resources needed to support students in all subgroups, including the bottom 25%?

*Answer:*

**Documentation**

*Provide a bulleted list of documents that serve as evidence of implementation of this process:*

Action Step	Person(s) Responsible	Evidence

**Sustaining High-Quality Implementation**

**Question #1:** What is the LEA’s ongoing process for providing support to staff to sustain the implementation of the strategies and practices learned in professional development? What does this support include?

*Answer:*

**Documentation**

*Provide a bulleted list of documents that serve as evidence of implementation of this process:*

Action Step	Person(s) Responsible	Evidence

**Question #2:** What is the LEA’s ongoing process for identifying evidence-based resources necessary for high-quality and sustained implementation?

*Answer:*

**Documentation**

*Provide a bulleted list of documents that serve as evidence of implementation of this process:*

Action Step	Person(s) Responsible	Evidence

**Monitoring Professional Development**

**Question #1:** What is the LEA’s ongoing process to monitor the implementation of the strategies and practices learned in professional development?

*Answer:*

**Documentation**

*Provide a bulleted list of documents that serve as evidence of implementation of this process:*

Action Step	Person(s) Responsible	Evidence

**Question #2:** How does the LEA follow-up with staff regarding implementation of the strategies and practices learned in professional development?

*Answer:*

**Documentation**

*Provide a bulleted list of documents that serve as evidence of implementation of this process:*

Action Step	Person(s) Responsible	Evidence

**Evaluation and Continuous Improvement**

**Question #1:** What is the LEA's ongoing process to evaluate the effectiveness of professional development? What if intended outcomes are achieved? What if intended outcomes are not achieved?

*Answer:*

**Documentation**

*Provide a bulleted list of documents that serve as evidence of implementation of this process:*

<b>Action Step</b>	<b>Person(s) Responsible</b>	<b>Evidence</b>