



Arizona Department of Education Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Kaizen Education Foundation dba South Pointe Elementary School

CTD: 07-89-99

Sites: Kaizen Education Foundation dba South Pointe Elementary School

Contacts: Michele Kaye, Chief Operating Officer; Heather Williams, Director of Child Nutrition

Review Date: June 15, 2022

Review Period: June, 2022

Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
	No findings		
Site Agreement			
	No findings		
Site Eligibility			
	No findings		
Menu Planning			
	No findings		
Counting & Claiming			
	No findings		
Media Release			
	No findings		
SFA Monitoring Responsibilities			
	No findings		
Civil Rights			
	No findings		
Food Safety			
	No findings		

Water

No findings

Recordkeeping

- | | | |
|---|--|--|
| 1 The crediting information recorded on the production records is inaccurate for the following items: large blueberry muffin (6/7) and plain bagel (6/8) served at breakfast. | Discussed how to credit meal components and importance of ensuring consistency with recipes, labels, and production records. Crediting resources can be found on ADE's website at https://www.azed.gov/hns/nslp/forms under the Menu Planning tab. | <i>Please provide a production record that reflects the correct crediting information for the large blueberry muffin and plain bagel. Additionally, please provide a written description of changes made to ensure crediting is correctly reflected on recipes and production records.</i> |
|---|--|--|

Comments/Recommendations:

Congratulations - Kaizen Education Foundation dba South Pointe Elementary School has completed the SSO portion of the Administrative Review for SY21-22. Thank you for your hard work during the review process. Your dedication to serving your students and community is commendable.

Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>

Fiscal Action Assessed?

- | | | |
|---|--|-----|
| <input checked="" type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP | \$0 |
| <input checked="" type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP | \$0 |
| <input checked="" type="checkbox"/> No - SSO SBP | <input type="checkbox"/> Yes- SSO SBP | \$0 |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP | \$0 |

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by June 28, 2022 to Noelle Yeo at Noelle.Yeo@azed.gov.

Noelle Yeo Digitally signed by Noelle Yeo
Date: 2022.06.20 15:12:39 -07'00'

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.