A Sample Consultation Meeting Between Public and Private School Officials To Design a Title I Programs for [insert school year]

[Insert Date]

AGENDA

Desired Outcomes: *By the end of today's meeting, participants will have reached consensus on their recommendations for how [insert name of school district] will provide services to eligible private school children for the [insert school year].*

8:30 **Welcome and Recap of Previous Discussions -** *Title I Coordinator*

Previous Discussions:

- Changes in funding based upon ESSA
- The amount of Title I funding available for instructional services, professional development, and family engagement
- Identifying the needs of eligible children
- Services that will be offered to eligible children

9:15 **Setting the Stage – Purpose of Today's Meeting** *Title I Program Specialist*
LEA Curriculum Specialist
LEA Assessment Specialist

Opening Activity

Brainstorming on the various ways Title I services could be delivered
List ideas
Informal Discussion of pros and cons of each idea

Narrowing the Discussion

Reducing program options by selecting the top five service models
Review options to determine if they meet participants' needs as determined by assessment data and if they are researched based.
Informal discussion on pros and cons

Closure

Reaching consensus
Select the service model(s) that best meets the participants needs

12:00 **Next Steps, Issue(s) and Meeting Date(s)** *Title I Coordinator*