

# HELPDESK MOBILE APP

1. **Click on the HelpDesk link on the ESA website under “Contact ESA”**

## ESA Support Line

You can reach us Monday - Friday from 9am-4pm at [602-364-1969](tel:602-364-1969). We are happy to help!

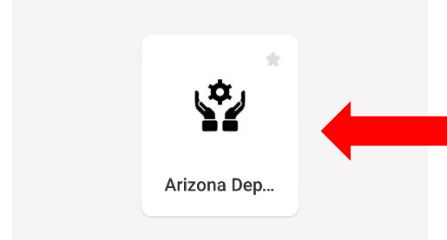
## ESA HelpDesk

The **HelpDesk** is a way for you to easily communicate with the ESA team.

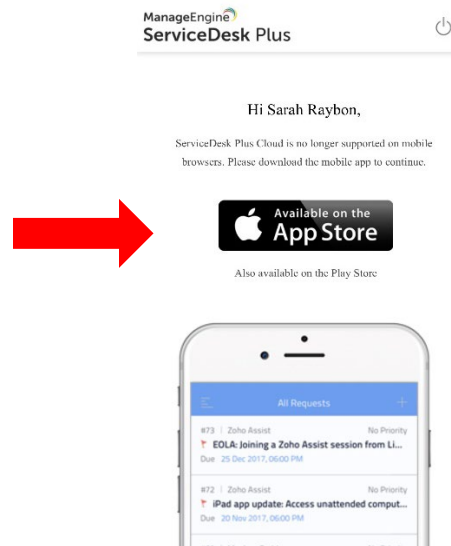
- Submit a new special education evaluation

2. **Click on ADE icon**

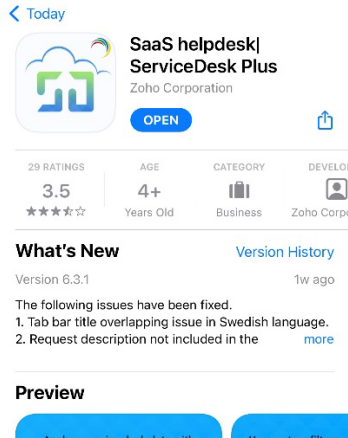
Select the service desk instance that you'd like to access



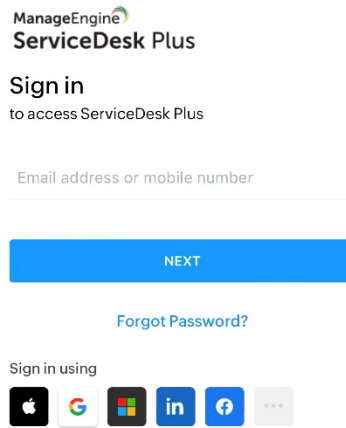
3. **Click to go to the App Store**



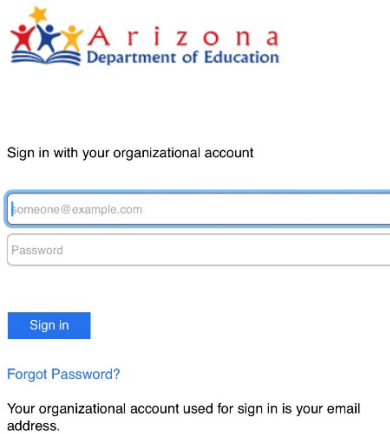
#### 4. Download Zoho App



#### 5. Enter the email address that you use for ESA program

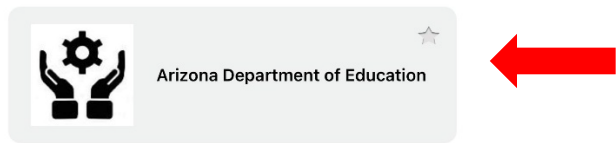


#### 6. You'll be prompted to sign back into ADE Portal



**7. Enter the HelpDesk by clicking the icon**

ServiceDesk Instances



**8. Choose Empowerment Scholarship Account**

